

Award Justification Statement

Solicitation #GJ25-73

Blanding Downtown Study:

I. Result

Overall, the evaluation committee determined to move forward with the response submitted by Bike Utah. The Blanding Planning Commission has determined Bike Utah as the highest scoring, responsive and responsible offeror and will be awarded the contract for the Blanding Downtown Study.

II. Evaluation Process

A request for proposals (RFP) was issued by the State to select a vendor to provide a downtown study and plan. Pursuant to Utah Code § 63G-6a-702(2), the RFP process was used because criteria other than cost were considered important in determining which vendor's proposal provides the best value to the State.

Proposals were evaluated in accordance with Part 7 of the Utah Procurement Code by an Evaluation Committee comprised of subject matter experts from the Blanding Planning and Zoning Commission.

Stage 1 Mandatory Minimum Requirements

This RFP received six submissions. Following evaluation of Stage 1 Initial Review/Mandatory Minimum Requirements found that all of the submissions met all the mandatory minimum requirements. Thus all of the Offerors passed Stage 1 and were advanced to Stage 2, Written Technical Proposal Evaluation.

Stage 2 Written Technical Proposal Evaluation

Stage 2 final average scores determined by the evaluation committee for each technical criteria category can be found in Attachment A. Of a possible 5500 points in this evaluation stage, Bike Utah scored 4,250 points.

IV. Cost Evaluation

The Offeror with the lowest total cost received **2357.1**, or 100% of the total cost points. All other offerors will receive a portion of the total cost points based on what percentage higher their Proposed Price is than the Lowest Proposed Price. The formula to compute the points is: Cost Points x (Lowest Proposed/Proposed Price). The cost and cost points for offerors that made it to Cost Evaluation can be found in Attachment A.

V. Conclusion

This RFP was conducted as a single contract award to the responsive and responsible Offeror with the highest total score. Of a possible 7857.1 points for both scoreable criteria and cost, Bike Utah scored 6603.32 points. Based on the justifications outlined above, it is the opinion of the Blanding Planning and Zoning Commission that the award of a contract to Bike Utah provides the best value to the City.

See Attachment A –(Below)

Attachment A- Awardee-Bike Utah

Weight	Technical Scores	Bike Utah	Offeror A	Offeror B	Offeror C	Offeror D	Offeror E
	Experience with rural cities similar to Blanding						
	Evaluator 1	5.0	2.0	4.0	2.0	3.0	3.0
	Evaluator 2	4.0	1.0	3.0	1.0	3.0	2.0
	Evaluator 3	4.0	1.0	3.0	1.0	2.0	1.0
	Evaluator 4	5.0	2.0	4.0	1.0	2.0	2.0
	Evaluator 5						
	Total Average Score	4.50	1.50	3.50	1.25	2.50	2.00
300.0	Criteria #1 - Total Points (Total Possible Points = 1500)	1350.00	450.00	1050.00	375.00	750.00	600.00
	Experience with collaborative processes						
	Evaluator 1	4.0	3.0	4.0	3.0	3.0	3.0
	Evaluator 2	3.0	2.0	3.0	2.0	3.0	3.0
	Evaluator 3	3.0	3.0	3.0	2.0	3.0	2.0
	Evaluator 4	5.0	5.0	4.0	2.0	3.0	5.0
	Evaluator 5						
	Total Average Score	3.75	3.25	3.50	2.25	3.00	3.25
200.0	Criteria #2 - Total Points (Total Possible Points = 1000)	750.00	650.00	700.00	450.00	600.00	650.00
	Proven capacity to deliver projects on time						
	Evaluator 1	3.0	3.0	3.0	3.0	4.0	1.0
	Evaluator 2	2.0	4.0	3.0	4.0	4.0	1.0
	Evaluator 3	3.0	4.0	4.0	4.0	4.0	2.0
	Evaluator 4	4.0	5.0	5.0	5.0	5.0	2.0
	Evaluator 5						
	Total Average Score	3.00	4.00	3.75	4.00	4.25	1.50
200.0	Criteria #3 - Total Points (Total Possible Points = 1000)	600.00	800.00	750.00	800.00	850.00	300.00
	Understanding of the City's goals and desires						

	of the project						
	Evaluator 1	4.0	2.0	4.0	2.0	4.0	2.0
	Evaluator 2	4.0	2.0	3.0	1.0	2.0	1.0
	Evaluator 3	4.0	2.0	3.0	2.0	2.0	1.0
	Evaluator 4	4.0	1.0	3.0	1.0	3.0	2.0
	Evaluator 5						
	Total Average Score	4.00	1.75	3.25	1.50	2.75	1.50
200.0	Criteria #4 - Total Points (Total Possible Points = 1000)	800.00	350.00	650.00	300.00	550.00	300.00
	Approach to working with City in crafting an ultimate plan						
	Evaluator 1	4.0	2.0	4.0	2.0	4.0	2.0
	Evaluator 2	3.0	2.0	4.0	1.0	2.0	2.0
	Evaluator 3	4.0	2.0	4.0	2.0	4.0	2.0
	Evaluator 4	4.0	2.0	4.0	2.0	3.0	3.0
	Evaluator 5						
	Total Average Score	3.75	2.00	4.00	1.75	3.25	2.25
200.0	Criteria #5 - Total Points (Total Possible Points = 1000)	750.00	400.00	800.00	350.00	650.00	450.00
	Total Technical Points (Total Possible Points = 5500)	4250.00	2650.00	3950.00	2275.00	3400.00	2300.00
Total Cost Points	Cost Scores	Bike Utah	Offeror B	Offeror C	Offeror D	Offeror E	Offeror F
	Cost	\$24,970.00	\$38,170.00	\$27,285.00	\$24,930.00	\$28,500.00	\$30,000.00
2357.1	Cost Points	2353.32	1539.49	2153.66	2357.10	2061.84	1958.75
	Score Summary	Bike Utah	Offeror B	Offeror C	Offeror D	Offeror E	Offeror F
	Total Technical Points (Total Possible = 5500)	4250.00	2650.00	3950.00	2275.00	3400.00	2300.00
	Total Cost Points (Total Possible = 2357.10)	2353.32	1539.49	2153.66	2357.10	2061.84	1958.75
	Grand Total Points (Total Possible = 7857.1)	6603.32	4189.49	6103.66	4632.10	5461.84	4258.75