



## CITY COUNCIL MEETING AGENDA

**Mayor Logan Monson**  
Mayor Pro Tempore Cheryl Bowers  
Council Member Chris Ewald  
Council Member Charlie Taylor  
Council Member Erik Grover  
Council Member Kellen Nielson

**March 26, 2024 at 7:00pm**  
50 West 100 South Street,  
Blanding Utah 84511

**Meetings live streamed when available at:**  
<https://meet.google.com/ymf-jwqo-rjs>

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Notice is hereby given that the City Council of Blanding, Utah will hold a Regular Council Meeting on March 26, 2024 at 7:00 pm at the City Office, located at 50 W. 100 S. Street.

### POLICY MEETING

- I. Call to Order
- II. Roll Call
- III. Prayer or Thought  
Anyone in attendance is invited to notify the Mayor prior to the meeting if they would like to offer a prayer or thought
- IV. Pledge of Allegiance
- V. Approval: Consent Agenda and Minutes from March 12, 2024 Regular Session
- VI. Declaration of Conflicts of Interest

### Public Input

Anyone wishing to address the Council on any item is invited to do so. Public Input is an opportunity for the public to bring information to the Council. Clarifying questions may be asked by the Council, but it is not an appropriate time for substantive discussion.

### Reports

1. Mayor
2. City Council
3. Finance Report Pg. 11
4. Ben Muhlstein  
  - a. Economic Development Pg. 16
  - b. Event Sponsorship Policy Pg. 17
5. David Palmer  
  - a. Parks & Recreations Pg. 19

### Business Items

1. **Resolution** - 03-26-2024-1 - Blanding City Account Collections Policy Pg. 21

### Discussion Items



1. Bears Ears National Monument - Logan Monson
2. City Council Member Voting on Planning Commission Board - Trent Herring
3. Net Zero Solar Program WC-3 - Patrick Parsons
4. Utility Infrastructure Charges - Trent Herring
5. Wellness Center Sprinkler & Bathroom Project - Trent Herring & David Palmer
6. Pickleball Courts - Trent Herring
7. Dog Pound - Trent Herring

Pg. 24

### **Closed Session**

Possible closed session for the purpose of discussing pending or reasonably imminent litigation; to discuss the character, professional competence, or physical or mental health of an individual; to discuss collective bargaining; or to discuss the purchase, exchange, sale or lease of real property. *Utah Code 52-4-205*

### **Adjournment**

*In compliance with the ADA, individuals needing special accommodations during this meeting may call the City Offices at (435) 678-2791 at least twenty-four hours in advance. Every effort will be made to provide the appropriate services. One or more members may participate in the meeting electronically, according to Blanding City Ordinance 1-5-5-F regarding electronic meeting participation. All agenda times are approximate.*



## CITY COUNCIL MINUTES

**Mayor Logan Monson**  
Mayor Pro Tempore Cheryl Bowers  
Council Member Chris Ewald  
Council Member Charlie Taylor  
Council Member Erik Grover  
Council Member Kellen Nielson

**March 12, 2024 at 7:00pm**  
50 West 100 South Street,  
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<https://meet.google.com/ymf-jwqo-rjs>

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### POLICY MEETING

- I. Call to Order
- II. Roll Call
- III. Prayer was given by Mayor Monson
- IV. The Pledge of Allegiance was recited by all in attendance.
  
- V. Approval: Consent Agenda and Minutes from February 27, 2024 Regular Session  
**Councilmember Ewald made a motion to approve the consent agenda and minutes from February 27, 2024. Councilmember Grover seconded the motion. Mayor Monson repeated the motion and asked for discussion or questions. Hearing none, he called for a vote.**

**Those voting aye:** Councilmember Taylor  
Councilmember Grover  
Councilmember Nielson  
Councilmember Ewald  
Councilmember Bowers

**Those voting nay:** None

**Constituting all members thereof, Mayor Monson declared the motion carried.**

- VI. Declaration of Conflicts of Interest - None

**Public Input - None**

#### Reports

1. **Mayor**
  - Nothing to report.
  
2. **City Council**
  - Council member Grover attended the transportation board meeting last week. He needs to get with Patrick and talk about what they've got going for that board.



There will be some money ready for projects and what not. He said they wanted to know if we were done with last year's projects, council member Grover didn't have that answer for them.

- Council member Bowers is wondering if there will be a discussion about the recently released management plan options concerning Bears Ears. She also wonders if we should set up a public meeting where people can come and give input and information. Mayor Monson said that they will further discuss this topic in the closed session. He said that it was going to be on the agenda but it's not, because the planned meeting didn't happen. He will talk with staff about having a meeting where the public can be informed on how to make comments on the plan and what best to include in those comments. The comment section is open for 90 days.

### **3. Finance Report - James Francom**

- Mr. Francom stated that he tried to simplify things. This report shows where we were last year at this same time. There is a breakdown of percentages. We are close to where we were last year. He asked if anyone had questions.
- Mayor Monson said that the only thing that stands out to him is public safety. They discussed the additional cost of having another officer on staff, the SRO, the dispatch costs.
- Council member Taylor asked why the fire department is 29% more than last year. Mr. Francom said he believes it is because we moved the fire fighters to regular payroll to where they are paid monthly.

### **4. Projects - Patrick Parsons**

- Mr. Parson has a monthly water report included in the packet. He stated our reservoirs are doing great. He went over the total volumes. He included some graphs from Snotel, and it's obvious that we've flatlined. He hopes the incoming storms will improve that.
- Mr. Parson stated that council member Grover was correct in that the city of Blanding doesn't own any shares in Dry Wash. Council member Grover stated that there are irrigation shares, but no city owned shares. Mr. Parsons said that the city gets shares from the water that comes out of Dry Wash, but we don't own any shares of the capacity within the reservoir itself.
- 500 South Project - There is a sewer main getting replaced. The install went fantastic, it was well done. In the process of digging the trench they exposed the existing drain pipe and it is in pretty poor condition. He is recommending that it be replaced while the road is already being worked on. He said that they are in the preliminary stages of this project, but the ballpark numbers for this change order will be about \$70,000-\$80,000. There are 3 existing inlet boxes and they would add 2 additional ones in that stretch of the road. It is one block. The existing pipe is 24 inch corrugated steel. They are looking to change it to an 18 inch corrugated plastic pipe. The drain pipe now is barely below the surface in places. He is hoping to get approval for this change order. He said that he will have solid numbers by next week.
- Council member Taylor asked how long it will impact the road. Mr. Parsons said that it will take a few weeks. Council member Bowers confirmed that it is from



Main street to 100 east on 500 south. So it's just one block. The pipe is on the north side. They discussed what pipe is installed now and how long it's been there and where it came from.

- Mayor Monson said that he would like solid numbers before it's approved and it can be discussed again at the next meeting. If things happen faster than 2 weeks then emails can be sent out with the information.
- Council member Ewald asked about the condition of the existing tie-ins. Mr. Parsons said that this will be part of the additional project.

#### **5. 2023 Annual Report - Bret Hosler**

- Mr. Hosler said that they issued 27 new permits in 2023. They collected a little over \$23,500 in permit fees. There were a total of 6 new dwelling units built last year. There was \$3.251 million worth of construction. The high cost of building supplies has had a slowing effect on people's ability to build houses and do projects. The report shows different projects as far as private, government and City of Blanding projects. The new elementary school is a \$50 million project.
- Council member Bowers asked if there were any commercial permits. She would like to see what ones are private versus commercial. Mr. Hosler said that he could show that in the report if they wanted. He explained that some permits carry over from previous years, so they normally have 45-60 active permits.
- Council member Bowers asked why people aren't bringing in modular housing and trailers. She asked if there is enough zoning for such housing. Mr. Hosler stated that the cost of moving modular houses has increased significantly. He said that he looked into moving a modular home from north of town into town, and it was \$16,000 and an additional \$10,000 to put it back together. He said that banking institutions and the government make it really hard to move and finance modular homes. Mr. Hosler stated that the people that are being moved out of the campark are looking for a place to go, some have moved down to the reservation.
- Council member Taylor asked if there is something that we, the city, is doing to prevent modular homes or trailers from coming to town. Mr. Hosler explained that we don't have a lot of places for single wide trailers. There are 15 or 20 grandfathered spots around town and the existing trailer parks. You can put a double wide home in any of the residential zones, although the R1 zone has size requirements. They discussed the existing trailer parks that were built in the 50's, they also discussed how to make more zones for trailers. Mr. Hosler said that the housing stock was 20% modular and the past Mayor and council felt like that was a good number and wanted to keep it that way.

#### **6. February Building Report - Bret Hosler**

- Mr. Hosler said that he hadn't issued any new permits in March. He met with Leonord Howe and his wife and talked about the land exchange with them. They signed deeds. The planning commission is supposed to meet on Thursday to discuss and approve that.
- They sent in all their information for the west terminal project to the state, we should be reimbursed the \$30,000 for that grant. He has had good feedback from some pilots.



- Mr. Hosler is working on a map that shows all the city owned properties with some helpful information included on the map.
- Preston Palmer has requested annexation for a plot of property he has purchased on 300 West. When someone requests annexation, standard protocol is to approach the surrounding neighbors and see if they have interest in annexing also. There are some that have expressed some interest.

#### **7. Police Report - Chief JJ Bradford**

- Officer Blake completed post. Chief Bradford went to his graduation. Two other Blanding residents also graduated and will be working with the Sheriff's Office. Officer Blake started yesterday, he has been riding around with Sgt. Hillhouse.
- Mr. Herring read some of the police stats in Chief Bradford's absence.
- Mayor Monson was surprised to see so few animal calls. He has heard of many animal complaints in the community. He believes it's worth a discussion about some issues.
- Council member Taylor said that he talked to Chief Bradford today about starting a citizens' academy with the county and highway patrol. He wants to know if the Mayor and council would be interested in participating in the academy. It involves going through some scenarios and seeing what a day in the life of law enforcement is like. It also includes attending some training sessions with them, it gives you the opportunity to see and understand more of what they do. The purpose is to give leadership in cities the opportunity to do this. It will involve some Evo, crime scene investigation and crash scene investigation.

#### **8. Court Report - Trent Herring**

- Mr. Herring got some citation numbers from Lakeshia at the justice court. He discussed some numbers and citations that were given by San Juan County and Highway Patrol. The citations are shown in different categories; criminal, traffic and general civil. In January the court saw 80 total cases and 89 in February.
- The Mayor and council was happy to see the report and see what the court is doing.

### **Business Items**

#### **1. Resolution 03-12-2024-1 - Adoption of the MWPP - Patrick Parsons**

- Mayor Monson stated that every year we do a survey where we do a self audit of our water program, we answer questions about the things we provide and documentation.

**Councilmember Nielson made a motion to approve Resolution 03-12-2024-1 Adoption of the MWPP. Councilmember Taylor seconded the motion. Mayor Monson repeated the motion. He asked for discussion or questions. Hearing none, he called for a vote.**

**Those voting aye:**

**Councilmember Taylor  
Councilmember Grover  
Councilmember Nielson**



**Councilmember Ewald  
Councilmember Bowers**

**Those voting nay:                   None**

**Constituting all members thereof, Mayor Monson declared the motion carried.**

**2. Resolution 03-12-2024-2 - Acceptance of the Energy Fuels Water Contract**

- This agreement was discussed at the last meeting. The agreement is in the packet.
- Council member Grover stated that Shane Shumway reported to him that this is a good thing for the city status, we are using the water that we have rights to off the mountain. This is a great thing.

**Councilmember Grover made a motion to approve Resolution 03-12-2024-2 Acceptance of the Energy Fuels Water Contract. Councilmember Bowers seconded the motion. Mayor Monson repeated the motion. He asked for discussion or questions. Hearing none, he called for a vote.**

**Those voting aye:                   Councilmember Taylor  
Councilmember Grover  
Councilmember Nielson  
Councilmember Ewald  
Councilmember Bowers**

**Those voting nay:                   None**

**Constituting all members thereof, Mayor Monson declared the motion carried.**

**Discussion Items**

**1. National Honor Society Easter Egg Hunt**

- A few San Juan High students with the National Honor Society attended the council meeting and did a presentation and asked the council for a donation to put on the annual community Easter egg hunt. The NHS has sponsored the easter egg hunt for many years. They asked for \$900 and that will allow them to buy about 3000 pre-filled eggs. Rylan Grover is a senior and the NHS treasurer. Tzosilah Etsitty and Elise Daley are both juniors and members of the NHS.
- Mayor and council asked about other activities on that day. It's unsure at this time if the other activities are happening.
- Mr. Francom stated that it is budgeted in and he will get them a check.

**2. Wellness Center Sprinkler & Bathroom Project - Trent Herring**

- Mr. Herring wishes he had better news. The tile guys did a botched job again.





Although, they don't have to tear it up. They are waiting for more supplies. Tri-Hurst had a guy looking over their shoulder, he took off for a bit, the tile guys got done and also took off and didn't say anything to anybody.

- Council member Grover asked if we are at the point where we need to charge these people for continually messing up. Mr. Herring said that if it's not done by the end of the week, then yes, we are at that point.

### **3. Noise Ordinance - Trent Herring**

- Mr. Herring said that he has had a lot of questions about a noise ordinance and if we have one. We don't. Do we want one?
- Council member Grover asked who is going to enforce it. Councilmember Taylor asked how are you going to enforce it. Council member Bowers stated that it gives you some leverage when there is a complaint, if there is an ordinance, then it can be enforced.
- Council member Taylor stated the state has a nuisance law and any complaints can be enforced with the state law. He said that a noise ordinance usually comes with a decibel and that's hard to determine therefore hard to enforce.
- The council had a discussion specifically about dogs being a noise nuisance. They also discussed other things that can be a noise nuisance, such as trucks, moving vehicles, idling vehicles and music.
- Council member Ewald believes we should stick with the state law and enforce that law. Council member Bowers also stated if there's already a law, why make a new one.
- Mayor Moson stated that every complaint is a valid complaint, and is worth addressing it. He suggested that we look into and tighten up our current ordinances before making new ones.

### **4. Accounts sent to collections - Landlord Utilities - Trent Herring**

- Mr. Herring stated that we've run the numbers for everything since 2008 that has gone to a collections company. He said that we've sent out \$178,000 and only collected \$25,000, so roughly 14%.
- Councilmember Grover asked if the collections agency gave a reason why they aren't collecting any better than that. Mr. Herring stated, they can't get a hold of people, people move addresses, move out of state, people get new numbers, they claim bankruptcy.
- Mayor Monson stated that we are talking about individual utility accounts, so it's not a large amount of money from each account, but the lump sum adds up to a large chunk of change.
- Most of the accounts that have claimed bankruptcy are businesses, and we can't collect those amounts.
- Mr. Herring said that we are trying to clean this up, where this is coming from, who this is coming from and clear it up. He said that 90-95% of the collection amounts are renters, that rent from a landlord, they terminate contracts, they skip town and a lot of times don't even let the landlords know, so there are \$300-\$400 dollars left on the account. Council member Grover asked if the new meters will make a difference in this. Mr. Francom said that yes, it will.
- Mr. Herring said that in going through all of this, he hasn't found that we have a collection policy. Everything that has been sent to collections are closed





accounts. He feels like we need to get a better handle on this. There are some that are two years old and they haven't been sent to collections yet. He said that statistics show that if a bill goes unpaid past 120 days, you'll only collect maybe 25%.

- They discussed the disconnection process. It is in writing on their utility statements. There are disconnect notices that are put on doors. Bills are due on the 10th but not late till the 25th. Disconnect day is the first Monday of the month. So there is plenty of notice. The state law says that they have to have a 10 day notice. Mayor Monson stated that he feels like we are very lenient with our billing. Mr. Herring stated that landlord's can't disconnect sewer or water because that makes a place uninhabitable, which is different then what the city can do.
- Mr. Herring stated that one area that we really need to look into is trailer parks, hotels, apartments, etc. He explained that trailer parks have one water connection and one sewer connection, but some of the trailers are being charged a connection fee for water and sewer. Power and gas are different, each trailer has its own power meter.
- The council had a general discussion on how that needs to be charged and who the charge should go to. They talked about how trailer parks have a certain amount of water allotted to them each month. They discussed the difference between a usage fee and a base rate fee. They discussed residential fees. And who's responsible for maintenance depending on which side of the hook up the problem is. As of right now we are billing for infrastructure that we don't have. They talked about billing the landlord vs. the renter.
- Council member Bowers stated that she has apartments and some she pays the utilities and some the renter pays the utilities, and those that she pays the utilities, the renter doesn't care what the utility bill is.
- Mr. Francom stated that an option is to have the landlord as a guarantor on the account, and the individual as a renter.
- They discussed the need to send accounts to collections faster.
- Mayor Monson stated that he doesn't think it is the government's place to pick if it should fall on the landlord or the renter. The landlord should have to make that decision.
- Council member Taylor stated that we are a city who owns a power company and we are the board. We are government, but we are also the board of a company, and we have to make decisions that keep the business afloat.
- They all agreed that this topic deserves more discussion.

##### **5. Work Session Once Per Month - Trent Herring**

- This topic was discussed in an earlier meeting, but everyone wasn't here, so it was brought up again. Mayor Monson explained what a work session would look like. It would be once a month, council would meet an hour earlier and get some discussion items talked about and there would be a hard cut off to start council meetings. It would be an open discussion meeting, open to the public and staff.
- It was agreed that they will try it on their first meeting in April.



**Closed Session**

Councilmember Taylor made a motion to go into closed session to discuss possible litigation. Councilmember Ewald seconded the motion. Mayor Monson repeated the motion. He asked for discussion or questions. Hearing none, he called for a vote.

Those voting aye: Councilmember Taylor  
Councilmember Grover  
Councilmember Nielson  
Councilmember Ewald  
Councilmember Bowers

Those voting nay: None

Constituting all members thereof, Mayor Monson declared the motion carried.

**Adjournment**

Councilmember Nielson made a motion to adjourn. Councilmember Taylor seconded the motion. Mayor Monson repeated the motion. He asked for discussion or questions. Hearing none, he called for a vote.

Those voting aye: Councilmember Taylor  
Councilmember Grover  
Councilmember Nielson  
Councilmember Ewald  
Councilmember Bowers

Those voting nay: None

Constituting all members thereof, Mayor Monson declared the motion carried.  
Meeting adjourned at 9:00pm.

**City of Blanding  
Check Register  
All Bank Accounts - 02/22/2024 to 03/18/2024**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
USDA RURAL DEVELOPMENT	03022413	164 - 2009 PARIT	03/02/2024	03/02/2024	398.44	Principal - 2009 PARITY WATER REVENUE BOND	512543.2 - USDA 2009 repaid	
USDA RURAL DEVELOPMENT	03022413	164 - 2009 PARIT	03/02/2024	03/02/2024	767.56	Interest - 2009 PARITY WATER REVENUE BOND	5140900 - INTEREST EXPENSE	
					\$1,166.00			
4 CORNERS ELECTRIC	1410	4144	03/01/2024	03/06/2024	250.10	SHOP	1060260 - Streets BUILDINGS - SUPP	
Aflac	1411	067640	02/25/2024	03/06/2024	1,080.90	HEALTH INSURANCE	102226 - HEALTH INSURANCE PAYA	
APGA SECURITY AND INTEGRITY	1412	20240226135643	02/26/2024	03/06/2024	495.00	SHRIMP/DIMP Online Access	5440210 - BOOK, SUBSCRIPTIONS/M	
BEARS EARS WIRELESS	1413	003666	02/28/2024	03/06/2024	50.00	WATER TREATMENT PLANT	5140280 - TELEPHONE	
Blanding Community Legacy Trust	1414	202402229	01/30/2024	03/06/2024	576.00	Legacy Trust Donations	102040 - LEGACY TRUST PAYABLE	
BLUE MOUNTAIN EXTERMINATIN	1415	9226	02/21/2024	03/06/2024	45.00	JUSTICE COURT	1042310 - Court PROFESSIONAL/TEC	
CRAIG C. HALLS - ATTORNEY AT L	1416	9667	01/31/2024	03/06/2024	3,200.00	PUBLIC DEFENDER	1043310 - Public Defender PROFESSI	
CURTIS - LN CURTIS AND SONS	1417	INV786225	01/26/2024	03/06/2024	4,235.71	FIRE	4040740 - CAPITAL OUTLAY	
EMERY TELCOM	1418	202403-3161000	03/01/2024	03/06/2024	42.64	3161000 Police Station - Visitors Center	1050280 - Econ Dev & Visitor Cntr TEL	
EMERY TELCOM	1418	202403-3161000	03/01/2024	03/06/2024	79.95	3161000 Police Station - Visitors Center	1052280 - Police TELEPHONE	
EMERY TELCOM	1418	202403-992200	03/01/2024	03/06/2024	79.95	992200 Fire	1053280 - Fire TELEPHONE	
					\$202.54			
EMPIRE ELECTRIC ASSOCIATION	1419	20240305091407	02/28/2024	03/06/2024	43.58	50146002 Road 192 Hwy 491	5340270 - UTILITIES	
EMPIRE ELECTRIC ASSOCIATION	1419	20240305091421	02/28/2024	03/06/2024	40.00	50146001 West Meter	5340270 - UTILITIES	
					\$83.58			
ETJ LAW INC	1420	2680	02/09/2024	03/06/2024	675.00	Legal Services	1045310 - Attorney PROFESSIONAL/T	
ETJ LAW INC	1420	2681	02/09/2024	03/06/2024	3,712.50	Prosecution	1042310 - Court PROFESSIONAL/TEC	
					\$4,387.50			
EXECUTECH	1421	31270	03/01/2024	03/06/2024	909.99	COMPUTER SUPPORT	5340310 - PROFESSIONAL/TECHNIC	
EXECUTECH	1421	31368	02/29/2024	03/06/2024	176.95	RECURRING PRODUCTS	5340310 - PROFESSIONAL/TECHNIC	
					\$1,086.94			
FLAGSHIP PUBLISHING INC	1422	27325	02/29/2024	03/06/2024	630.00	UTAH LIFE MAGAZINE	1050310 - Econ Dev & Visitor Cntr MA	
FOUR CORNERS WELDING & GAS	1423	GR00184887	02/29/2024	03/06/2024	14.50	OXYGEN/ACETYLENE	1060250 - Streets EQUIPMENT - SUP	
FREEDOM MAILING SERVICES, IN	1424	47302	02/29/2024	03/06/2024	602.28	BILL PROCESSING	5140250 - EQUIPMENT - SUPPLIES &	
MAXWELL PRODUCTS INC	1425	INV4374	02/20/2024	03/06/2024	26,604.48	Crack Seal Material	4040747 - ROADS	
PACIFICORP-MAINT	1426	CR217127	02/12/2024	03/06/2024	12,014.58	10001656	5340250 - EQUIPMENT - SUPPLIES &	
PEHP GROUP INSURANCE	1427	0124051830	02/28/2024	03/06/2024	20,785.37	HEALTH INSURANCE	102226 - HEALTH INSURANCE PAYA	
PELORUS METHODS	1428	240401	03/01/2024	03/06/2024	2,700.00	SOFTWARE CONTRACT	5340310 - PROFESSIONAL/TECHNIC	
RURAL WATER ASSOCIATION OF	1429	18798	02/02/2024	03/06/2024	1,025.00	Membership Dues	5140210 - BOOK, SUBSCRIPTIONS/M	
SALT LAKE COMMUNITY COLLEG	1430	2024.105.1	02/21/2024	03/06/2024	360.00	Cadet Meals	1052230 - Police TRAVEL	
SAN JUAN BUILDING SUPPLY	1431	2402-246140	02/16/2024	03/06/2024	15.46	WELLNESS CENTER	1066260 - Wellness Center BUILDING	
SAN JUAN BUILDING SUPPLY	1431	2402-246636	02/23/2024	03/06/2024	32.09	PARKS	1065260 - ParksRec BUILDINGS - SU	
SAN JUAN BUILDING SUPPLY	1431	2402-246842	02/27/2024	03/06/2024	14.38	PARKS	1065260 - ParksRec BUILDINGS - SU	
SAN JUAN BUILDING SUPPLY	1431	2403-247182	03/04/2024	03/06/2024	1,177.40	WELLNESS CENTER	1066260 - Wellness Center BUILDING	
					\$1,239.33			
STATEFIRE DC SPECIALTIES	1432	INV0000008694	02/16/2024	03/06/2024	120.00	WELLNESS CENTER	1066260 - Wellness Center BUILDING	
SWIRE COCA-COLA USA	1433	39937056036	02/16/2024	03/06/2024	221.29	VENDING	1066250 - Wellness Center EQUIPME	
SWIRE COCA-COLA USA	1433	40144006020	02/29/2024	03/06/2024	68.27	VENDING	1066250 - Wellness Center EQUIPME	
					\$289.56			
SYMBOL ARTS	1434	388099	02/27/2024	03/06/2024	155.52	Police Badge	1052250 - Police EQUIPMENT - SUPP	

**City of Blanding  
Check Register  
All Bank Accounts - 02/22/2024 to 03/18/2024**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
TECHNOLOGY NET	1435	4646	01/01/2024	03/06/2024	400.00	Employee Comp Data	1044210 - Admin SUBSCRIPTIONS/M	
UPPER CASE PRINTING, INK.	1436	1498	02/27/2024	03/06/2024	492.00	Freedom Mailing Envelopes	5340480 - OTHER SPECIAL DEPART	
UTAH STATE DIVISION OF FINANC	1437	11 - 2013A WATE	03/06/2024	03/06/2024	38,000.00	Principal - 2013A WATER REVENUE BOND	512545.2 - 2013A Water Revenue Bon	
UTAH.COM - DDM	1438	UTH0000000005	02/23/2024	03/06/2024	8,035.00	Blanding Area Travel Council	1050310 - Econ Dev & Visitor Cntr MA	
4 CORNERS ELECTRIC	1439	4153	03/16/2024	03/18/2024	245.10	SHOP	1060260 - Streets BUILDINGS - SUPP	
BLUE MOUNTAIN EXTERMINATIN	1440	9324	03/07/2024	03/18/2024	35.00	CITY OFFICE	1044260 - Admin BUILDINGS - SUPPL	
BLUE MOUNTAIN EXTERMINATIN	1440	9325	03/07/2024	03/18/2024	45.00	JUSTICE COURT	1042310 - Court PROFESSIONAL/TEC	
BLUE MOUNTAIN EXTERMINATIN	1440	9329	03/07/2024	03/18/2024	80.00	WELLNESS CENTER	1066260 - Wellness Center BUILDING	
					\$160.00			
BRADFORD TIRE	1441	74686	02/06/2024	03/18/2024	55.86	Propane	5440270 - UTILITIES	
Eddie, Dinehbahh	1442	55077	03/04/2024	03/18/2024	26.69	Wellness Center Reimb	103678 - WELLNESS CENTER REVE	
EMERY TELCOM	1443	202403-4601000	03/01/2024	03/18/2024	224.77	4601000 Wellness Center	1066270 - Wellness Center UTILITIES	
GENEVA CAPITAL LLC	1444	1574201	02/29/2024	03/18/2024	1,913.00	Contract Payment	1066250 - Wellness Center EQUIPME	
HERRING, TRENT	1445	20240318102827	03/12/2024	03/18/2024	569.50	Travel Reimbursement	1044230 - Admin TRAVEL	
HUCKLEBERRY ROCK SHOP	1446	RFD 553344307.	03/11/2024	03/18/2024	29.99	Deposit Refund: 553344307 - HUCKLEBERRY RO	532290 - CUSTOMER DEPOSITS	
JACKSON, LEIGH ANN	1447	Refund: 5533426	03/08/2024	03/18/2024	0.29	Refund: 553342655 - JACKSON, LEIGH ANN	531310 - ACCOUNTS RECEIVABLE	
JM CUSTOM & INDUSTRIAL WELD	1448	5435	03/04/2024	03/18/2024	153.81	Parks	1065250 - ParksRec EQUIPMENT - SU	
KGL & ASSOC	1449	Refund: 9000006	03/08/2024	03/18/2024	150.00	Refund: 9000006 - KGL & ASSOC	531310 - ACCOUNTS RECEIVABLE	
KILGORE COMPANIES LLC	1450	2211-057 PPE2	03/18/2024	03/18/2024	68,833.30	2023 City Streets Design	4040747 - ROADS	
LEGRAND JOHNSON	1451	Refund: 5533439	03/08/2024	03/18/2024	11.04	Refund: 553343988 - LEGRAND JOHNSON	531310 - ACCOUNTS RECEIVABLE	
LINDSAY, TERI	1452	Refund: 5533429	03/08/2024	03/18/2024	12.98	Refund: 553342996 - LINDSAY, TERI	531310 - ACCOUNTS RECEIVABLE	
LYMAN, KATRINA	1453	Refund: 5533424	03/08/2024	03/18/2024	303.98	Refund: 553342459 - LYMAN, KATRINA	531310 - ACCOUNTS RECEIVABLE	
LYMAN, PHIL	1454	Refund: 5015950	03/08/2024	03/18/2024	104.32	Refund: 501595006 - LYMAN, PHIL	531310 - ACCOUNTS RECEIVABLE	
MOUNTAINLAND SUPPLY, LLC	1455	S106019844.001	03/12/2024	03/18/2024	1,137.29	WATER	5140250 - EQUIPMENT - SUPPLIES &	
NEWSOME, JUSTIN	1456	Refund: 5533431	03/08/2024	03/18/2024	86.64	Refund: 553343132 - NEWSOME, JUSTIN	531310 - ACCOUNTS RECEIVABLE	
NIELSON CONSTRUCTION	1457	Refund: 5533442	03/08/2024	03/18/2024	51.66	Refund: 553344238 - NIELSON CONSTRUCTION	531310 - ACCOUNTS RECEIVABLE	
ONLINE INFORMATION SERVICES	1458	1236832	01/31/2024	03/18/2024	47.76	UTILITY EXCHANGE	5440250 - EQUIPMENT - SUPPLIES &	
ONLINE INFORMATION SERVICES	1458	1246621	02/29/2024	03/18/2024	48.72	UTILITY EXCHANGE	5440250 - EQUIPMENT - SUPPLIES &	
					\$96.48			
PACIFICORP-MAINT	1459	CR216877-	09/13/2023	03/18/2024	9,770.35	ELECTRIC UTILITY SVCS AGREEMENT	5340250 - EQUIPMENT - SUPPLIES &	
PACIFICORP-MAINT	1459	CR217178	03/12/2024	03/18/2024	19,220.33	10001656	5340250 - EQUIPMENT - SUPPLIES &	
					\$28,990.68			
PALMER, DAVID	1460	20240318102900	03/14/2024	03/18/2024	672.68	Travel Reimbursement	1065230 - ParksRec TRAVEL	
REDD MECHANICAL	1461	4309	03/12/2024	03/18/2024	28.29	PARKS	1065250 - ParksRec EQUIPMENT - SU	
ROCKY MOUNTAIN POWER	1462	202403-0010	03/01/2024	03/18/2024	218.81	59432136-001 0 SEWER LAGOON	5240270 - UTILITIES	
ROCKY MOUNTAIN POWER	1462	202403-0011	03/01/2024	03/18/2024	77.38	61216518-001 1 RUNWAY LIGHTS	1046270 - Airport UTILITIES	
ROCKY MOUNTAIN POWER	1462	202403-0014	03/01/2024	03/18/2024	61.44	59432066-001 4 SEWER LAGOON	5240270 - UTILITIES	
ROCKY MOUNTAIN POWER	1462	202403-0024	03/01/2024	03/18/2024	11.08	59294936-002 4 TRANSFER STATION	5740270 - UTILITIES	
ROCKY MOUNTAIN POWER	1462	202403-0046	03/01/2024	03/18/2024	104.32	59413936-004 6 WELL B	5140270 - UTILITIES	
ROCKY MOUNTAIN POWER	1462	202403-0053	03/06/2024	03/18/2024	133.90	59413936-005 3 WELL C	5140270 - UTILITIES	
ROCKY MOUNTAIN POWER	1462	202403-0057	03/01/2024	03/18/2024	134.38	59294936-005 7 WELL A	5140270 - UTILITIES	
ROCKY MOUNTAIN POWER	1462	202403-0065	03/01/2024	03/18/2024	93.43	59294936-006 5 AIRPORT SEWER PUMP	5240270 - UTILITIES	
					\$834.74			

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RURAL COMMUNITY CONSULTAN	1463	2024.3.5	03/05/2024	03/18/2024	4,040.00	GENERAL PLAN	4040740 - CAPITAL OUTLAY	
SAN JUAN COUNTY LANDFILL OP	1464	263	02/29/2024	03/18/2024	10.00	Residential Waste	5740310 - PROFESSIONAL/TECHNIC	
SAN JUAN HIGH SCHOOL	1465	20240318102827	03/12/2024	03/18/2024	900.00	EASTER EGG HUNT	1041480 - Council OTHER SPECIAL D	
TSOSIE, CARLISSA	1466	Refund: 5533437	03/08/2024	03/18/2024	57.00	Refund: 553343765 - TSOSIE, CARLISSA	531310 - ACCOUNTS RECEIVABLE	
Utah Division of Water Quality	1467	2470000366	02/22/2024	03/18/2024	350.00	Fee Permit	5140310 - PROFESSIONAL/TECHNIC	
UTAH STATE TREASURER	1468	202402-1902	03/05/2024	03/18/2024	7,994.38	COURT REPORT	103510 - JUSTICE COURT REVENUE	
XEROX CORPORATION	1469	020839393	03/01/2024	03/18/2024	54.71	COPIES	5340250 - EQUIPMENT - SUPPLIES &	
BLANDING CITY	52754	TRANSFER2	03/07/2024	03/07/2024	350,000.00	TRANSFER	103690 - SUNDRY REVENUES	
PACKARD WHOLESALE CO	ACH.03072408	3000522	01/24/2024	03/06/2024	134.96	Wellness Center Cleaning	1066250 - Wellness Center EQUIPME	
PACKARD WHOLESALE CO	ACH.03072408	3000548	01/24/2024	03/06/2024	190.22	Wellness Center Vending	1066250 - Wellness Center EQUIPME	
PACKARD WHOLESALE CO	ACH.03072408	3000934	01/31/2024	03/06/2024	468.52	Wellness Center Vending	1066250 - Wellness Center EQUIPME	
PACKARD WHOLESALE CO	ACH.03072408	3001326	02/07/2024	03/06/2024	122.93	Wellness Center Cleaning	1066250 - Wellness Center EQUIPME	
PACKARD WHOLESALE CO	ACH.03072408	3002079	02/21/2024	03/06/2024	376.55	Wellness Center Cleaning	1066250 - Wellness Center EQUIPME	
PACKARD WHOLESALE CO	ACH.03072408	3002528	02/28/2024	03/06/2024	111.95	Wellness Center Vending	1066250 - Wellness Center EQUIPME	
					\$1,405.13			
UAMPS	ACH.03072408	20240222	02/22/2024	03/06/2024	160,697.74	ELECTRIC PURCHASES	5340255 - ELECTRIC PURCHASES	
MOTOR PARTS	ACH.03072408	857432	02/15/2024	03/06/2024	64.98	PARKS	1065250 - ParksRec EQUIPMENT - SU	
MOTOR PARTS	ACH.03072408	857903	02/23/2024	03/06/2024	43.98	WATER	5140250 - EQUIPMENT - SUPPLIES &	
MOTOR PARTS	ACH.03072408	858133	02/27/2024	03/06/2024	62.98	STREETS	1060250 - Streets EQUIPMENT - SUP	
MOTOR PARTS	ACH.03072408	858182	02/27/2024	03/06/2024	43.98	SEWER	5240250 - EQUIPMENT - SUPPLIES &	
MOTOR PARTS	ACH.03072408	858219	02/28/2024	03/06/2024	5.94	WELLNESS CENTER	1066260 - Wellness Center BUILDING	
MOTOR PARTS	ACH.03072408	858399	03/01/2024	03/06/2024	396.50	WELLNESS CENTER	1066260 - Wellness Center BUILDING	
MOTOR PARTS	ACH.03072408	858604	03/04/2024	03/06/2024	13.76	GAS	5440250 - EQUIPMENT - SUPPLIES &	
					\$632.12			
JONES & DEMILLE ENGINEERING,	ACH.03072408	0133520	02/27/2024	03/06/2024	867.50	2023 City Streets Design	4040747 - ROADS	
JONES & DEMILLE ENGINEERING,	ACH.03072408	0133533	02/28/2024	03/06/2024	1,575.00	WC FIRE SUPPRESSION	4040750 - WELLNESS CENTER	
					\$2,442.50			
REDD'S ACE HARDWARE	ACH.03072408	892032	02/16/2024	03/06/2024	27.98	PARKS	1065260 - ParksRec BUILDINGS - SU	
REDD'S ACE HARDWARE	ACH.03072408	892039	02/16/2024	03/06/2024	29.90	WELLNESS CENTER	1066260 - Wellness Center BUILDING	
REDD'S ACE HARDWARE	ACH.03072408	892211	02/21/2024	03/06/2024	11.97	WATER	5140250 - EQUIPMENT - SUPPLIES &	
REDD'S ACE HARDWARE	ACH.03072408	892222	02/21/2024	03/06/2024	5.01	WATER	5140250 - EQUIPMENT - SUPPLIES &	
REDD'S ACE HARDWARE	ACH.03072408	892235	02/21/2024	03/06/2024	11.99	ELECTRIC	5340250 - EQUIPMENT - SUPPLIES &	
REDD'S ACE HARDWARE	ACH.03072408	892370	02/24/2024	03/06/2024	29.99	PARKS	1065260 - ParksRec BUILDINGS - SU	
REDD'S ACE HARDWARE	ACH.03072408	892448	02/26/2024	03/06/2024	10.32	PARKS	1065260 - ParksRec BUILDINGS - SU	
REDD'S ACE HARDWARE	ACH.03072408	892496	02/27/2024	03/06/2024	10.62	PARKS	1065260 - ParksRec BUILDINGS - SU	
REDD'S ACE HARDWARE	ACH.03072408	892522	02/28/2024	03/06/2024	93.95	SHOP	1060250 - Streets EQUIPMENT - SUP	
REDD'S ACE HARDWARE	ACH.03072408	892531	02/28/2024	03/06/2024	13.99	PARKS	1065260 - ParksRec BUILDINGS - SU	
REDD'S ACE HARDWARE	ACH.03072408	892596	02/29/2024	03/06/2024	26.49	PARKS	1065260 - ParksRec BUILDINGS - SU	
REDD'S ACE HARDWARE	ACH.03072408	892612	02/29/2024	03/06/2024	16.57	PARKS	1065260 - ParksRec BUILDINGS - SU	
REDD'S ACE HARDWARE	ACH.03072408	892615	02/29/2024	03/06/2024	18.97	SEWER	5240250 - EQUIPMENT - SUPPLIES &	
REDD'S ACE HARDWARE	ACH.03072408	892625	02/29/2024	03/06/2024	9.58	SEWER	5240250 - EQUIPMENT - SUPPLIES &	
REDD'S ACE HARDWARE	ACH.03072408	892630	02/29/2024	03/06/2024	117.55	PARKS	1065260 - ParksRec BUILDINGS - SU	
REDD'S ACE HARDWARE	ACH.03072408	892631	02/29/2024	03/06/2024	2.59	STREETS	1060250 - Streets EQUIPMENT - SUP	
REDD'S ACE HARDWARE	ACH.03072408	892781	03/04/2024	03/06/2024	27.55	GAS	5440480 - OTHER SPECIAL DEPART	
REDD'S ACE HARDWARE	ACH.03072408	892841	03/05/2024	03/06/2024	74.11	FIRE	1053250 - Fire EQUIPMENT - SUPPLI	
REDD'S ACE HARDWARE	ACH.03072408	892842	03/05/2024	03/06/2024	56.94	FIRE	1053250 - Fire EQUIPMENT - SUPPLI	
REDD'S ACE HARDWARE	ACH.03072408	892874	03/06/2024	03/06/2024	39.96	WATER	5140250 - EQUIPMENT - SUPPLIES &	
					\$636.03			
FRONTIER COMMUNICATIONS	ACH.03072408	202402-3136	02/11/2024	03/06/2024	93.03	435-678-3136-031021-8	1050280 - Econ Dev & Visitor Cntr TEL	

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PVS DX INC	ACH.03072408	747000209-24	02/05/2024	03/06/2024	1,937.84	CHLORINE	5140250 - EQUIPMENT - SUPPLIES &	
PINNACLE PUBLE FINANCE INC	ACH.03072408	14 - 2017 Electric	03/06/2024	03/06/2024	7,302.15	Interest - 2017 Electric Bond Revenue	5340900 - INTEREST EXPENSE	
PINNACLE PUBLE FINANCE INC	ACH.03072408	14 - 2017 Electric	03/06/2024	03/06/2024	145,000.00	Principal - 2017 Electric Bond Revenue	532511.2 - 2017 Electric Revenue Bon	
					\$152,302.15			
RELADYNE WEST LLC	ACH.03072408	1063668-IN	02/23/2024	03/06/2024	23.46	PARKS	1065270 - ParksRec UTILITIES	
PITNEY BOWES - PURCHASE PO	ACH.03072408	20240212	02/12/2024	03/06/2024	373.86	8000-9000-0141-2406	5340250 - EQUIPMENT - SUPPLIES &	
TEKNOLOGIA LLC	ACH.03072408	TEK11367-01	02/29/2024	03/06/2024	981.50	Computer	1044240 - Admin OFFICE EXPENSE &	
Thatcher Company Inc	ACH.03072408	2024100102550	02/21/2024	03/06/2024	6,213.73	WATER	5140250 - EQUIPMENT - SUPPLIES &	
PACKARD WHOLESALE CO	ACH.03182411	3003034	03/06/2024	03/18/2024	547.84	Wellness Center Cleaning	1066250 - Wellness Center EQUIPME	
PACKARD WHOLESALE CO	ACH.03182411	3003035	03/06/2024	03/18/2024	218.18	Visitor Center Cleaning	1050260 - Econ Dev & Visitor Cntr BUI	
PACKARD WHOLESALE CO	ACH.03182411	3003036	03/06/2024	03/18/2024	67.27	ADMIN CITY OFFICE	1044240 - Admin OFFICE EXPENSE &	
PACKARD WHOLESALE CO	ACH.03182411	3003496	03/13/2024	03/18/2024	70.77	ADMIN CITY OFFICE	1044240 - Admin OFFICE EXPENSE &	
					\$904.06			
CANYONLANDS TIRE CO	ACH.03182411	A1017278	02/23/2024	03/18/2024	265.00	528622EX	1052250 - Police EQUIPMENT - SUPP	
MOTOR PARTS	ACH.03182411	858811	03/07/2024	03/18/2024	9.16	SHOP SUPPLIES	1060250 - Streets EQUIPMENT - SUP	
MOTOR PARTS	ACH.03182411	859296	03/14/2024	03/18/2024	21.99	SEWER	5240250 - EQUIPMENT - SUPPLIES &	
					\$31.15			
JONES & DEMILLE ENGINEERING,	ACH.03182411	0133637	03/12/2024	03/18/2024	1,143.75	RECAPTURE BOAT RAMP DESIGN	4040747 - ROADS	
SUMMIT ENERGY	ACH.03182411	0224BLAN	03/07/2024	03/18/2024	115,834.58	NATURAL GAS PURCHASES	5440255 - NATURAL GAS PURCHASE	
CHEMTECH-FORD LABORATORIE	ACH.03182411	24C0899	03/14/2024	03/18/2024	120.00	WATER TESTING	5140250 - EQUIPMENT - SUPPLIES &	
REDD'S ACE HARDWARE	ACH.03182411	892911	03/06/2024	03/18/2024	8.99	PARKS	1065260 - ParksRec BUILDINGS - SU	
REDD'S ACE HARDWARE	ACH.03182411	892961	03/07/2024	03/18/2024	122.30	POLICE	1052240 - Police OFFICE EXPENSE &	
REDD'S ACE HARDWARE	ACH.03182411	893090	03/11/2024	03/18/2024	21.99	PARKS	1065250 - ParksRec EQUIPMENT - SU	
REDD'S ACE HARDWARE	ACH.03182411	893136	03/12/2024	03/18/2024	-6.00	PARKS	1065250 - ParksRec EQUIPMENT - SU	
REDD'S ACE HARDWARE	ACH.03182411	893149	03/12/2024	03/18/2024	13.82	WATER	5140240 - OFFICE EXPENSE & SUPP	
REDD'S ACE HARDWARE	ACH.03182411	893167	03/12/2024	03/18/2024	21.99	PARKS	1065250 - ParksRec EQUIPMENT - SU	
REDD'S ACE HARDWARE	ACH.03182411	893211	03/13/2024	03/18/2024	21.99	PARKS	1065250 - ParksRec EQUIPMENT - SU	
REDD'S ACE HARDWARE	ACH.03182411	893215	03/13/2024	03/18/2024	2.22	SHOP	1060250 - Streets EQUIPMENT - SUP	
REDD'S ACE HARDWARE	ACH.03182411	893219	03/13/2024	03/18/2024	33.99	PARKS	1065250 - ParksRec EQUIPMENT - SU	
REDD'S ACE HARDWARE	ACH.03182411	893231	03/13/2024	03/18/2024	37.99	POLICE	1052240 - Police OFFICE EXPENSE &	
REDD'S ACE HARDWARE	ACH.03182411	893282	03/14/2024	03/18/2024	43.98	STREETS	1060250 - Streets EQUIPMENT - SUP	
REDD'S ACE HARDWARE	ACH.03182411	893284	03/14/2024	03/18/2024	5.38	PARKS	1065250 - ParksRec EQUIPMENT - SU	
REDD'S ACE HARDWARE	ACH.03182411	893285	03/14/2024	03/18/2024	14.99	GAS	5440250 - EQUIPMENT - SUPPLIES &	
REDD'S ACE HARDWARE	ACH.03182411	893305	03/14/2024	03/18/2024	11.99	WATER	5140250 - EQUIPMENT - SUPPLIES &	
REDD'S ACE HARDWARE	ACH.03182411	893325	03/15/2024	03/18/2024	4.59	ADMIN	1044240 - Admin OFFICE EXPENSE &	
					\$360.21			
DOI/BLM	ACH.03182411	2024024344	03/05/2024	03/18/2024	535.00	Right of Way	1048310 - P&Z PROFESSIONAL/TEC	
COUNTRY COMFORT LLC	ACH.03182411	8268	03/06/2024	03/18/2024	90.00	Parks	1065250 - ParksRec EQUIPMENT - SU	
COUNTRY COMFORT LLC	ACH.03182411	8269	03/06/2024	03/18/2024	90.00	Parks	1065250 - ParksRec EQUIPMENT - SU	
					\$180.00			
GOTO COMMUNICATIONS	ACH.03182411	IN7102573365	01/01/2024	03/18/2024	100.00	PHONE SERVICE	1044280 - Admin TELEPHONE	
GOTO COMMUNICATIONS	ACH.03182411	IN7102573365	01/01/2024	03/18/2024	127.19	PHONE SERVICE	1066280 - Wellness Center TELEPHO	
GOTO COMMUNICATIONS	ACH.03182411	IN7102573365	01/01/2024	03/18/2024	155.15	PHONE SERVICE	5340280 - TELEPHONE	
GOTO COMMUNICATIONS	ACH.03182411	IN7102573365	01/01/2024	03/18/2024	200.00	PHONE SERVICE	1052280 - Police TELEPHONE	
GOTO COMMUNICATIONS	ACH.03182411	IN7102602161	02/01/2024	03/18/2024	100.00	PHONE SERVICE	1044280 - Admin TELEPHONE	
GOTO COMMUNICATIONS	ACH.03182411	IN7102602161	02/01/2024	03/18/2024	127.19	PHONE SERVICE	1066280 - Wellness Center TELEPHO	
GOTO COMMUNICATIONS	ACH.03182411	IN7102602161	02/01/2024	03/18/2024	155.50	PHONE SERVICE	5340280 - TELEPHONE	
GOTO COMMUNICATIONS	ACH.03182411	IN7102602161	02/01/2024	03/18/2024	200.00	PHONE SERVICE	1052280 - Police TELEPHONE	
GOTO COMMUNICATIONS	ACH.03182411	IN7102761260	03/01/2024	03/18/2024	100.00	PHONE SERVICE	1044280 - Admin TELEPHONE	

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GOTO COMMUNICATIONS	ACH.03182411	IN7102761260	03/01/2024	03/18/2024	127.19	PHONE SERVICE	1066280 - Wellness Center TELEPHO	
GOTO COMMUNICATIONS	ACH.03182411	IN7102761260	03/01/2024	03/18/2024	155.50	PHONE SERVICE	5340280 - TELEPHONE	
GOTO COMMUNICATIONS	ACH.03182411	IN7102761260	03/01/2024	03/18/2024	200.00	PHONE SERVICE	1052280 - Police TELEPHONE	
					\$1,747.72			
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	20.00	OCL 3RD RESERVOIR PARK	1065270 - ParksRec UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	20.94	260 W 1600 S	5240270 - UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	21.68	198 E 200 S	5240270 - UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	22.00	120 S MAIN ST	5140270 - UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	22.00	161 S MAIN ST	5140270 - UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	22.00	CENTER ST (PALMERS WATER)	5140270 - UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	22.42	900 S 300 W (REC STORAGE 4 PLEX)	1065270 - ParksRec UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	22.53	VISITOR CENTER WELL #2	5140270 - UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	23.05	OCL BY D SMITH'S FIELDS	5140270 - UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	23.79	141 E 800 S	5240270 - UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	27.16	3030 N RESERVOIR RD	1065270 - ParksRec UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	34.53	N HWY 191 (JOHN IMLAY SEWER PUMP STATIO	5240270 - UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	40.38	NATURAL GAS BORDER STATION - EAST	5440270 - UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	44.00	12 N GRAYSON PKWY (WATER)	1050270 - Econ Dev & Visitor Cntr UTI	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	44.00	200-300 S 100 W (WTR LLEAGUE FIELD)	1065270 - ParksRec UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	48.96	LLEAGUE BOOSTER PUMP STATION	5240270 - UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	51.27	TENNIS COURT	1065270 - ParksRec UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	51.48	12 N GRAYSON PKWY (PIONEER PARK)	1050270 - Econ Dev & Visitor Cntr UTI	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	72.60	491 S 650 W	5240270 - UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	76.11	550 S MAIN ST (SOUTH PARK)	1065270 - ParksRec UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	84.44	MILLION GALLON TANK PUMP STATION 3RD RE	5140270 - UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	125.53	50 W 100 S (JAIL)	5140270 - UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	139.00	1090 S 100 W	1065270 - ParksRec UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	163.94	1095 S 100 W	1065270 - ParksRec UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	327.12	250 W FREEDOM WAY	1046270 - Airport UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	351.97	360 W 200 S (FIRE STATION EXPAN)	1053270 - Fire UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	433.19	153 S 400 W (OLD SHOP)	5440270 - UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	441.12	900 S 300 W (4 PLEX RESTROOMS)	1065270 - ParksRec UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	493.01	12 N GRAYSON PKWY	1050270 - Econ Dev & Visitor Cntr UTI	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	524.13	50 W 100 S (OFFICE)	5340270 - UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	551.71	167 E 500 N POLICE STATION	1052270 - Police UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	641.37	360 W 200 S	1053270 - Fire UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	1,084.32	567 W 550 N (SHOP)	1060270 - Streets UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	1,388.31	TREATMENT PLANT 1999 N RESERVOIR RD	5140270 - UTILITIES	
BLANDING CITY	EFT	20240225-10165	02/25/2024	03/10/2024	1,752.60	1013 S 300 W WELLNESS CENTER	1066270 - Wellness Center UTILITIES	
EFTPS	EFT	PR022524-502	02/29/2024	02/29/2024	4,835.18	Medicare Tax	102221 - FEDERAL TAX / FICA PAYAB	
EFTPS	EFT	PR022524-502	02/29/2024	02/29/2024	9,645.15	Federal Income Tax	102221 - FEDERAL TAX / FICA PAYAB	
EFTPS	EFT	PR022524-502	02/29/2024	02/29/2024	20,674.40	Social Security Tax	102221 - FEDERAL TAX / FICA PAYAB	
HEALTH EQUITY - HSA	EFT	PR022524-7854	02/29/2024	03/01/2024	570.00	HSA Employee Contribution	102226.1 - HSA PAYABLE	
HEALTH EQUITY - HSA	EFT	PR022524-7854	02/29/2024	03/01/2024	1,930.20	HSA - Employer Contribution - Family	102226.1 - HSA PAYABLE	
UTAH STATE RETIREMENT	EFT	PR022524-277	02/29/2024	03/01/2024	370.91	Retirement Loan	102225 - RETIREMENT PAYABLE	
UTAH STATE RETIREMENT	EFT	PR022524-277	02/29/2024	03/01/2024	750.00	Roth IRA - URS	102225 - RETIREMENT PAYABLE	
UTAH STATE RETIREMENT	EFT	PR022524-277	02/29/2024	03/01/2024	3,957.40	401k	102225 - RETIREMENT PAYABLE	
UTAH STATE RETIREMENT	EFT	PR022524-277	02/29/2024	03/01/2024	25,779.05	Retirement	102225 - RETIREMENT PAYABLE	
UTAH STATE TAX COMMISSION	EFT	20231231	02/22/2024	02/22/2024	706.16	Withholding Payment	102223 - STATE WITHHOLDING PAYA	
UTAH STATE TAX COMMISSION	EFT	20240229	02/29/2024	02/29/2024	989.03	SALES & USE TAX	102300 - SALES TAX PAYABLE	
UTAH STATE TAX COMMISSION	EFT	20240229	02/29/2024	02/29/2024	5,866.75	SALES & USE TAX	542300 - SALES TAX PAYABLE	
UTAH STATE TAX COMMISSION	EFT	20240229	02/29/2024	02/29/2024	9,218.01	SALES & USE TAX	532300 - SALES TAX PAYABLE	
					\$94,504.90			
					<b>\$1,141,791.53</b>			





## CITY COUNCIL MEETING - STAFF REPORT

**Author:** Ben Muhlestein, EDVS Manager  
**Department:** Economic Development and Visitor Services  
**Type of Item:** Report

### **Blanding Businesses**

Home Based

- Cherie's Kiddycare
- File Fantasy Nails

Regular Licenses

- McCann Trucking

### **Other Updates**

- The March Newsletter went live on the 13th
- Events progress continues.
  - The July 4th theme this year is "American Dreams"
  - Marathon advertising has started
- Regular Social Media posting has started and we are seeing more engagement
  - In particular we want to push community events to increase participation

### **Special Event Sponsorship**

A past policy allowed for city sponsorship of events in and around the city. Several of these have been handled through city administration in the past while others have gone before council. We would like to update this policy to help clear up confusion on where event organizers should go for sponsorship opportunities. The changes in the policy would allow for a small discretionary fund for events asking less than \$1,000 in sponsorship. The fund would be on a first come first serve basis. Larger asks would be required to apply and come before council in February and March of each year so that those funds could be discussed and approved by council to add into the next fiscal year's budget. An official application was never made for this policy, but we have one now.



## Event Sponsorship Policy

Blanding City encourages special events and may fund grants each fiscal year that provide assistance to organizations that wish to host a special event that benefits the community. The program is primarily designed to be a short-term assistance as events become established. Applicants should have a clear vision of how the event will grow to sustain itself without assistance from the city in the future. It is the intention of the Council to consider sponsorship of events that meet the goals outlined below and that have broad appeal and positive impact on the community. It is not the intention of Council to sponsor events that are marketing and promotion for the profit of only a few individuals or a specific business.

Grant assistance may be provided in the form of direct funding, city facility use, in-kind services, or all of the above. Applications of values less than \$1,000 in value will be evaluated by City Staff and can be received at any time throughout the year. Applications of higher values will be evaluated by City Council and will ~~and are~~ will be evaluated in ~~submitted in~~ February and March to fund events in the following fiscal year (July – June) in conjunction with the annual budget process. Total expenditures by the City on events will be capped by the annual budget established by the City Council. Economic Development~~City Council~~ discretionary funds may be used for events not included in the budget.

### Grant Eligibility Requirements

- The event should meet two or more of the City's goals:
  - Foster a vibrant and diverse economy oriented towards growing jobs in Blanding.
  - Distinguish Blanding as a city with an array of opportunities for sports and cultural activities for residents of all ages and backgrounds, with venues that also promote and leverage economic growth.
  - Promote Blanding as a desirable place to live, visit, and do business.
  - Provide free programs, or raise funds for organizations or free programs, benefitting local youth, seniors, or underserved constituents.
  - Provide positive tax benefits, raise funds or provide revenue opportunities to the City.
  - Draw interest and revenue from outside Blanding and San Juan County.
- The event must take place within Blanding City limits or provide a clear benefit to Blanding.
- Events should have broad appeal and be open to all Blanding residents.
- The event must not be organized around specific political or religious purposes.
- The event may be a one-day event, a multi-day event occurring on consecutive days, or a related series of events over an extended period of time.
- Events with a fundraising component will be eligible only if they provide all net proceeds to a nonprofit or program that serves primarily Blanding residents.
- The applicant organization must be the primary organizer, manager, and financial administrator for the event.

**Commented [1]:** If we want to invite or sponsor a big event to come into town, would this conflict with that?

- The applicant organization will comply with all other applicable state and local laws for conducting the event.
- Events that discriminate on the grounds of race, color, national origin, ancestry, age, gender, or disability will not be eligible. All events must comply with applicable requirements of the Americans with Disabilities Act.

**Online application available at: [www.blanding.city](http://www.blanding.city)**



## CITY COUNCIL MEETING - STAFF REPORT

**Author:** David Palmer  
**Department:** Recreation Department  
**Subject:** General information on the Parks & Recreation  
**Date:** March 4th 2024  
**Type of Item:** Monthly Information

### Background:

We ended the Boys Basketball season with a very successful tournament at the Wellness Center with participants from Moab, Monticello and Dove Creek

Volleyball is geared up and ready to start shortly

We have put out the RFB for the Safety Shade Structures which will be due before noon on March 27th



**March 2024 Recreation Report**

	<b>2024 # of participants</b>	<b>2024 Revenue</b>	<b>2023 # of participants</b>	<b>2023 Revenue</b>
Boys Basketball	87	\$4,785.00	88	\$4,840.00
Youth Volleyball	35	\$3,196.00	95	\$4,750.00
T-Ball			60	\$2,400.00
Girls Machine Pitch			50	\$2,250.00
Boys Machine Pitch			53	\$2,385.00
Girls Softball - Totals			90	\$6,300.00
Boys Baseball -Totals			118	\$8,260.00
Swim Team			33	\$1,815.00
Soccer			253	\$13,915.00
Flag Football			40	\$2,000.00
Tackle Football			91	\$7,735.00
Girls Basketball			50	\$2,750.00
Wellness Center	2024 Annuals	2024 Monthly's	2023 Annuals	2023 Monthly's
February	1,613	120	1,554	98

**Recreation:**

- We ended Boys Basketball for the year with a very successful tournament at the Wellness Center with participants from Moab, Monticello and Dove Creek.
- Volleyball is up and running with tournaments starting shortly
- We are now taking registrations for all of our spring sports

**Grants:**

- We have put out the RFB for the Safety Shade Structures which will be due before noon on March 27th

**Parks:**

- We will start cleaning parks for the summer before this month is through
- We are finished with the remodel on the Centennial Park bathrooms.

**Wellness Center:**

- The Pool is winterized but we will start cleaning and getting it ready by the end of the month
- The showers are still not finished however we sealed off the portion that is still under construction so we can now access two toilets in each restroom and the sinks.
- We had **3,996** recorded "member" visits during February. That equals an average of 160 visits per day (So Busy).
- We had **490** visits from patrons without a membership.
- Year to date total recorded entries is **7,891**.





## RESOLUTION 03-26-2024-1

### **Blanding City Account Collections Policy**

Whereas, the City of Blanding recognizes the importance of maintaining fiscal responsibility and ensuring the timely collection of outstanding accounts receivable; and

Whereas, the Blanding City Account Collections Policy has been developed to establish clear guidelines and procedures for managing delinquent accounts and minimizing financial losses for the city; and

Whereas, the Blanding City Account Collections Policy has been reviewed and recommended for adoption by the City Council;

Now, therefore, be it resolved by the City Council of Blanding:

The City Council hereby accepts the Blanding City Account Collections Policy, as presented and reviewed, to govern the management of delinquent accounts receivable for the City of Blanding.

The City Council acknowledges the importance of implementing effective collections practices to safeguard the financial interests of the city and ensure the equitable treatment of all customers.

The City Council directs the City Manager to oversee the implementation of the Blanding City Account Collections Policy and to ensure that all city departments and staff members are familiar with its provisions.

ADOPTED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

SIGNED:

\_\_\_\_\_  
Logan J. Monson, Mayor

ATTEST:

\_\_\_\_\_  
Trent Herring, City Manager/Deputy  
Recorder



## **Blanding City Account Collections Policy**

### **Purpose:**

The purpose of this policy is to establish guidelines for sending Blanding City utility accounts to collections when they are at least 90 days past due, in order to ensure timely payment of utility bills and to minimize financial losses for the city.

### **Scope:**

This policy applies to all customers receiving utility services from Blanding City Utilities.

### **Policy:**

#### **Past Due Accounts:**

A utility account shall be considered past due if payment is not received within 30 days of the billing date. Blanding City Utilities customers will receive their monthly statement that will show any past due amounts.

#### **90 Days Past Due:**

If a utility account remains unpaid for 90 days from the billing date, Blanding City Utilities may initiate the collections process.

#### **Collections Process:**

Blanding City Utilities shall contract with a reputable collections agency to pursue payment for delinquent accounts. The collections agency shall be authorized to contact customers by phone, mail, or other means to request payment and negotiate payment arrangements. The collections agency may report delinquent accounts to credit bureaus, which may negatively impact the customer's credit score. Customers with accounts sent to collections may be subject to additional fees and charges as allowed by law.

#### **Disconnection of Service:**

Blanding City reserves the right to disconnect utility services for accounts that remain unpaid despite being sent to collections. The notice of disconnection is on each utility bill that is sent to the customer. Blanding City will give a courtesy notice that is delivered to each address notifying the customer of the disconnection date. Disconnection of service shall be carried out in accordance with applicable laws and regulations, and customers shall be notified of the impending disconnection.

#### **Reconnection of Service:**





Customers whose service has been disconnected for non-payment must pay all past due amounts, including any fees and charges, before service will be restored. A reconnection fee may be assessed for the restoration of service, as outlined in the Blanding City Utilities fee schedule.

**Notification:**

Blanding City Utilities shall provide clear and timely notification to customers regarding their past due accounts and the collections process. Notices shall be sent via mail or electronically to the customer's last known physical or email address on file.

**Confidentiality:**

Blanding City Utilities shall handle customer account information in accordance with applicable privacy laws and regulations.

**Review and Amendment:**

This policy shall be subject to periodic review and may be amended or revised as necessary to ensure its effectiveness and alignment with current regulations and best practices.



## So You Want to Go Solar?

So you've been thinking about adding solar panels to your home or business, or maybe you've been contacted by a Solar Sales Company that really piqued your interest.

The steps below will help you through the process of determining if solar is right for you at your home or business.

### Step 1 - Energy Efficiency

Before buying a PV system, it is important to first increase the energy efficiency of your home or business. It is always less expensive to save energy than it is to produce energy.

### Step 2 - Educate Yourself

Take the time to educate yourself as much as you can on all things solar. There are many excellent resources available to help you become an educated solar customer. For some great solar resources including consumer tips, calculators, financing options, incentives, and more please visit: <https://www.energy.gov/eere/solar/homeowners-guide-going-solar>

### Step 3 - Interview Contractors

When you are ready, interview several contractors. Be sure to ask about warranties, training, licenses, certifications, years of experience, recommended insurance coverage, ownership, and financing options.

The installer must have, at a minimum, a S201 Residential Electrical Contractor License and a S202 Solar Photovoltaic Contractor License.

Provide the contractor with the actual usage information from your home to use in their model and make sure they are using Blanding City Power [Rates](#) to calculate your payback.

### Step 4 - Choose a Contractor, Finance, and Begin the Application Process

At this point, you should have all of the information that you need to make an informed decision. You are now ready to choose a contractor, finance your project, and design your PV system.

Your contractor should help you gather everything you need to submit applications to Blanding City. Familiarize yourself with all required documentation, including [Net Metering Program Description](#). Additionally, read and fill out the [Solar Permitting Guideline](#) and [Net Metering Service Agreement](#). Blanding City uses a consulting firm by the name of West Coast Code Consultants (WC<sup>3</sup>). It will save you time and money if everything is submitted properly the first time. Once all required documentation has been submitted, reviewed, signed, and approved you may move on to installation.

### **Step 5 - PV Array Installation**

Your contractor will install your PV system and make sure everything complies with electrical and building codes. When installation is complete, you can schedule your inspections with the City.

### **Step 6 - Inspection and Meter Installation**

Once your panels are installed and they pass the building inspection by Blanding City, you can call for a Blanding City Power inspection. If your system passes inspection, you will have a new meter installed and you will be ready to begin generating your own solar power.



## Checklist for Going Solar

- Thoroughly read and fully understand [So You Want to go Solar?](#)
- Thoroughly read and fully understand the [Solar Permitting Guidelines with Plan Review Agreement](#).
  - After reading it, **you** (not your Solar Company) must sign the Plan Review Agreement with West Coast Code Consultants (WC<sup>3</sup>).
  - After signing the Plan Review Agreement, you must pay WC<sup>3</sup> directly, not Blanding City, for the plan review fee.
- Thoroughly read and fully understand the [Net Metering Service Agreement](#).
  - Follow instructions from Appendix A and submit the Net Metering Application & Compliance Form to WC<sup>3</sup> for review.
  - Follow instructions from Appendix B and submit your One-Line Diagram to WC<sup>3</sup> for review.
- If inside Blanding City limits, fill out and submit Building Permit Application on the [City Inspect Website](#). If outside Blanding City limits, contact San Juan County for Building Permit Application.
- Plan Review and One-Line Diagram Approval by WC<sup>3</sup>.
- Building Permit issued by Blanding City or San Juan County.
- System installed on Home or Business by licensed contractor.
- Installed system inspected by Blanding City (and San Juan County, if outside city limits). 2 inspections are required; 1 by City or County Building Department, and 1 by City Power Department.
- Permission to operate by completing Appendix C of the Net Metering Service Agreement.
- Pay all installation and connection fees.
- Blanding City will install and program new Net Meter and Production Meter.



## Net Metering Program Description

### Availability

The City desires to encourage the use of Renewable Resources by supplying a meter for residential and commercial Customers to provide the necessary accounting to allow a Customer to displace electric energy otherwise purchased from the City or to provide electric energy to the City ("Net Meter"). The Net Meter will be available to any electric Customer connected to the City's electric distribution system provided that the Customer installs a solar, wind, or other city-approved renewable generation facility ("Facility") on the Customer's side of the meter, subject to the Application Provisions.

### Application Provisions

A Customer must make an application to the City and receive approval from the City before installing an interconnected Facility on their property. The City may withhold approval if for any reason the requested interconnection would result in a negative monetary or physical impact on the City electrical system. The Net Metering Facility may not exceed system or circuit capacity limitations.

By accepting a Net Meter, the Customer hereby agrees to the following provisions:

1. The monthly electrical output of the Facility shall not have a generating capacity that exceeds the lesser of:
  - 1) 10 kW alternating current (AC) for Residential Customers or 25 kW AC for Small Commercial Customers.
  - 2) one-hundred and twenty (120) percent of the Customer's historical maximum monthly energy consumption.
  - 3) the capacity limitation of the City's circuit to which the Net Metering Facility will be attached.
2. A Facility shall be manufactured and installed to interconnection standards that meet or exceed the Institute of Electrical and Electronics Engineers, Inc. ("IEEE") standard 1547 for Interconnecting Distributed Resources with Electric Power Systems and Underwriters Laboratories Inc. ("UL") standard 1741, Inverters, Converters and Controllers for use in Independent Power Systems.
3. The City shall have the right to inspect a Customer's Facility during reasonable hours and with reasonable prior notice to the Customer. If the City finds that the Customer's Facility is not in compliance with the requirements of the City's interconnection rules and the standards set forth in this Tariff, and non-compliance adversely affects the safety or

reliability of City's Facility or other Customers' Facility, City may require the Customer to disconnect the Facility until compliance is achieved.

4. If the City disconnects the Facility, the Customer shall receive in a timely manner, a written explanation of the disconnection. The Customer shall have the right to correct the situation and petition City to reestablish an interconnection.
5. The City shall install and maintain a new revenue meter for the Customer, at the City's expense for a residential connection and the Customer's expense for small commercial Customers. Any subsequent revenue meter change necessitated by the Customer, whether because of a decision to stop Net Metering or for any other reason, shall be pursuant to City policy.
6. The City shall also install and maintain a new production meter at the City's expense. The Customer will be responsible for installing the meter base in accordance with the City's standards, just downstream of the solar inverter in order to capture 100% of the solar inverter's output.
7. The Customer will be required to submit a one-line diagram as part of the application process, as explained in the Net Metering Agreement.
8. The Customer will release to the City all renewable energy credits (RECs), solar renewable-energy credits (S-RECs) or other renewable attributes as appropriate based on actual on-site electric generation from the Facility.
9. The Customer will comply with all City service and billing requirements.
10. The Customer will comply with all installation, building, land use and electric codes of the City.
11. The City shall make Net Metering available to eligible Customers on a first-come, first-served basis up to 10% percent of City' most recently measured annual peak load. In addition, the City will not approve the interconnection of Renewable Generation to the Company's system if the capacity of the Renewable Generation on the circuit exceeds 10% of the circuit's peak demand or if the capacity of the Renewable Generation on the City's system as a whole exceeds 10% of the City's peak demand.  
If these limits would prevent approval of the Net Metering Facility, the Customer may, at his/her expense, have a circuit study prepared by the City's electrical engineer and implement the study's recommendations to insure that the Facility does not interfere with the safe and efficient operation of the Company's system. These capacity limitations may be modified based on the Company's annual assessment of the impact of renewable energy on individual circuits and on the distribution system as a whole.
12. A Customer facility used for Net Metering shall be equipped with metering equipment that can measure the flow of electricity in both directions at the same rate. The Facility shall have a rated capacity following the Application Provisions in part 1, and shall be accomplished through the use of a bi-directional electric revenue meter (Net Meter) that has only a single register for billing purposes. The production meter shall be an electric

revenue meter that measures the output of the solar inverter in a single direction, and shall be placed just downstream of the solar inverter.

13. Customers shall be solely responsible for all work, and costs incurred, for installation and maintenance of the Facility.

## **Inspection**

Upon approval and installation of a Facility but before interconnection to the Net Meter, the City shall inspect the Facility, installation and interconnection and approve or disapprove the interconnection. Any violations or errors of the installation found during the City inspection(s) will be recorded and provided in writing to the Customer. Any alterations required for the installation shall be corrected at the Customer's expense and a follow-up inspection will be required to verify that all corrections have been made.

## **Energy Rates and Payments**

The Customer shall be subject to the following provisions for service:

1. For all kWh delivered by the City the Customer shall pay the normal City rate for Customer service as if the Customer had not installed a Facility.
2. If the electricity supplied by the City exceeds the electricity generated by the Customer, then the Customer shall be billed and pay for the net electricity supplied by the City at the rate and with the same customer charge(s) paid by other like-customers of the City absent the Net Metering Program.
3. If the electricity generated by the Customer exceeds the electricity consumed by the Customer and is distributed back to the City during the billing period, then the Customer shall be billed and pay for the same customer service charge(s) as are applied to other like customers of the City absent the Net Metering Program; however, the Customer's account shall be credited for the net excess kilowatt-hours generated during the billing period, with this kilowatt-hour credit appearing on Customer's bill for the following billing period. The kilowatt-hour credit shall be calculated using the total number of excess kilowatt-hours generated for the month multiplied by the City's Low Load per kilowatt-hour cost or the rate established by the City Council at the time. Credits on the Customer's account may only be applied toward kilowatt-hour usage, not toward customer service charges.
4. The Customer further agrees that any and all of the kilowatt-hour electric energy credit remaining on the account at the time of the Customer's April billing each year shall be set to zero, without further liability to the City.
5. The City reserves the right to modify or amend the program, City's avoided cost rate, the displacement ratio or the monthly service charge upon reasonable advance notice to the Customer (30 days).



**Force Majeure**

Neither the City nor the Customer shall be subject to any liability or damages due to the inability of the City to serve the Customer's load due to lack of energy from either the City or the Facility.



## Net Metering Service Agreement

This NET METERING PROGRAM INTERCONNECTION & SERVICE AGREEMENT ("Agreement") is between \_\_\_\_\_ ("Customer") and CITY OF BLANDING ("City"). Customer and City may be referred to collectively herein as "Parties" and individually as "Party".

### 1. Customer Electric Generating System

- 1.1. Customer's Application for Net Metered Electric Generation, including the location of the Electric Generation System installation and details on the electrical generating unit(s), for Net Metered Electric Generation is hereby incorporated into this agreement as Appendix A: Net Metering Application & Compliance Form.
- 1.2. Customer has elected, in accordance with the City Net Metering Policies set by the Blanding City Council, to operate, at their own expense, a Net Metered Electric Generation System using either a solar, wind or hydro powered electric generation system, with a generating capacity of not more than ten kilowatts (10 kW) alternating current for residential and twenty-five kilowatts (25 kW) alternating current for commercial aggregated at the service interconnection point, in parallel with the City's electrical system. This generation system is intended to offset either part or all of the Customer's electricity requirements.
- 1.3. Net Metering credit shall only be applied to offset part or all of the Customer's own electrical requirements at a single metering point exclusively. Net Metering credits shall not be applied to multiple meters owned by a single Customer at separate locations. A separate agreement shall be entered into for each electrical service location of the Customer.
- 1.4. The Electric Generation System used by the Customer shall be located on the Customer's premises. It shall include all equipment necessary, including a disconnect device as described in paragraph 3.1 and a production meter as described in paragraph 4.2. Said equipment shall meet applicable safety, power quality, and interconnection requirements established by the latest revisions of National Electrical Code (NEC), the Institute of Electrical and Electronics Engineers (IEEE), Underwriters Laboratories (UL), and any applicable federal, state, and local agencies.
- 1.5. This Agreement is between the Customer and the City. Nothing in this Agreement allows for the purchase or sale of energy produced by the Customer to or from a third party.
- 1.6. The City shall have the sole authority to determine which interconnection requirements set forth herein are applicable to Customer's proposed installation.

### 2. Terms of Net Metering Billing and Energy Crediting

- 2.1. The City shall measure the net electricity produced or consumed by the Customer during each billing period, in accordance with the City's normal metering practices.
- 2.2. If the electricity supplied by the City exceeds the electricity generated by the Customer, then the Customer shall be billed for the net electricity supplied by the City at the rate and with the same customer charge(s) paid by other like-customers of the City absent the Net Metering Program.
- 2.3. If the electricity generated by the Customer exceeds the electricity consumed by the Customer and is distributed back to the City during the billing period, then the Customer shall be billed for the same customer service charge(s) as are applied to other like-customers of the City absent the Net Metering Program; however, the Customer's account shall be credited for the net excess kilowatt-hours generated during the billing period, with this kilowatt-hour credit appearing on the Customer's bill for the following billing period. The kilowatt-hour credit shall be calculated using the total number of excess kilowatt-hours generated for the month multiplied by the City's Low Load per kilowatt-hour cost or the rate established by the City Council at the time. Credits on the Customer's account may only be applied toward kilowatt-hour usage, not toward customer service charges. The Customer further agrees that any and all of the kilowatt-hour electric energy credit remaining on the account at the time of the Customer's April billing each year shall be set to zero, without further liability to the City.

### **3. Interruption or Reduction of Deliveries**

- 3.1. Customer shall furnish and install, on its side of the bi-directional metering equipment, a safety disconnect device capable of fully disconnecting and isolating the Customer's Electrical Generation System from the City's electrical distribution system. The disconnect device shall be located adjacent to the City's bi-directional metering equipment or other location approved by the City and shall be of the visible break type in a metal enclosure that can be secured by a padlock. The disconnect device shall be accessible to the City's personnel at all times and shall conform to the National Electric Code Standards.
- 3.2. The City may require Customer to interrupt or reduce deliveries from the Customer's Electric Generation System as follows: (a) when necessary in order to construct, install, maintain, repair, replace, remove, investigate, or inspect any part of either the City's or the Customer's equipment or electrical system; or (b) if the City determines that curtailment, interruption, or reduction is necessary because of emergencies, or compliance with good electrical practices as determined by the City.
- 3.3. To the extent reasonably practicable, the City shall give Customer notice of possible planned interruption or reduction of deliveries.
- 3.4. Notwithstanding any other provision of this Agreement, if at any time the City determines that either (a) the Customer's Electric Generation System may endanger the City personnel; or (b) the continued operation of Customer's Electric Generation System may endanger the integrity of the City's electric system, then the City shall have the right to disconnect Customer's Electric Generation System from the City's electric system. Customer's Electric Generation System shall remain disconnected until such time as the City is satisfied that the condition(s) that caused the problems referenced in (a) or (b) of this section 3.3 have been corrected.

#### **4. Net Meter, Production Meter, and Meter Bases**

- 4.1. Customer's Electric Generation System shall have a Net Meter installed and owned by the City. The Customer shall provide a Meter Base for the Net Meter. The City shall install the new Net Meter at the City's expense for a residential connection and the Customer's expense for a commercial connection.
- 4.2. In addition to the Net Meter, Customer's Electric Generation System shall have a Production Meter installed and owned by the City. The City shall install the new Production Meter at the Customer's expense. The Customer shall provide the Meter Base for the Production Meter, which shall be located downstream of the solar inverter and not less than five feet from the Net Meter.
- 5.3. The City shall own and maintain the Net and Production Meters and the Customer shall own and maintain the Meter Bases. The Meter Bases shall be designed and installed in conformity with the City's Specifications. Additional information on the location of Meters and Meter Bases is found in the Net Metering Application instructions and the sample diagrams.

#### **5. Interconnection**

- 5.1. Customer shall comply with the City's Net Metering Application & Compliance Form set forth in Appendix A and the interconnection requirements set forth in Section 1, Paragraph 1.4. and shall pay for designing, installing, inspecting, operating, and maintaining the Customer's Electric Generation System in accordance with all applicable laws and regulations.
- 5.2. Customer shall deliver the excess energy to the City at the Customer's premises. The City will install and maintain a revenue meter capable of registering the bi-directional flow of electricity at the Customer's premises at a level of accuracy that meets all applicable standards, regulations, and statutes (Customer may, at its option, pay the additional costs for the City to install a dual-registering meter capable of separately measuring and recording both delivered and received kilowatt-hours). Any meters installed on the Customer's premises shall remain the property of the City.
- 5.3. Customer shall pay for any non-standard electrical hook-up.
- 5.4. Customer shall not commence parallel operation of the Customer's Electric Generation System until; (a) this Agreement has been executed by the parties; (b) the system has been tested; and (c) written approval for the interconnection, as set forth in Appendix C of this Agreement (an executed "Net Metering Authorization for Interconnection"), has been given to the Customer by the City. Such approval shall not be unreasonably withheld. The City shall have the right to have representatives present at the initial testing of Customer's protective apparatus and may perform (at its own expense) whatever testing of the Customer's system the City deems necessary. The Customer shall notify the City of its intent to test the generating system not less than two (2) working days prior to the scheduled test.
- 5.5. Once in operation, Customer shall make no changes or modifications in the equipment, wiring, or the mode of operation of the Customer's Electric Generation System without prior written approval from the City.

#### **6. Maintenance and Permits**

Customer shall (a) maintain the electric generating system and interconnection facilities in a safe

and prudent manner and in conformance with all applicable laws and regulations; (b) obtain any governmental authorizations and permits required for the construction and operation of the Customer's Electric Generation System and interconnection facilities, including an electrical permit; and (c) reimburse the City for any and all losses, damages, claims, penalties, or liability incurred by the City as a result of Customer's failure to obtain or maintain any governmental authorizations and permits required for construction and operation of the Customer's Electric Generation System or failure to maintain the Customer's Electric Generation System as required by law or this Section.

## **7. Access to Premises**

The City may enter Customer's premises or property (a) to inspect, with prior notice, at all reasonable hours Customer's protective devices; (b) to access and read the City's Net Meter and Production Meter at any time without notice; and (c) to disconnect the interconnection facilities at the City's meter or transformer, without notice, if, in the City's opinion, a hazardous condition exists and such immediate action is necessary to protect persons, the City's facilities, or property of others from damage or interference caused by Customer's Electric Generation System, or lack of properly operating protective devices or inability to inspect the same.

## **8. Indemnity, Liability, and Insurance**

- 8.1 The Customer hereby indemnifies and agrees to hold harmless and release the City and its elected officials, officers, employees and agents and each of the heirs, personal representatives, successors and assigns of any of the foregoing (collectively, the "Indemnitees") from and against any and all losses, claims, damages, costs, demands, fines, judgements, penalties, obligations, payments and liabilities, together with any costs and expenses (including without limitation attorneys' fees and out-of-pocket expenses and investigation expenses) incurred in connection with any of the foregoing, resulting from, relating to or arising out of or in connection with: (a) any failure or abnormality in the operation the Customer's Electric Generation System or any related equipment; (b) any failure of the Customer to comply with the standards, specifications, or requirements referenced in this Agreement (including Appendices hereto) which results in abnormal voltages or voltage fluctuations, abnormal changes in the harmonic content of the generating facility output, single phasing, or any other abnormality related to the quantity or quality of the power produced by the Customer's Electric Generation System; (c) any failure of the Customer duly to perform or observe any term, provision, covenant, agreement or condition hereunder to be performed by or on behalf of the Customer; or (d) any negligence or intentional misconduct of Customer related to operation of the Customer's Electric Generation System or any associated equipment or wiring.
- 8.2 Customer shall maintain, in full force and effect, general liability insurance for personal injury and property damage of at least ONE HUNDRED THOUSAND DOLLARS (\$100,000.00) per occurrence for the duration of this Agreement. A homeowner's policy providing at least this minimum amount of coverage is acceptable to meet this insurance requirement. The Customer shall submit an acceptable Certificate of Insurance with the Customer's "Net Metering Program Application and Compliance Form" and shall provide the City with copies of renewal certificates to satisfy this insurance requirement.

## **9. Force Majeure**

The City shall not be liable to the Customer for, or be considered to be in breach of or default under this Agreement because of, any failure or delay in performance by the City under this Agreement to the extent such failure or delay is caused by or results from any such cause or condition which is beyond the City's reasonable control, or which the City is unable to prevent or overcome by exercise of reasonable diligence (any such cause or condition, a "Force Majeure"), including breach of contract or failure of performance by any person providing services to the City which the City intended to use in its performance under this Agreement.

## **10. Independent Contractors**

The Parties hereto are independent contractors and shall not be deemed to be partners, employees, franchisees or franchisers, servants, or agents of each other for any purpose whatsoever under or in connection with this Agreement.

## **11. Assignment; Binding Agreement**

The Customer shall not assign its rights under this Agreement to any other Party without the express written consent of the City. The City may impose reasonable conditions on any such assignment to ensure that all of Customer's obligations under this Agreement are met and that none of Customer's obligations are transferred to the City as a result of default, bankruptcy, or any other cause.

## **12. No Third-Party Beneficiaries**

Except as expressly set forth in this Agreement, none of the provisions of this Agreement shall inure to the benefit of or be enforceable by any third Party.

## **13. Entire Agreement**

This Agreement sets forth the entire agreement of the Parties and supersedes any and all prior agreements with respect to the subject matter of this Agreement. The rights and obligations of the Parties hereunder shall be subject to and governed by this Agreement.

## **14. Governing Law**

This Agreement shall be governed by and construed in accordance with the laws of the State of Utah (regardless of the laws that might otherwise govern under applicable principles of conflicts of law of such state). Any action involving a dispute under this Agreement shall be brought in the Seventh Judicial District Court of Utah, San Juan County.

## **15. Rules of Construction; Statutory References**

No provision of this Agreement shall be construed in favor of or against either of the Parties hereto by reason of the extent to which any such Party or its counsel participated in the drafting thereof or by reason of the extent to which such provision or any other provision or provisions of this Agreement is or are inconsistent with any prior draft thereof. Any reference to statutes or laws will include all amendments, modifications, or replacements of the specific sections and provisions concerned.

## **16. Amendments, Modifications, or Waivers**

Any amendments or modifications to this Agreement shall be in writing and agreed to by both Parties. The failure of any Party at any time or times to require performance of any provision hereof shall in no manner affect the right at a later time to enforce the same. No waiver by any Party of the breach of any term or covenant contained in this Agreement, whether by conduct or otherwise, shall be deemed to be construed as a further or continuing waiver of any such breach or waiver of the breach of any other term or covenant unless such waiver is in writing.

## 17. Notices and Other Communications

Notice Methods and Addresses. All notices, requests, demands and other communications required or permitted to be given under this Agreement shall be given in writing either (a) by personal delivery; (b) by United States postal service, postage prepaid, registered or certified mail, return receipt requested; (c) by facsimile transmission, using facsimile equipment providing written confirmation of successfully completed transmission to the receiving facsimile number. All notices to either Party shall be made to the addresses set forth below. Any notice shall be deemed to have been given on the date delivered, if delivered personally, by overnight air courier service or by facsimile transmission; or, if mailed, shall be deemed to have been given on the date shown on the return receipt as the date of delivery or the date on which the United States postal service certified that it was unable to deliver, whichever is applicable.

### City of Blanding:

Attn: \_\_\_\_\_  
50 West 100 South  
Blanding, Utah 84511  
(435) 678-2791

### Customer:

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: (     ) \_\_\_\_\_

## 19. Appendix

This Agreement includes the following Appendices attached hereto and incorporated by reference:  
Appendix A: Net Metering Application & Compliance Form  
Appendix B: Instructions for One-Line Diagram and Sample Diagram  
Appendix C: Net Metering Authorization for Interconnection

## 18. Term of Agreement

This Agreement shall be and remain in effect until terminated by either Party on thirty (30) days prior written notice. The Customer's Electric Generation System or the Customer may be disconnected from the City's electric system at any time, without notice, if it is considered unsafe or, in the City's opinion, is having an adverse impact on the City's electrical system or other existing customers.

IN WITNESS WHEREOF, the Parties hereto have caused two originals of this Agreement to be executed by their duly authorized representatives.

**Customer**

**City of Blanding**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



## Appendix A: Net Metering Application & Compliance Form

This form must be filled out completely and submitted to Blanding City before a Customer's renewable energy facility can be interconnected with City's distribution system.

Customer orientation regarding the City.

Please carefully review the City's policy on Net Metering Service at <https://www.blanding-ut.gov/> and the following application instructions for specific requirements.

### A. Customer Information

Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

Residential Customer                       Small General Service Customer

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Service Address (if different from mailing address): \_\_\_\_\_

\_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

\_\_\_\_\_

### B. Installer Information

Company Name: \_\_\_\_\_

Installer Name: \_\_\_\_\_

\_\_\_\_\_ Installer Orientation Completed (Circle one)

YES

NO

### C. Type of Service

Single Phase (120/240v)

3- Phase (120/208v)

Other – specify voltage

Single Phase (Voltage \_\_\_\_\_)

3-Phase (Voltage \_\_\_\_\_)

### D. Equipment Information

Installation Type (check one)      Solar     Hydro     Wind

Manufacturer: \_\_\_\_\_  
Model Number: \_\_\_\_\_  
Power Rating per Unit (DC Watts): \_\_\_\_\_  
Total Number of Units: \_\_\_\_\_  
Maximum System Output (DC Watts): \_\_\_\_\_

**E. Inverter Manufacturer Information (if applicable)**

Inverter Manufacturer: \_\_\_\_\_  
Inverter Model Number: \_\_\_\_\_  
Inverter Continuous AC Rating (AC Watts): \_\_\_\_\_  
Total Number of Inverters: \_\_\_\_\_  
Maximum Inverter Output (AC Watts): \_\_\_\_\_

**F. Installation Information**

- a. **Inverter**  
Inverter Location (check one): Indoor  Outdoor   
Inverter Location(s) Description: \_\_\_\_\_
- b. **Location of AC Disconnect Switch:** \_\_\_\_\_
- c. **System Type (check one):**
  - Net Metering – Customer’s system is capable of back feeding through the utilities’ meter
  - Dedicated Circuit – Utility power is used for backup only
- d. **Battery Storage**  
  
Will the generation system use a battery storage system? Yes  No   
Battery Manufacturer: \_\_\_\_\_  
Battery Model Number: \_\_\_\_\_ QTY.: \_\_\_\_\_  
Battery Voltages: \_\_\_\_\_ Amp Hours: \_\_\_\_\_  
Battery Bank Voltages: \_\_\_\_\_ Amp Hours: \_\_\_\_\_

**G. One-Line Diagram of Net Metering Facility and Interconnection**

Attached is a sample one-line diagram of the Net Metering Facility and interconnection prepared in accordance with the instructions below. Please note it is only a very basic and simplified example. The Customer must submit a more thoroughly detailed diagram, meeting the criteria required in Appendix B.

The Customer hereby certifies, under penalty of perjury, that the information in this Application, the attached plans and project description, and any other information submitted in support of this application is true and correct. The Customer agrees that, in its construction and operation of the Electric Generating System, it will comply with the City’s service rules and regulations and Interconnection Standards and comply with all applicable laws and electric codes.

\_\_\_\_\_  
Customer Signature

## Appendix B: Instructions for One-Line Diagram and Sample Diagram

The Customer's one-line diagram is one of the most important parts of the Net Metering Application. The one-line diagram is used by the City during the review and approval process, and again during field testing and meter installation.

A good diagram can greatly shorten the City review period and helps expedite the City's field testing and meter installation. Inconsistencies between the diagram and the actual installation as-built are cause for rejection at the final testing and meter installation.

The diagram does not need to be overly complex, but accuracy and clarity are critical. The sample diagram below is for a typical PV System and is very simple, but it contains the required technical information for the City. An accurate and complete connection diagram is also important because the design and installation of these systems is not routine.

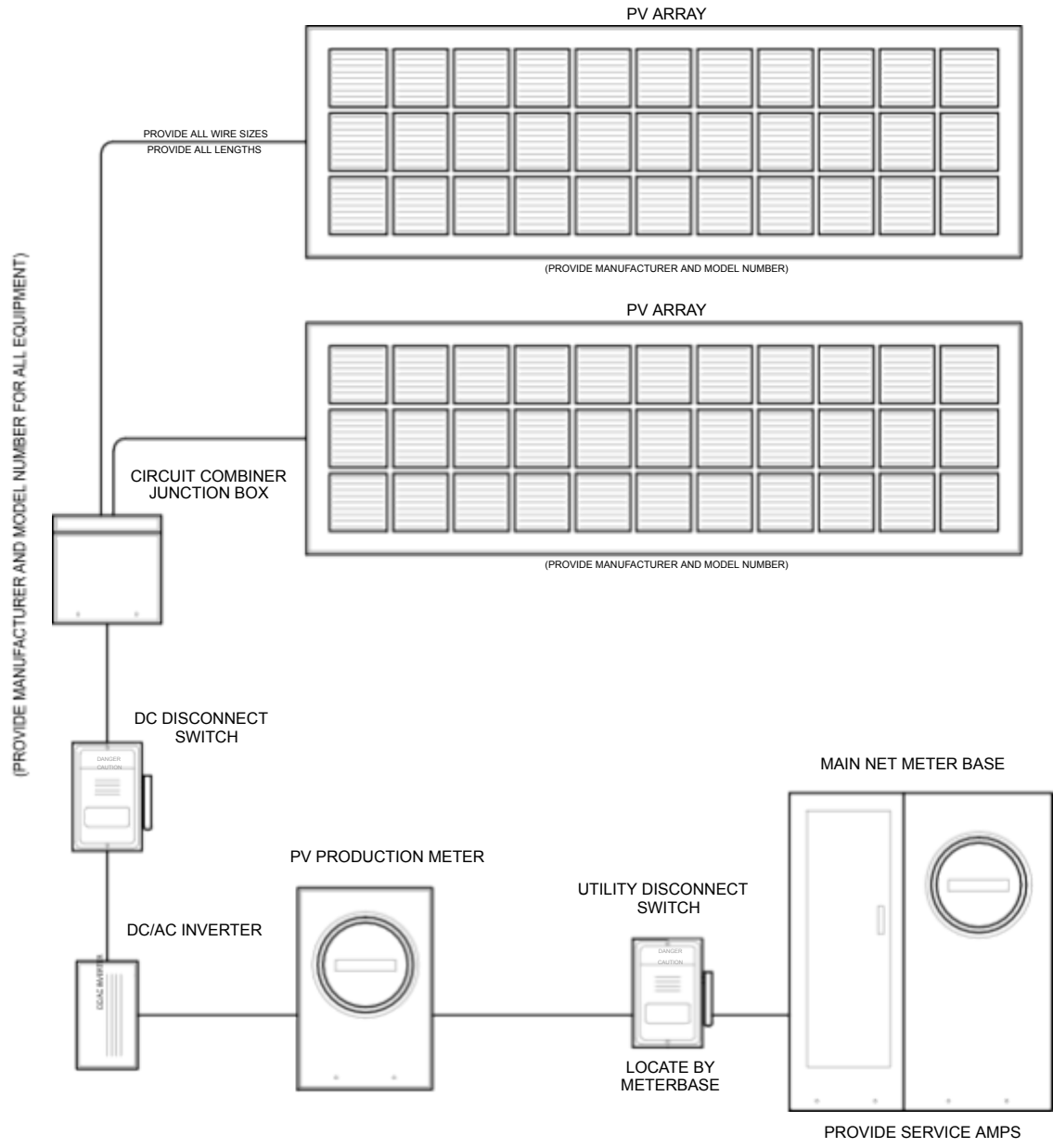
At a minimum, the one-line diagram must show how the system components are connected electrically and should show equipment part numbers and physical locations. Some of this may be on the application form as well, but having the information on a single document speeds the reviews and field inspections.

The one-line diagram should provide the following information:

- a. Generator (PV Panels, Wind Turbine, Hydro Turbine, etc.) - Include manufacturer, part number, nameplate maximum capacity (kW), and physical location. For modular systems (ex. pv panels), also include: number of modules, configuration, nameplate maximum capacity of each module, and total nameplate maximum capacity.
- b. Inverter - Include manufacturer, type or series, part number, serial number, nameplate maximum capacity (kW), output voltage, physical location.
- c. Disconnect Switch - Include the physical location relative to the City Net Meter.
- d. Electrical Service Panel - Include the panel or main breaker size and the position at which the generation is connected. Show all panels (if there are multiple panels or subpanels) even if not directly connected into the generation system.
- e. The City Net Meter - Include existing meter serial number, meter form, and class
- f. PV Production Meter Base - Include meter form, class, and physical location. Location within 5' of the City Net Meter.
- g. Other Related Equipment (battery banks, transfer or bypass switches, backup generators, etc.)

**\*Sample Diagram Next Page\***

(Please note that the sample diagram is a very basic and overly-simplified example. The Customer must submit a more detailed diagram which meets the above criteria.)



**NET METERING NOTES:**

1. PROVIDE ALL WIRE SIZES AND LENGTHS
2. PROVIDE ALL PART MANUFACTURERS AND MODEL NUMBERS
3. PROVIDE SERVICE SIZE IN TOTAL AMPS
4. PROVIDE A GENERAL SITE PLAN DIAGRAM
5. PROVIDE ALL FUSE SIZES



**BLANDING CITY POWER  
NET METERING DIAGRAM  
TYPICAL NET METERING SYSTEM**

BLANDING CITY POWER
NET METERING
SCALE: NONE
DATE: 03/06/2024
REV: A

## Appendix C: Net Metering Authorization for Interconnection

---

Customer Name

---

Installation Address

The Customer's Electric Generation System at the address listed above appears to comply with the requirements of the Net Metering Program Interconnection & Service Agreement. Therefore, the Customer is hereby authorized to connect the system to Blanding City's electrical system.

---

Authorized By (signature)

---

Printed Name

---

Printed Title

---

Date



## Solar Photovoltaic (PV) System Permitting Guideline

This document is published to help guide applicants through the process of obtaining a permit through the City of Blanding for a solar photovoltaic (PV) and/or energy storage system (ESS). It is essential that the applicant educate themselves by reading [So You Want to Go Solar?](#) It is also essential that the applicant read and understand the [Blanding Net Metering Program Description](#) and [Net Metering Service Agreement](#).

### Permitting and Inspections

The City of Blanding requires that all solar photovoltaic (PV) and/or energy storage systems be reviewed and permitted prior to the commencement of construction for the project. Proper plan review is essential for determining if a project meets applicable codes and requirements for a safe installation. It helps ensure that the proposed equipment is appropriate and will be installed correctly.

Please be aware that it is imperative that equipment is NOT purchased before a permit is approved and issued for a project. There are many types and brands of equipment available on the market that are not approvable and cannot be allowed to be installed. Waiting until after the plans are approved and the permit is issued helps ensure that the equipment proposed has been evaluated and deemed appropriate for the installation.

All solar PV and/or ESS project plan reviews will be conducted by a third-party code consulting company - West Coast Code Consultants (WC-3). The plans and documents (noted in this guideline) must be sent to [permitdeskutah@wc-3.com](mailto:permitdeskutah@wc-3.com) for review (all documents sent in the same email please). In addition, the project documents must include a filled out and signed WC-3 service agreement, which is attached to the end of this document. The applicant will be responsible for making payment to WC-3 for the plan review, as noted in the agreement. After the plans have been reviewed and approved by WC-3 (and payment has been made by the applicant for the review), the approved plans will be sent back to the applicant so they can be submitted to the City for issuance of a permit. When submitting the approved plans to the City, the plans must also include a properly filled out and signed City permit application. Prior to final issuance of a permit, the permit fee must be made to the City.

After a permit is issued and the installation is complete, a site inspection by the Blanding City Building Department will be required, and can be scheduled by visiting [City Inspect Website](#). An additional inspection by the Blanding City Power Department is also required to be scheduled through the city by calling the Blanding City Offices at (435) 678-2791. The permit applicant, or their representative, must be on site for the inspection and have the tools available to open up equipment and remove covers

when deemed necessary by the inspector. A ladder must be provided by the Customer for the inspector. Any violations or issues encountered during the inspection must be corrected and re-inspected prior to approval of the project. When the inspection has been finalized and approved, notification will be given to the power department to set the NET meter at the service equipment.

### **Plans/Documents Required for Plan Review**

This checklist is only a basic list of items needed for WC-3 **to begin** a solar PV and/or ESS system plan review and is **not** all inclusive. Having all the items listed on this checklist does **not** guarantee approval of the plans. Corrections, additional plans, information, and/or requirements may be requested or required by WC-3 in order to complete the review.

1. WC-3 service agreement that has been filled out with the appropriate information and signed by the applicant.
2. Site plan: A detailed site plan showing the location of the home, electrical meter service panel, any backfed sub-panelboards, and all PV and/or ESS system components on the property, and within the home, is required.
3. One-line diagram: A detailed one-line diagram is required and must show the type of PV system being installed, show the exact number and layout of solar panels and how they are connected together (or to equipment), wire sizes and types noted, how many wires per circuit, and conduit size and type for wiring between all components. Detailed info on the grounding wiring and connections is required. Also, the amp ratings of breakers and rating of panelboards must be noted on the diagram.
4. Electrical panel to be backfed: Note which home electrical panel the PV system will backfeed (be connected to) and give the location and amp rating of that panel. Please provide pictures of the main service panel (with the front cover open) and also provide a picture of its interior label. Please also provide photos of any sub-panels that will be backfed by the system as well as photos of the panel's label(s).
5. Production Meter: In addition to the Net Meter, a separate production meter for the PV system will be provided by the City at the Customer's expense (see Section 4 of the Net Metering Service Agreement). Please provide a production meter base that conforms to Blanding City specifications. The location of the production meter must be shown on the site plan and must be included on the one-line diagram.
6. Disconnect Switch: Provide a safety disconnect device capable of fully disconnecting and isolating the Solar PV System from the City's electrical

distribution system, and it must have the capability to be secured by padlock (see Section 3 of the Net Metering Service Agreement).

7. Signage: The plans must clearly specify all required signage required for the project.
8. Module (solar panel) spec sheets: Provide the PV module (solar panels) spec sheets showing the modules' STC rated watts (Pmp), volts (Vmp), amps (Imp), open circuit voltage (Voc), and short circuit current (Isc). Modules must also be shown to be listed and certified to UL 61730 or UL 1703.
9. Inverter spec sheets: Provide the inverter manufacturer spec sheets showing the output wattage, amperage, and voltage ratings. Inverters must be shown to be listed and certified per UL 1741. Utility tied inverters must also be listed as being "utility interactive."
10. Mounting system: Provide manufacturer's documentation for the racking support system to show how the system is listed and certified to UL 2703. Please be aware that you cannot build your own racking system, a UL 2703 listed support system is required for the supporting of the solar panels. The plans must also specify the required support spacing for the racking. Please specify on the plans if the home's roof rafters are engineered trusses or provide information on the type and size of the roof rafters if they are other than engineered trusses. Please also specify the type of roof covering for the home or building (shingles, metal, or tile) and note how many layers of the covering there are. Please be aware that an engineer's letter specifying the roof's rafters can safely handle the weight of the PV system may be required for the project, depending on the age and condition of the roof rafters.

If the racking support system is not roof-mounted and will be ground-mounted, then a detailed racking system structural design and layout must be provided. Many of the UL 2703 listed racking systems provide an online builder tool for the design of the racking system. Depending on the system chosen, a structural engineering design may be required for the ground-mount system.

11. System components: Provide information on the different types of components that will be used in the system and how they are to be installed. Also show that all equipment is listed and rated for the type of voltage (ac or dc), amount of voltage, and the amount of current that it could be subjected to.

Energy Storage Systems: If the customer chooses to install an energy storage system in connection with their solar PV system, the customer must provide the following documentation in addition to the above noted documents for a solar PV system:



1. Manufacturer documentation showing that the battery system is listed and certified per UL 9540. Any battery backup systems that are not listed per UL 9540 will not be accepted.
2. Manufacturer documentation showing that the batteries themselves are listed and certified per UL 1973 (for any non-lead-acid batteries).
3. Manufacturer documentation showing that the batteries have undergone UL 9540A fire testing, and such documentation must indicate in the allowable spacing of battery units.
4. Provide manufacturer cut sheets for the energy storage system to show the maximum rated input voltage, to show how many battery units can be connected to the system, and specifies the rated ac output amps for the system.
5. Provide installation instructions for the energy storage system.
6. A floorplan layout of the room/area where the batteries will be installed must be provided and it must be clarified if the room is unfinished. Any equipment associated with the system must have its location shown on the floorplan layout. Providing photos of the room or area where the system will be installed is also helpful. Please be aware that batteries cannot be located in any living or habitable space of a home and cannot be located in a room that opens up into a bedroom.
7. Show on the above noted floorplan the location of a smoke or heat alarm in the vicinity of the batteries. The alarm must also be noted to be interconnected with the alarms inside the home. Please be aware that only heat alarms are allowed in a garage, but no alarms are required for batteries located outdoors, or for batteries located in a building detached from the home. Manufacturer specifications of the alarm to be installed are also required to be provided.

For any questions regarding the plan review process provided by WC-3, or questions regarding requirements for the plans themselves, please contact WC-3's office at 801-547-8133.



## AGREEMENT FOR PLAN REVIEW SERVICES

To whom it may concern:

The City of Blanding, Utah has asked that West Coast Code Consultants, Inc. (WC<sup>3</sup>) perform your **plan review**. As part of this service, we bill the project applicant directly. For our office to proceed in performing a plan review of your project please:

1. Complete the project information below,
2. Read through the remainder of the document,
3. Sign and date the Agreement, and...
4. Return it to our office via email at: [PermitDeskUtah@WC-3.com](mailto:PermitDeskUtah@WC-3.com)

---

Applicant Name: \_\_\_\_\_ Company: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Project Name: \_\_\_\_\_ Site Address: \_\_\_\_\_

Project Basic Scope: \_\_\_\_\_

---

Please review the following information which describes the scope and intent of the plan review that our office will be performing. This form must be signed and dated before our office can begin the work.

### **I. Plan Review Services**

1. Persons(s) performing plans examination services must possess and maintain certification as an International Code Council (ICC) Certified Building Plans Examiner.

### **II. Insurance**

1. WC<sup>3</sup> will maintain the following insurance policies throughout the duration of this Agreement for work performed on behalf of the local jurisdiction:
  - a. **Worker's Compensation Coverage** shall be maintained for all employees.
  - b. **General Liability Coverage** in an amount not less than \$1,000,000 per occurrence and \$2,000,000 annual aggregate limit.
  - c. **Professional Liability Coverage** in an amount not less than \$1,000,000 per claim and \$2,000,000 on a claims-made annual aggregate basis.



**III. Schedule of Fees**

1. The **plan review** for this project will be performed for a **lump sum fee of \$225.00**. The invoice will be submitted at the completion of the review and must be paid prior to the release of the final approved plans to the applicant. This considers a standard plan review turn-around of ten (10) business days.
2. Should you desire an **"expedited"** plan review please check the box next the signature line below which acknowledges that you are aware that the expedited review will be billed at a **lump sum of \$337.50**, or 150% of the standard review fee noted above. Expedited reviews will be completed within five (5) business days of receiving the construction documents. Again, if an expedited review is desired, please check the box at the bottom of this page.
3. The fees noted above will be billed at the time our initial plan review comments are issued. By signing this Agreement, the permit applicant agrees to pay the invoiced amount within thirty (30) calendar days of receipt and acknowledges that this fee must be paid prior to receiving the final approved plans from our office. If the project is cancelled, but WC<sup>3</sup> has already begun the review, the permit applicant (who signs below) is still required to pay the fee noted above. Payments made after thirty (30) days are subject to a late payment penalty of five percent (5%) of the invoiced amount for each month outstanding until paid. The permit applicant shall be liable for all costs and expenses related to collection of past due amounts, including and without limitation, attorneys' fees and costs.

IN WITNESS WHEREOF, the parties hereby execute this agreement upon the terms and conditions stated above in this Agreement.

**WEST COAST CODE CONSULTANTS, INC.:**

**PERMIT APPLICANT:**

\_\_\_\_\_  
*Signature* *Date*

\_\_\_\_\_  
*Signature* *Date*

\_\_\_\_\_  
*Name and Title*

\_\_\_\_\_  
*Name and Title*

*Please check this box if an expedited review is desired. This acknowledges that you are aware of the additional fee to expedite the review.*