



INTRODUCTION

Blanding City is seeking proposals from qualified individuals or firms to provide **contractual building inspection services** to ensure compliance with local, state, and federal codes and ordinances. The selected contractor will work with city staff, developers, and residents to support safe and compliant development within the city.

SCOPE OF SERVICES

The selected contractor shall provide the following services:

- Perform inspections of residential, commercial, and industrial buildings for compliance with adopted building codes.
- Review building plans and permits to ensure adherence to zoning, safety, and construction standards.
- Investigate and respond to complaints related to building code violations.
- Issue notices of non-compliance and provide recommendations for corrective action.
- Maintain accurate and detailed records of inspections, findings, and enforcement actions.
- Provide guidance to contractors, developers, and the public regarding building code regulations.
- Coordinate with city officials and attend meetings as required.

QUALIFICATIONS

- ICC Certification as a Building Inspector.
- Experience in building inspections, code enforcement, or construction management.
- Knowledge of relevant building codes, zoning laws, and safety regulations.
- Strong written and verbal communication skills.
- Ability to work independently and manage multiple inspections efficiently.

PROPOSAL REQUIREMENTS



Interested parties should submit a proposal including:

1. **Cover Letter** – A brief statement of interest and summary of qualifications.
2. **Qualifications & Experience** – A detailed explanation of relevant experience, certifications, and technical expertise.
3. **Proposed Approach** – Description of how the contractor will perform inspections and interact with city staff and the public.
4. **Fee Schedule** – Proposed hourly or per-inspection rate, including any additional costs.
5. **References** – Contact information for at least three professional references familiar with the contractor's work.

CONTRACT TERMS

- The contract will be for a term of **one (1) year**, with an option to renew based on performance and city needs.
- The contract will only be for inspections needed outside of the normal inspections performed by the Blanding City Inspector.
- Compensation will be provided based on an agreed-upon rate schedule.
- The contractor will be responsible for maintaining appropriate insurance coverage, including general liability and professional liability.

SUBMISSION DEADLINE & CONTACT INFORMATION

Proposals must be submitted by **March 3, 2025** to:

Blanding City

Attn: City Manager

50 W 100 S, Blanding, Ut 84511

therring@blanding-ut.gov

435-678-2791

Blanding City reserves the right to reject any or all proposals, to waive minor irregularities, and to accept the proposal deemed most advantageous to the city.