

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
JANUARY 9, 2018
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:

Joe B. Lyman

City Councilmembers:

Cheryl Bowers

Logan Shumway

Kd Perkins

Robert Turk

Logan Monson

City Manager:

Jeremy Redd

Finance Director:

Kim Palmer

City Engineer:

Terry Ekker

Recreation Director:

David Palmer

Community Development:

Bret Hosler

Others Attending: Pam Lyman, Lisa Rarick, Randy Rarick, Scoot Flannery, Judge Will Walker, Joe Finn Lyman, Marilyn Lyman, David Lyman, Taylor Harrison, Valarie Turk, Logan Monson, Trent Herring, Kendall Laws, Kristi Redd, Camryn Redd, Kara Laws.

Prayer/Thought - The prayer/thought was offered by Mayor Lyman.

1. The Pledge of Allegiance was recited.
2. **Councilmember Perkins moved to approve the minutes and financial disbursements of the December 12, 2017 meeting with corrections. Councilmember Bowers seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

Councilmember Shumway

Councilmember Turk

Councilmember Perkins

Councilmember Bowers

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

3. OPEN FORUM

None

4. REPORTS/DEPARTMENTAL REPORTS

A. Terry Ekker presented the December 2017 Water & Natural Gas Report

Precipitation is currently at 13%. Councilmember Bowers asked when it would be time to worry about the lack of moisture. Mr. Ekker responded by reminding everyone that the City currently has plenty of storage. The reservoirs are full and if needed the wells would be used. He also mentioned that the wells would be blended with treated water at that time. Blending reduces the amount of arsenic in the water, keeping it at levels well below safe drinking water standards.

Mr. Ekker shared that two gas services had been connected since October 1st. Gas usage was down from last year as a result of the warmer fall and winter.

B. December 2017 Police Report

Information regarding policing activities was included in the packet.

C. David Palmer presented the December 2017 Recreation Report

Mr. Palmer shared that Pickleball is now available at the Wellness Center. Advertising about the activity can be found online. Revenue and annual memberships are up from 2017.

5. AGENDA

Mayor Lyman requested that Councilmembers and staff follow a more formal procedure in their discussions. He suggested that requesting and yielding the floor during the discussion will lead to better and more respectful discussion. He also reminded Council that any member can add items for discussion to the agenda.

A. Appoint City Council Vacancy - Mayor Lyman

Prior to presentations made by those vying for the open Council seat, Mayor Lyman encouraged members to make their vote based on their conscience and the will of the voters. This is an election.

Presentations for applicants for the open Council seat were made by Logan Monson, Taylor Harrison and Trent Herring.

Logan Monson spoke of his love for the community and his desire to serve. He would like Blanding to be a place where his children could raise their children. He would like to see economic growth occur through those that live here, not by large outside corporations. He believes the City should be proactive on issues rather than reactive. By being proactive, many issues can be avoided all together. He is against raising taxes, but would encourage good budgeting. In response to Councilmember Bowers questions regarding action he might take if the sky was the limit, he responded transparency. He would like to see more transparency. He complimented Councilmember Bowers on her posts to Facebook regarding Council meetings,

City issues and upcoming discussions.

Taylor Harrison also spoke of his love for the community. He feels that serving on Council is one way he can give back to the community where he has chosen to raise his family. As a former Councilmember, he felt his decisions were always based on how it might affect the here and now, but also on how it might affect the future of the community. He also spoke of the importance of recreation in the community. He stated his belief that economic growth is the responsibility of the private sector, while the role of government is to provide an open path for it to grow. He also would like economic growth to come from those within the community, rather than from outside. In response to the same question posed to Mr. Monson by Councilmember Bowers he responded that he would like to reduce some of the constraints placed on new business development. The process needs to be revamped, streamlined and made easier to encourage economic development.

Trent Herring spoke of his desire to see economic growth develop from within the community. He would like to encourage business owners and residents to attend Council meetings and learn first hand what is happening in their City's government. He would strive to grow recreation opportunities in the community. He would encourage more opportunities for children who are younger than the 3rd grade. Most activities begin at or near the 3rd grade. He would like to see more tournaments offered that would encourage club teams and others to come here. Councilmember Bowers asked Mr. Herring if he had a magic wand and could get anything done in four years as a member of Council what he would like to see happen. He responded he would like to see more public involvement and more attendance at these meetings.

Following the presentations Mayor Lyman expressed his appreciation to each of the three candidates. He then turned the floor over to Council for their comments. Each Councilmember expressed their appreciation for each candidate's willingness to serve the community. Each also commented on how hard it will be to make the decision as to who would fill the open seat, as each individual is well qualified for it.

Mayor Lyman told those in attendance the only real guideline in the selection process is that it has to take place in an open meeting. He is asking that each Councilmember write their name and selection on a piece of paper. He would then read each vote cast. Councilmember Bowers asked if a nomination was needed. Mayor Lyman responded that it was not necessary. Council reviewed the law and then cast their votes. The voting was as follows; Councilmember Shumway cast his vote for Taylor Harrison, Councilmembers Perkins, Bowers and Turk cast their votes for Logan Monson. Logan Monson will fill the open Council seat.

Following the vote Mayor Lyman again repeated appreciation to those that applied for the position and encouraged them to continue to serve in any capacity available to them.

B. Oath of Office - Appointed Council Member - Judge Walker

Judge Walker administered the oath of office to Logan Monson.

C. Mayor Pro-Tempore Election - Mayor Lyman

Councilmember Bowers moved to designate Councilmember Perkins as Mayor Pro-Tempore. Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Shumway
	Councilmember Turk
	Councilmember Perkins
	Councilmember Bowers
	Councilmember Monson

Those voting NAY	NONE
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Constituting all members thereof, Mayor Lyman declared the motion carried.

D. Rules of Order/Council Assignments - Mayor Lyman

Councilmember Bowers asked if it was possible to know more of what is happening with other member's assignments. Having some information about what is occurring would help to spread the work and answer questions that may arise from the community. Councilmember Turk expressed appreciation to the staff and Council for their help in answering some of his questions. Mayor Lyman told Council that they will be working with staff in their assignments, but their main contact with questions should be Mr. Redd. He encouraged them not to side-step Mr. Redd, he is the City Manager and can most often get the answers they need.

Councilmember Perkins moved to approve Council assignments as outlined. Councilmember Shumway seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Shumway
	Councilmember Turk
	Councilmember Perkins
	Councilmember Bowers
	Councilmember Monson

Those voting NAY	NONE
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Constituting all members thereof, Mayor Lyman declared the motion carried.

E. Resolution 1-9-2018-1- Appointing City Officers - Jeremy Redd

Councilmember Perkins moved to approve Resolution 1-9-2018-1 Appointing City Officers. Councilmember Bowers seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Shumway
Councilmember Turk
Councilmember Perkins
Councilmember Bowers
Councilmember Monson**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

F. Visitor Center Damage / Insurance Claim / Repairs - Mayor Lyman

Mayor Lyman stated that due to the extent and severity of the water damage at the Visitor Center he has declared an emergency situation. In an effort to make the repairs quickly he requested Mr. Redd approach local contractors to see if they would be interested in the project. Only one contractor responded he was interested. With a bid of \$47,775, Lee Contracting has been awarded the project and will start within the next week. The City has property insurance that will cover \$38,389.80 of that amount. The remainder of the amount will be paid for by City funds.

G. Resolution 1-9-2018-2 - Budget Adjustment - Jeremy Redd

Councilmember Bowers moved to approve Resolution 1-9-2018-2 Budget Adjustment, Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Shumway
Councilmember Turk
Councilmember Perkins
Councilmember Bowers
Councilmember Monson**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

The resolution adjusted the budget to move expenses from police to visitor center. The proposed resolution would move \$50,000 from the police department to the visitor center for the emergency restroom repairs.

H. Behind the Meter UAMPS Solicitation Update - Jeremy Redd

Mr. Redd told Council that the solicitation from UAMPS for behind the meter solar did not receive enough interest from each community to continue.

6. INFORMATION

A. Mayor Lyman stated that he has been working with the County on the City's role in their legal battle regarding the new voting districts.

B. Councilmember Bowers spoke of the development of a Blanding Chamber of Commerce.

C. Councilmember Perkins shared that two Sterling Scholars at the High School have written a musical. The musical will be presented by the middle school. The author of the book will be attending opening night.

7. ADJOURNMENT

Councilmember Perkins moved to enter a closed session. Councilmember Bowers seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Shumway
	Councilmember Turk
	Councilmember Perkins
	Councilmember Bowers
	Councilmember Monson

Those voting NAY	NONE
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Constituting all members thereof, Mayor Lyman declared the motion carried.

Council entered a closed session at 8:44 pm.

Councilmember Shumway moved to leave the closed session. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Shumway
	Councilmember Turk
	Councilmember Perkins
	Councilmember Bowers
	Councilmember Monson

Those voting NAY	NONE
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Constituting all members thereof, Mayor Lyman declared the motion carried.

Council returned to open session at 9:47 pm.

Councilmember Turk moved to adjourn. Councilmember Perkins seconded the motion.

Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Shumway
Councilmember Turk
Councilmember Perkins
Councilmember Bowers
Councilmember Monson**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Meeting adjourned at 9:49 pm.

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
JANUARY 23, 2018
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:

Joe B Lyman

City Councilmembers:

Cheryl Bowers

Logan Shumway

Logan Monson

Robert Turk

City Manager:

Jeremy Redd

Finance Director:

Kim Palmer

Community Development:

Bret Hosler

Others Attending: Randy Rarick, Lisa Rarick, Kendall Laws, Harold Lyman, Arleen Lyman, Lynn Shumway, Steve Bronson, Cal D Black, Jana Bailey, Susan Flavel, Randall Flavel, Scott Meyer, Kara Laws, Conner Black, Peyton Shumway, Phoenix Kuykendall, Josh Nielson, Scott Nielson, Carter Nielson, Owen Adams, Lori Porter, Kitt Raymond, Edward Larson, Thomas Lyman, Thom Lyman, Chase Rarick, Ashlee Porter, Hika Nau Rarick, Trek DeWitt, JD Palmer, Lyman Rarick, Jill Rarick, Laker Rarick, Tevia Rarick, Keilikki Hevani Nau Rarick, Blake Hamilton.

Prayer/Thought - The prayer/thought was offered by Cheryl Bowers.

1. The Pledge of Allegiance was recited.
2. **Councilmember Bowers moved to approve the minutes and financial disbursements of the January 9, 2018 meeting. Councilmember Shumway seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

Councilmember Bowers

Councilmember Shumway

Councilmember Monson

Councilmember Turk

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

3. **OPEN FORUM**

None

4. **REPORTS/DEPARTMENTAL REPORTS**

A. Jeremy Redd presented the Progress Status Report

Mr. Redd reported the concrete work is currently underway for the 12kV bay in the substation. The transformer is scheduled for delivery the week of February 12th. The majority of the poles for the reconductor have been set along Center Street and 300 West and wire will be pulled in the next few weeks. A few customers near the nursing home have been moved to the 12kV already. The remaining customers will be moved when the substation work is completed.

East Side Sewer Trunk Line

Mr. Redd reported that the project is expected to be out for bid next month. It is anticipated the project will begin April 1st. Councilmember Shumway asked how long the project would take. Mr. Redd responded it is anticipated to take 4-6 months.

Natural Gas Odorizer Relocation/Replacement Project

The equipment for the new odorizer has been delivered and the building is being ordered. A new fence is currently being installed to expand the current enclosure. It is anticipated the project will be completed during the current fiscal year.

B. Kim Palmer presented the Financial Status Report

Ms. Palmer reported the financial status report as of December 31, 2017. She pointed out that interest rates are still rising and the return on savings is at 1.36%. Councilmember Bowers asked for information about the storm water participation. In response Ms. Palmer stated that the storm water participation program is designed to share the cost of storm water issues that a property owner wants improved, but is not on or near the top of the City's priority list. The cost would be split 50/50 between the City and the property owner. Ms. Palmer then stated that she is very pleased with where the City budgets are currently. City revenues are mostly above budget and expenses are below.

5. **AGENDA ITEMS**

A. Resolution 1-23-2018-1 - Honoring Harold Lyman

Mayor Lyman presented Harold Lyman with a plaque honoring him for more than 60 years of service to the City of Blanding. The resolution established January 23, 2018 as a day of honor for Harold. Mr. Lyman has served the last 16 years as the manager at the Blanding Visitor Center. Given the opportunity to speak, Mr. Lyman expressed his appreciation for the honor. He spoke of how all major developments that have occurred in the City over the years have been a result of the vision of someone. He gave a short recount of the history of the Visitor Center and it's beginning in February 2002. He also pointed out that no one had ever quit their job at the Visitor Center, most left because they retired. The Blanding Visitor Center has been reviewed by several travel and tourism agencies over the years, most recently by Roger Brooks. The Roger Brooks report stated "... best customer service on the planet" when they described the Visitor Center. Trip Advisor surveys have given ratings of excellent to superior. Mr. Lyman attributed these very positive comments to the people who work in the center. He reminded everyone that buildings are nice, but what is most important is the people. In conclusion, he thanked the City staff and

the Council for their support to him and the Visitor Center over the years. He expressed appreciation to each Councilmember for their willingness to serve the community

Councilmember Turk moved to approve Resolution 1-23-2018-1 - Honoring Harold Lyman.

Councilmember Shumway seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

B. Opening Meetings Act Training - Mayor Lyman

Mayor Lyman shared that each year the Council is required to have training on the open meetings act. City attorney Kendall Laws told Council that the law states that that all meetings are to be open to the public with only limited exceptions, such as an executive session. He told Council that during those closed meetings, the discussion must stay on the purpose for that closed session. If there was a time that a judge requested the recording of those meetings, conversations outside the scheduled discussion could hinder the outcome of his/her ruling. He also reminded the Council that the open forum portion of the meeting is an opportunity for those in the audience to make comments. It is not a time intended for discussion between the Council and that individual. Council is bound to the discussion topics of the agenda only. If there is a need to continue a discussion with an individual who speaks during the public open forum a Council member can ask to have that item on the next meeting agenda.

Mayor Lyman encouraged Council to be careful of their discussions amongst each other outside of Council meetings. It is always best to err on the side of open and transparent discussions.

C. Department Presentation/Discussion - Main / Overview - Jeremy Redd

Mr. Redd told Council that the department presentations are held for strategic planning purposes. Department presentations are the beginning of the budget process. It is hoped the presentations will provide the information that will help Council set a direction for each department.

D. Department Presentation/Discussion - Tourism / Visitor Center - Jeremy Redd

Mr. Redd gave a short presentation regarding tourism and the Visitor Center. He told Council

that

the City currently receives \$70,000 in TRT funds each year from the County. TRT funds come from room taxes. Those funds are used for marketing, economic development, tourism activities

and the Visitor Center. Currently \$17,500 of that money is allocated to the Visitor Center operation.

Mr. Redd shared that visitors at the Visitor Center have increased by 15% since 2016. Sales were up by 9%. Room taxes have increased 61.63% over the past five years.

Mr. Redd shared the future and the challenges he sees for the Blanding Visitor Center. Those include the change in leadership, staffing, increased visitation, reaching potential visitors, and a remodel or removal of the museum. Mr. Redd asked Council to consider the direction they would like to see for the center and share that with staff as the budget process moves forward over the next few months.

Councilmember Bowers asked that Visitor Center be included as a discussion item at the next meeting. Councilmember Monson asked who was currently managing the center. Mr. Redd responded that Lynne Shumway is the interim director with the retirement of Harold Lyman.

E. Department Presentation/Discussion - Planning & Zoning / Airport - Bret Hosler

Mr. Hosler shared information about the airport, beginning with the terminal building. He told Council that although the airport is a minute part of the budget, it has an asset value of \$20-\$30 million dollars. A scheduled runway project will take place in the spring, with 90% of the funding for the project coming from the FAA and the remainder shared by the state, county and City.

In regards to community development Mr. Hosler discussed his three areas of responsibility, which include community development, planning and economic development. State laws require Cities to plan. He shared that the general plan was completed recently. A City that issues permits must have a building official. Mr. Hosler shared that ISO (insurance services office) is the private sector group that rates Cities on how well their building program is doing to verify compliance with state adopted codes. The ISO rating affects the insurance rates of citizens. The lower the rate the better. The City is currently at a 3 for both residential and commercial. He then shared that the planning commission has developed a draft economic development plan, which is ready for Council review.

F. County Redistricting - Cheryl Bowers

Councilmember Bowers stated she hoped residents understood that the Council is serious about the recent redistricting of voting districts. She wants to ensure they know that the Council has no intention of letting the topic drop. The redistricting has split Blanding into three different districts in what appears to be an attempt to divide the community. Councilmember Bowers' comments led into the next item on the agenda, the approval of engagement drafted by Durham, Jones & Pinegar Attorneys at Law.

G. Approval of Engagement - Durham, Jones & Pinegar - Cheryl Bowers

Councilmember Bowers told Council that the attached document from Durham, Jones & Pinegar

is an agreement to retain their services in preparing an amicus brief on behalf of the City to appeal the recent court order redistricting San Juan County. The cost of the services will not exceed \$7,000.

Councilmember Bowers moved to approve the retaining of Durham, Jones & Pinegar in preparing an Amicus Brief to repeal the recent court order redistricting San Juan County. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Mayor Lyman stated that he will be attending County Commission meeting on February 6th at which time he will suggest the commission expand from three seats to five. The increase would allow for better discussion, representation and cohesiveness of the commission in his opinion. Councilmember Bowers asked if his approach to the Commission would require an approval from the Council. Mayor Lyman responded that was not necessary as he will be speaking as the Mayor but will not be representing an official position of the City.

H. Swimming Pool Boiler Replacement - Jeremy Redd

Mr. Redd reported that the boiler at the pool needs to be replaced. There have been issues with it for several years. Redd Mechanical, who has been servicing and repairing the equipment, has recommended it be replaced. As a sole source provider Redd Mechanical has submitted a bid for \$33,740.00. Councilmember Monson asked where the money would come from to pay for the new boiler. Mr. Redd was asked to move forward in determining where the funds would come from.

I. Resolution 1-23-2018-2 Municipal Wastewater Planning Program - Jeremy Redd

Mr. Redd stated that the Municipal Wastewater Planning Program is required for approval on a yearly basis. Councilmember Monson asked how often a rate study was done. Mr. Redd responded that is determined by Council, however rates are evaluated on a yearly basis, but a complete rate study has not been done for quite a few years.

Councilmember Monson moved to approve Resolution 1-23-2018-2 Municipal Wastewater Planning Program Councilmember Bowers seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

J. Infill Development Participation - Mayor Lyman

Mayor Lyman told Council that the attached document was a rough draft of an idea he had to encourage the development of lots within the community. These are lots where water and sewer may not be readily available. The development of these lots would increase tax base and clean up those lots. He asked that Council review the document and come back for a more in-depth discussion.

6. INFORMATION

A. Mayor Lyman told Council that Judge Walker has submitted his resignation. While the replacement process is taking place Judge Hazelton has agreed to cover court responsibilities.

B. Mayor Lyman shared that the Department of the Interior has contacted him regarding a Public Comment Period on Bears Ears changes. Those comments can be made via the DOI webpage, by email or through the postal service.

C. Mayor Lyman stated that he will be attending the state Community Development Block Grant board. The board is revising their guidelines and he will have a voice in those revisions.

7. ADJOURNMENT

Councilmember Turk moved to enter a closed session. Councilmember Bowers seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Council entered a closed session at 9:14 p.m.

Councilmember Turk moved to leave the closed session. Councilmember Bowers seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Council returned to an open session at 9:48 p.m.

Councilmember Bowers moved to adjourn. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Meeting adjourned at 9:49 p.m.

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
FEBRUARY 13, 2018
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor Pro-Tempore:	Kd Perkins
City Councilmembers:	Cheryl Bowers Logan Shumway Logan Monson Robert Turk
City Manager:	Jeremy Redd
Finance Director:	Kim Palmer
City Engineer:	Terry Ekker
Recreation Director:	David Palmer
Police Chief:	Jason Torgerson
Community Development:	Bret Hosler

Absent: Mayor Joe B. Lyman

Attending by Phone: Councilmember Logan Shumway

Others Attending: David Lyman, Kendall Laws, Monica Jacobsen, Caitlynn Shumway, Jimmy Johnson, Valarie Turk, Kara Laws, Michelle Bennett, Sergio Cordova, Nicole Cordova, Scoot Flannery, SkyAnn Palmer.

Prayer/Thought - The prayer/thought was offered by Robert Turk

1. The Pledge of Allegiance was recited.
2. **Councilmember Monson moved to approve the minutes and financial disbursements of the January 23, 2018 meeting with corrections. Councilmember Bowers seconded the motion. Mayor Pro-Tempore Perkins repeated the motion and asked for discussion. Hearing none, she called for a vote. Voting was as follows:**

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Pro-Tempore Perkins declared the motion carried.

3. OPEN FORUM

Darrell Shumway from San Juan High School National Honor Society asked for \$400 for the annual Easter Egg hunt. The hunt will be held at the Visitor Center park. The Council approved the donation by giving advice and consent.

Kara Laws spoke regarding the role of the newspaper in reporting City Council meetings.

Monica Jacobsen expressed concern and asked for the City's help in keeping the youth volleyball program going. The organization is having issues with scheduling locations for the program.

4. REPORTS/DEPARTMENTAL REPORTS

A. Terry Ekker presented the January 2018 Water Report

Mr Ekker reported that annual precipitation is at 21.9%, which is the lowest he has seen.

B. Chief Torgerson presented the January 2018 Police Report

Chief Torgerson reported there were 103 calls and 26 arrests in January.

C. David Palmer presented the January 2018 Recreation Report

Mr. Palmer reported that the boys' basketball league finished last week. Memberships at the Wellness Center are still going up. Park clean-up will begin next month to get them ready for the summer season.

5. AGENDA

A. Department Presentation/Discussion - Parks & Rec/Wellness Center - David Palmer

In addressing concerns expressed during open forum, Mr. Palmer told Council that the City has never run the youth volleyball program. A few years ago the City assisted the program in collecting fees and providing a venue for their tournaments. When the Center first opened, the program used the facility for practices. Eventually it became apparent that those paying for memberships were unable to use the gym because so many club teams were using the facility at the same time. At that time there was also discussion surrounding the liability that teams run by an outside group might put on the City. The Council determined that the best solution would be to not allow for scheduling of the gym in order to keep it available to paying customers. Mr. Palmer also mentioned that there is a wrestling program that is not run by the City. However, the Wellness Center provides the location for the wrestling tournament. This event brings in at least 500 wrestlers, parents, and spectators to the community.

The general maintenance for City offices and buildings is taken care of by the recreation department. The mowing and lawn care at these locations and at the parks is done by outsourcing. Currently, the contract for the mowing belongs to Randy Lee.

Councilmember Bowers asked Mr. Palmer to define developmental league when describing youth sports programs. Mr. Palmer responded that a developmental league is an atmosphere where kids can learn the sport, sportsmanship, and also learn skills associated with each sport. He also commented that within those leagues kids will pay under the philosophy of “If you pay, you should play”. Councilmember Turk voiced his agreement to this philosophy. Parents who feel their kids have more to offer can participate in the accelerated leagues offered in the community.

Mr. Redd then shared financials of the Wellness Center. Total revenue for the Wellness Center for 2017 was \$324,434. This includes revenue generated at the Center plus funds from the Transportation tax and the RAP tax that was renewed in 2015 by the community. Expenses, including the \$50,000 per year loan payment, were \$311,187. Wellness Center Savings are currently \$312,983.

Councilmember Bowers requested that Mr. Palmer and the recreation department consider providing a more competitive environment in the programs. She also stated she would like to see a recreation board that functions to guide the recreation programs and asked that they hold regular meetings. In her opinion, it is possible that the developmental component of the leagues may be actually hurting the programs, especially within the girls sports. It is her opinion that these recreation programs should be a feeder source for the high school programs. Mr. Palmer responded that if the high school coaches would like the City recreation programs to be feeder programs he would encourage their involvement. He reminded everyone that currently coaches in the recreation programs are volunteers, willing to just help keep things organized. Having the assistance of more skilled individuals would/could bolster the skill level of players. It was also suggested during the discussion that the idea of skills and training camps might be helpful for coaches and/or players.

B. Swimming Pool Boiler Replacement - David Palmer / Jeremy Redd

Mr. Redd stated that the boiler being proposed for purchase has been recommended by Redd Mechanical. Redd Mechanical has been conducting maintenance and repairs on the current boiler. The standard labor warranty on the boiler is one year, with a three year warranty on the heat exchanger, and a five year warranty on other parts. Councilmember Shumway asked how many days the current boiler had been down, resulting in the pool being closed. Mr. Palmer responded that at least 22 days in the last pool season were affected by the boiler not functioning correctly or completely not working.

Councilmember Perkins moved to approve the purchase of a new boiler for \$33,740. Councilmember Turk seconded the motion. Mayor Pro-Tempore Perkins repeated the motion and asked for discussion.

During the discussion Councilmember Bowers expressed her concern that the boiler did not last longer than 7 years. She wondered if this would be a common expense for the City, replacing the boiler every 7 years. Councilmember Monson stated that he had spoken with a community that

was currently replacing their pool boiler, which is the exact one being proposed for purchase here. He stated that they were very pleased with the boiler and the life of it. He also stated that they are replacing the boiler with the same one because of the high quality of the boiler.

Following the discussion Mayor Pro-Tempore Perkins asked for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Pro-Tempore Perkins declared the motion carried.

C. Department Presentation / Discussion - Police - Chief Torgerson

Chief Torgerson told Council that the mission of the Blanding Police Department is to safeguard the lives and property of the people we serve, to reduce the incidence and fear of crime and to enhance public safety while working closely with the community to improve their quality of life. Our mandate is to do so with honor and integrity, while at all times conducting ourselves with the highest ethical standards to maintain public confidence. He also shared the responsibilities each officer has within the department.

During his presentation Chief Torgerson also told Council that he believes it is better be proactive rather reactive. By being proactive many incidents can be avoided. Training is a way for officers to become more proactive. Each officer participates in training opportunities through the department.

Although the department is well equipped there is always a need for upgrading equipment. A new fully equipped vehicle is purchased yearly, along with other necessary equipment.

In conclusion, Chief Torgerson expressed appreciation to the Council for their support to the department and in providing the tools to keep the public safe as well as the department officers.

D. Department Presentation / Discussion - Water - Terry Ekker / Jeremy Redd

Mr. Redd shared some financial information regarding the water department. He shared that when the City is seeking funding for a project those funding sources look at MAGI, which is the Median Adjusted Gross Income of the community. This number comes from the Census and mid-year surveys. For Blanding that number is skewed, as many residents declare other locations as their home for census purposes. Most of those individuals are below the poverty level, which

skews the adjusted gross income higher than reality for the City. This affects the City when financing projects. Currently the MAGI for Blanding is \$39,371. To show how this might work Mr. Redd provided an example. Currently the average water bill in the City is \$36.95. Using the MAGI formula, a Federal and State funding sources would calculate that the maximum affordable water bill is \$57.41. Blanding won't typically receive grant funding unless the water rate meets or exceeds the affordable rate.

Mr. Ekker shared that currently water storage is 90 acre feet lower than last year at this time. Compared to 2002, prior to the expansion on the fourth reservoir, we have much more storage. He continued by sharing information about water sources, including the reservoirs, tunnel and deep wells.

He then discussed the City's water system sharing that there are 25.6 miles of transmission lines, 48.5 miles of distribution lines, 1,589 metered services, 231 fire hydrants, and 836 water valves. He also discussed the water treatment plant and invited those that had not toured the facility to do so.

David Lyman is the City's water superintendent and has the responsibility to ensure the system is functioning properly. With the purchase of new valve exercise equipment, Mr. Lyman exercises each of the 836 valves a year. He also maintains and monitors activities at the treatment plant.

Mr. Ekker then told Council that if water from the deep water wells is brought into the City culinary lines, it must be blended with the treated water. This is done to reduce the amount of arsenic in the water. To monitor water quality, sampling is done monthly and sent to a lab for evaluation.

Councilmember Turk stated that he would like to see the leak at the treatment plant water tank repaired. His research has shown that more than 2 million acre feet of water is lost in leakage nationwide per year. He asked that City staff watch for opportunities for funding to repair the leak on the City tank. In response, Mr. Ekker stated that through leakage, evaporation, seepage and backwash the City had lost 469.21 acre feet in 2017. The current leak at the tank can be attributed to less than 1% of that amount. He continued to report that less expensive attempts to repair the leak have been done. The next step is to install a full liner in the bottom of the tank. The cost for the liner is estimated at \$60,000 and can be added to the Capital Project Plan.

E. Resolution 2-13-2018-1 - Appointing a Justice Pro Tem / Approve Contract - Jeremy Redd

Mr. Redd told Council that Judge Will Walker resigned at the end of January. Judge Lyon Hazelton has offered his services in the interim. A new judge will likely be hired by August. Training for new justice court judges takes place in August. Mayor Lyman proposed appointing Judge Hazelton as the pro-tem Justice Court judge. Judge Hazelton will receive \$1,075.67 monthly.

Councilmember Monson moved to approve the appointment of Judge Hazelton as Justice

Court Judge Pro Tem. Councilmember Bowers seconded the motion. Mayor Pro-Tempore Perkins repeated the motion and asked for discussion. Hearing none, she called for a vote. Voting was as follows:

Those voting AYE	Councilmember Perkins
	Councilmember Bowers
	Councilmember Shumway
	Councilmember Monson
	Councilmember Turk

Those voting NAY	NONE
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Constituting all members thereof, Mayor Pro-Tempore Perkins declared the motion carried.

F. Resolution 2-13-2018-2 - Sewer Rates / Sewer Bond - Jeremy Redd

Mr. Ekker shared information regarding the City sewer system. Several upgrade projects have been completed over the years that have improved the system. However, in a master plan update it was identified that the main line that runs down main street is full. He described that in a sewer pipe full means the pipe is at least half full. If a pipe is completely full then those lines that are connected to it would not be able to flow into it resulting in back up into residential lines. It was determined that the best solution would be to design and construct an additional main line on the east side of the community, the East Side Sewer line. Easement acquisition began and was completed in 2017. Funding was sought and the finalization of the funding is anticipated in April 2018. Construction bids for the project will take place in March.

Mr. Redd then shared the details of the current funding of a 1.5% loan for 30 years from the Department of Water Quality and \$200,000 from City savings. As was discussed during the previous water presentation, DWQ will require adjustments to sewer rates based on the MAGI. Currently and to ensure funding, DWQ has requested the City provide a plan on how the loan will be repaid using revenue generated through sewer connections. They have asked for this plan to be passed through resolution by the Council. The attached resolution is that document. He also told Council that there will be a need to raise rates \$1.50 for 2019 and 2020.

Councilmember Turk moved to approve Resolution 2-13-2018-2 - Sewer Rates / Sewer Bond Councilmember Monson seconded the motion. Mayor Pro-Tempore Perkins repeated the motion and asked for discussion. Hearing none, she called for a vote. Voting was as follows:

Those voting AYE	Councilmember Perkins
	Councilmember Bowers
	Councilmember Shumway
	Councilmember Monson
	Councilmember Turk

Those voting NAY

NONE

Constituting all members thereof, Mayor Pro-Tempore Perkins declared the motion carried.

G. Utility Lien Removal - Kendall Laws

City Attorney Kendall Laws shared information regarding a utility lien on property located between 400 and 500 west on 100 south. The lien was discovered by the current owners, who are currently in the middle of constructing a new home. His research on the lien turned up no information on how much the lien was for, who put the lien on, or how much it was. He recommended that due to the lack of information the Council remove the lien. The Council agreed to remove the lien through advice and consent.

H. Budget Schedule - Kim Palmer

Ms. Palmer told Council that the budget process has begun and the attached schedule includes dates associated with that process. The first scheduled date is for a strategic planning session that will be held to introduce the budget process and a time for Council to give direction to Mr. Redd and Ms. Palmer in the development of the budget. It was determined that another date would be selected to meet the schedules of Council members.

I. Capital Project Plan - Introduction & Discussion

Mr. Redd asked the Council to review the attached Capital Project Plan and return with recommendations and changes. The plan will be submitted to CIB by the first of March.

6. INFORMATION

None

7. ADJOURNMENT

Councilmember Bowers moved to adjourn. Councilmember Perkins seconded the motion. Mayor Pro-Tempore Perkins repeated the motion and asked for discussion. Hearing none, she called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Pro-Tempore Perkins declared the motion carried.

Meeting adjourned at 9:45 p.m.

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
FEBRUARY 27, 2018
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:

Joe B Lyman

City Councilmembers:

Kd Perkins

Cheryl Bowers

Logan Shumway

Logan Monson

Robert Turk

City Manager:

Jeremy Redd

Finance Director:

Kim Palmer

City Engineer:

Terry Ekker

Community Development:

Bret Hosler

Recreation Director:

David Palmer

Others Attending: Chas Jacobsen, Melisa Christensen, Monica Jacobsen, Kara Laws, Kendall Laws, Jimmy Johnson, Scoot Flannery, Sarah Fields, Ed Johnston, Phil Lyman

Prayer/Thought - The prayer/thought was offered by Jeremy Redd

1. The Pledge of Allegiance was recited.
2. **Councilmember Perkins moved to approve the minutes and financial disbursements of the February 13, 2018 meeting. Councilmember Shumway seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

Councilmember Perkins

Councilmember Bowers

Councilmember Monson

Councilmember Shumway

Councilmember Turk

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

3. OPEN FORUM

Sarah Fields spoke about the CFPP Sales Contract. She said all the information regarding the project is not available and encouraged Council to table the item, until additional input can be received by the public. She also stated that cost estimates are unrealistic and there is no guarantee on the prices stated. She then requested that more information regarding the project be shared with the public.

Kara Laws introduced her project Cedar Skyline, a facility to be constructed on radio station hill. She described the facility as a wedding venue and a place for business meetings, conventions and retreats. She stated that the venue would also promote and control tourism. She anticipates the City would see a \$480,000 increase in tax revenues over a 10 year period. Her request to the City was assistance in getting power at the location. She also asked for assistance in grant writing. Mayor Lyman asked what the risk would be to the City. Ms. Laws responded there would be none.

4. REPORTS/DEPARTMENTAL REPORTS

A. Terry Ekker presented the Progress Status Report

Blanding Power Distribution Upgrade and Substation Conversion Project

The concrete work for the project is almost completed on the 12kV bay. The transformer has been delivered, set in place and tested. The steel structure has begun. The project is on schedule.

East Side Sewer Trunk Line

The review from the Department of Water Quality has been tedious. Hansen, Allen and Luce have been very responsive in helping the City jump through the required hoops. Bidding for the Project is expected to take place in March, with construction taking place between April and September.

Natural Gas Odorizer Relocation/Replacement Project

Little progress was made on this project over the past month. The project should be completed by June 30th.

B. Kim Palmer presented the Financial Status Report

Ms. Palmer asked Council if there were any questions regarding the report. She also shared that the City was receiving 1.72% on their PTIF savings.

5. AGENDA ITEMS

A. Resolution 2-27-2018-1 Approving CFPP Power Sales Contract - Jeremy Redd

Mr. Redd shared information regarding the City's power sources. He told Council the coal fired electric plant in Farmington, New Mexico is scheduled to go offline in 2022. The Carbon Free Power Project is an option to make up for the loss of this provider.

Councilmember Bowers asked Doug Hunter, UAMPS CEO, if the rates would increase. Mr. Hunter responded the project is structured that no increase is seen. Mr. Redd stated that no member within the project would continue if the price went beyond the 6.5 cent mark. This is due to the fact that there are other cheaper power sources.

Mr. Redd told Council that the resolution before them states the City's entitlement share of power in the project will be 2,500 kW of capacity. Power that is not used by the City will be sold on the market. Councilmember Monson asked if it would be possible to get more power as the project progresses. Mr. Hunter responded that there may be points in the process where it would be available. This would occur when other entities leave the project.

Councilmember Shumway moved to approve Resolution 2-27-2018-1 Approving CFPP Power Sales Contract, Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion.

Councilmember Bowers stated that more discussion should be held before this was approved.

Following the discussion, Mayor Lyman asked for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Monson
Councilmember Shumway
Councilmember Turk**

Those voting NAY

Councilmember Bowers

Constituting all members thereof, Mayor Lyman declared the motion carried.

B. Department Presentation / Discussion - Electric - Terry / Jeremy

During the presentation on the electric company Mr. Redd shared the company has 1727 customers. Purchase amounts and cost for power have stayed stable over the years. Peaks in power use occur in the winter time when more residents are heating. 60% of power is bought on the open market. 25% is bought from the San Juan coal fired plant, which will be shutting down in 2022. That loss will require finding other sources, such as the Carbon Free Power discussed previously.

In discussing customer rates, Mr. Redd told Council it is difficult to compare rates with other communities. Rates should be based on fixed costs and usage. For example each community's costs can be different due to populations, line maintenance and repairs. In order to set the best base rate and cost of service for Blanding it would be advantageous to have a rate study done. Mr. Redd said the company has low debt, with only 1.4 million. This debt is directly related to the current project taking place.

C. Department Presentation / Discussion - Natural Gas - Terry / Jeremy

Mr. Redd introduced Chas Jacobsen as the Natural Gas Operator. He then shared information regarding the Natural Gas company in which there are 1167 customers. The cost of natural gas has declined over the past year and a half, with that decline so have rates to customers. A rate decrease of 18% was taken in December 2016. In 2008 natural gas per dekatherm was \$7.59 and in 2017 \$3.67. Summit Energy purchases the natural gas for the City. 75% of that natural gas is locked in and the remaining is bought on the open market. Mr. Redd concluded by saying Blanding City is one of only three municipalities in the state who operates their own natural gas utility.

The company has a debt balance of \$671,000. The final payment on that debt will take place in 2020.

Mr. Ekker presented information regarding the distribution of natural gas to the community. there are 34.5 miles of high pressure 6” steel pipe bringing the natural gas to the community. There are 9 farm taps along the line. A farm tap is different than regular distribution. There are 33.1 miles of pipe in distribution lines in Blanding. There are 6 distribution valves through the City that would allow areas to be shut off in the event of an emergency. Those valves are exercised annually.

To ensure the company is operating under Federal and State safety guidelines a compliance audit takes place annually. This has been helpful in designing in-house safety procedures. An annual in-house O&M manual review also takes place yearly.

In the future the company is looking at integrating SCADA on the system. The implementation of SCADA would allow for real time monitoring of the system.

D. Capital Project Plan - Discussion and Approval - Jeremy Redd

Mr. Redd stated that the only comments he received regarding the plan from the previous council meeting was the addition of the liner in the 1 million gallon tank. CIB requires a list of priorities from each County. This assists them in funding projects. The City’s next CIB project is slated for 2020. That project is for baseball field lights and shade structures. He then reminded Council that CIB funds are generated through oil and gas activities.

E. Resolution 2-27-2018-2 Eastside Sewer Facility Plan - Jeremy Redd

Mr. Redd told Council the resolution is required by the Department of Water Quality.

Councilmember Shumway moved to approve Resolution 2-27-2018-2 Eastside Sewer Facility Plan, Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. There was none and Mayor Lyman asked for a vote. Voting was as follows:

Those voting AYE

Councilmember Perkins

**Councilmember Bowers
Councilmember Monson
Councilmember Shumway
Councilmember Turk**

Those voting NAY

None

Constituting all members thereof, Mayor Lyman declared the motion carried.

F. Planning Commission Appointments - Mayor Lyman

Mayor Lyman asked for advice and consent in his appointment of Ted Black and Robert Ogle to the Planning Commission. Council unanimously gave advice and consent.

G. Dry Wash Pipeline Support Letter - Mayor Lyman

The installation of the pipeline will save 40% of water which is currently seeping into the ground or evaporating. The letter is a letter of support for the project that will place pipe in the current ditch. Advice and Consent was given to send the letter.

H. Recreation Volleyball Program - Logan Monson

Councilmember Monson told Council that the recreation department will begin offering a recreation volleyball program. The department is working quickly to get things in place so the girls can participate in the upcoming scheduled tournaments this season. To ensure parents understand the program for this year a parents meeting will be held. He also shared that SkyAnn Palmer has offered her help in holding a coaches skills clinic for the program. Councilmember Bowers asked if a draft would be held. Mr. Palmer responded that teams would be organized by the recreation board, as has been the standard method for all recreation sports teams. The goal of the program is to develop skills and have a good experience.

I. Declaration of Surplus Property - Jeremy Redd

Mr. Redd told Council that surplus items valued at more than \$500 must come to Council for approval. The two vending machines needing to be surplus fall in a range above \$500 in value. Advice and consent was given.

6. INFORMATION

Councilmember Perkins shared that a grand opening of the San Juan County Health building will take place on March 3 from 1 pm to 4 pm.

7. ADJOURNMENT

Councilmember Perkins moved to adjourn. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

Councilmember Perkins

**Councilmember Bowers
Councilmember Monson
Councilmember Shumway
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Meeting adjourned at 8:50 pm

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
MARCH 13, 2018
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:	Joe B. Lyman
City Councilmembers:	Kd Perkins Cheryl Bowers Logan Shumway Robert Turk
City Manager:	Jeremy Redd
Finance Director:	Kim Palmer
City Engineer:	Terry Ekker
Police Chief:	Jason Torgerson
Community Development:	Bret Hosler

Absent: Logan Monson

Others Attending: JJ Bradford, Kayela Bradford, Ed Johnston, Kendall Laws, Kara Laws, Scoot Flannery

Prayer/Thought - The prayer/thought was offered by Kim Palmer.

1. The Pledge of Allegiance was recited.
2. **Councilmember Bowers moved to approve the minutes and financial disbursements of the February 27, 2018 City Council meeting, the minutes from the February 27, 2018 Council Work Session and the Budget Work Session held on February 24, 2018 meetings with corrections. Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE	Councilmember Perkins Councilmember Bowers Councilmember Shumway Councilmember Turk
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Those voting NAY	NONE
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Constituting all members thereof, Mayor Lyman declared the motion carried.

3. OPEN FORUM

None

4. REPORTS/DEPARTMENTAL REPORTS

A. Terry Ekker presented the February 2018 Water Report

Mr. Ekker reported that annual precipitation is 32.2%. Water is currently being moved from Starvation Reservoir to the Third Reservoir to prepare for the irrigation season.

B. Chief Torgerson presented the February 2018 Police Report

Chief Torgerson reported the department responded to 94 calls of service. Calls for service, citations and arrests were up from 2017. There were also seven animal calls responded to during the month.

Councilmember Shumway asked Chief Torgerson what was the worst issue the department is dealing with. Chief Torgerson responded alcohol and drugs and it is a continual problem. The department is working with the youth in the community in an effort to curb future generation offenders.

Chief Torgerson presented the 2017 Achievement award to Officer JJ Bradford. He complimented Officer Bradford for his work ethic and commitment to the community. Officer Bradford also serves as the City's animal control officer on top of his other assigned duties.

C. Jeremy Redd presented the February 2018 Recreation Report

Mr. Redd reported that with only a short time to do so, the recreation staff was able to pull together a volleyball program. There has been an overwhelming positive response from the Community said Councilmember Perkins. She continued to express her appreciation to the recreation department for their efforts in pulling the program together.

5. AGENDA

A. Department Presentation / Discussion - Sewer / Storm Water - Terry Ekker/Jeremy Redd

During the presentation on the Sewer utility, Mr. Redd told Council that budgeted expenses may fluctuate year to year because of projects that are taking place. He also shared that the current monthly rate paid by residents is \$24.50, while the affordable rate is said to be \$45.93. He reminded those in attendance that the affordable rate is set by funding agencies using the City's MAGI (Median Adjusted Gross Income) numbers.

Mr Ekker followed Mr. Redd and shared information about the sewer system including:

- 24.8 miles of pipe
- 1228 connections
- 265 manholes
- 714 sewer main segments
- 8 sewer lift stations.
- David Lyman is the City's Certified Small Lagoon Operator

- \$4,250,000 in projects have been identified in the 2012 Sewer Master Plan.

Councilmember Perkins asked if sheet pile situation had been resolved. Mr. Redd responded that he is working on that and is anticipating they will be returned. It is most likely the City will take a loss on the return that may be shared with the engineering firm.

When the presentation turned to the Storm Water Utility, Mr. Redd told Council that the current rate is \$4 per ERU. An ERU is an equivalent residential unit. Setting the ERU for commercial customers is based on the impervious surface of the business. He continued by stating budget revenues for FY2018 are \$138,000 and budget expenses are \$8,294. Each year a loan payment of \$18,396 is made. Remaining funds are placed in savings towards the completion of larger identified projects. Final payment on the loan is scheduled for 2048.

Mr. Ekker told Council there are 39 identified needed projects, with a dollar amount of \$2,748,000 to complete existing and future projects.

In sharing an overview of the Storm Water system, Mr. Ekker shared the following:

- Inlets and grates are cleaned regularly
- Issues include;
 - the lack of underground infrastructure
 - native soil type
 - large part of water is surface flow
 - lack of onsite detention and retention on existing development
 - lack of storm water piping system
 - climate change/storm intensity and durations

Mr. Ekker also shared that as one problem area is corrected, the problem is sometimes intensified in another location. In discussing some of the major storm water problem areas, he also presented solutions to them. He told Council that as funding is available those projects will be completed to take care of those areas. Funding for those projects will come from savings.

Councilmember Turk asked if curb and gutter intensifies stormwater issues. Mr. Ekker responded yes it does, it can move more water to another location.

B. Department Presentation / Discussion - Streets - Terry Ekker

Mr Ekker began the streets presentation by reminding Council that the Streets department is funded through the general fund. He then stated there are 24.11 miles of paved streets and 90% have curb and gutter. Councilmember Turk asked how the City deals with rises in sidewalks that are a result of trees planted too close to them. Mr. Ekker responded the City attempts to mitigate the problem areas and work with residents to resolve the most extreme problem areas. Sidewalk grinding is done to reduce or eliminate the rise.

San Juan County Special Service District has been a source for additional money for street projects over the years. However, with the reduction in oil and gas activities, these additional funds are declining rapidly, Mr. Ekker stated. With their decline there may come a point where the City will have to seek other funding sources for needed street projects.

Mr Ekker told Council that over the past few months there have been many questions regarding the crosswalk at 300 south and adding a crosswalk at 800 south on main street, He has met with UDOT personnel to discuss both locations in an attempt to provide a safer crossing for pedestrians. These discussions have yet to result in tangible solutions. UDOT suggests flags be used to draw attention to drivers that these are areas where pedestrians are crossing. Without an 8 foot shoulder on both sides of the street, an overhead school zone sign may not be possible.

In discussing signage concerns, Mr Ekker stated that the Manual on Uniform Traffic Control Devices (MUTCD) sets guidelines on how signs are used to control traffic. In setting a stop sign the MUTCD lays out specific guidelines for how and when a STOP sign should be installed. In an effort to increase visibility at intersections and at crosswalks, City crews are doing all they can to keep trees trimmed. Police officers are spending time monitoring and patrolling crosswalk areas on main street in a effort to slow drivers down and draw attention to the area.

C. Capital Projects List - Jeremy Redd

Councilmember Perkins moved to table this item until a future meeting. Councilmember Bowers seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

D. Economic Development Plan - Bret Hosler

In briefly discussing the newly developed economic development plan, Mr. Hosler told Council that he is specifically looking for direction from them. The current document was written broad on purpose, as economic development covers many areas. The document was written as an ideology rather than an in-depth plan. He also stated that the Planning Commission has had a lot of input into the document.

Councilmember Bowers stated that the plan had more information than she had expected, but still hoped for more detail in areas other than infrastructure. She asked if when developing the draft similar plans from other cities had been used as a template. Mr. Hosler answered affirmative.

Councilmember Bowers continued to state that the plan should include future goals that are attainable. In response, Mr. Hosler stated that Council will have to determine how much time should be allocated to the plan development. He also asked for feedback and suggestions from the Council.

E. Infill Development Plan - Mayor Lyman

Mayor Lyman asked if Mr. Hosler would like to explain the theology behind infill development. Mr. Hosler stated that infill development can be used as an economic development tool. He explained that in the early years of Blanding most families had large lots where they grew a large garden and housed livestock. Over the years fewer individuals have large gardens and livestock facilities have moved outside City limits. There isn't a need for these larger lots. Smaller lots and homes located closer together creates greater density. Increased density means more funding for street repairs and maintenance.

Mayor Lyman stated that his idea in developing the plan was to provide a route to partner with land owners to develop properties that need infrastructure. By sharing the cost of placing the infrastructure, vacant properties may become more appealing to potential builders, buyers and homeowners. Mr. Redd commented that the current sidewalk participation program has been very successful in the placement of many sidewalks in the community. Partnering is a win, win opportunity for both the City and the property owner.

Councilmember Perkins moved to approve the Infill Development Participation Program. Councilmember Bowers seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

F. Cedar Skyline Project - Cheryl Bowers

Councilmember Bowers turned the time over to Kara Laws to share information regarding the Cedar Skyline Project. Before beginning, Ms. Laws asked Council if they had any specific questions regarding the document that had been distributed at the prior Council meeting.

Ms. Laws told Council that destination weddings have been an avenue other communities have used in bolstering their economic situation. A destination wedding venue has to use other businesses in their weddings which adds to economic growth. Councilmember Perkins asked if a plan exists to provide wedding resources to Blanding if they don't currently exist. Ms. Laws responded that the needed resources could be acquired from outside Blanding or the area.

The proposed project site on Radio Station Hill is owned by the American Legion. The old rodeo grounds are located there. The property would not pay property or sales tax as long as it is owned by the American Legion. Ms. Laws told Council she anticipates an additional \$480,000 a year will be realized in tax dollars to the City. She reminded Council that the weddings at the venue will not necessarily be local, but from outside the area and entire wedding parties will come.

Ms. Laws told Council that the location does have power, but only single phase. Her project would require 3 phase along with a well to provide water. The project does not qualify for a City CRA because it is outside City limits, and does not qualify for the County because it doesn't pay property tax. However, based on the returns to the City in tax dollars she is requesting assistance from the City to bring 3 phase power to the project location. She will be approaching the County for assistance with water. Councilmember Bowers stated that although she likes the project, she does have a concern with the request to the City for assistance with the power upgrade. Ms. Laws then told Council that she is anticipating the deep water well to be at least \$500,000.

Ms. Laws also told Council there may be grants available that would help fund her project, but because she is not a municipality she can not apply for some of them through her business. She asked if the City would be willing to write the grant and then give her the funds. The City may still have to handle the bookkeeping and grant tracking. But a grant such as the "Night Sky" grant would also benefit the community. Councilmember Bowers stated she would have to see more information on the grant opportunities.

Mayor Lyman asked Ms. Laws what her investment in the project would be. Ms. Laws responded that she is anticipating a personal investment of roughly \$300,000.

6. INFORMATION

Mayor Lyman told Council a BLM public scoping meeting will be held on March 26th at 4:30 p.m. - 8:00 p.m. at San Juan High School.

7. ADJOURNMENT

Councilmember Turk moved to adjourn. Councilmember Perkins seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Meeting adjourned at 9:42 p.m.

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
MARCH 27, 2018
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:

Joe B Lyman

City Councilmembers:

Kd Perkins

Cheryl Bowers

Logan Shumway

Logan Monson

Robert Turk

City Manager:

Jeremy Redd

Finance Director:

Kim Palmer

City Engineer:

Terry Ekker

Community Development:

Bret Hosler

Fire Chief:

Corey Spillman

Others Attending: Kendall Laws, Valerie Turk, Kara Laws

Prayer/Thought - The prayer/thought was offered by Logan Monson

1. The Pledge of Allegiance was recited.
2. **Councilmember Perkins moved to approve the minutes and financial disbursements of the March 13, 2018 meeting. Councilmember Bowers seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

3. **OPEN FORUM**

None

4. **REPORTS/DEPARTMENTAL REPORTS**

A. Terry Ekker presented the Progress Status Report

Blanding Power Distribution Upgrade and Substation Conversion Project

Mr. Ekker reported the masonry on the substation structure is currently being completed. The reductor and conversion project is near completion.

East Side Sewer Trunk Line

Multiple contractors attended the pre-bid meeting for the project held on March 22nd reported Mr. Ekker. It is anticipated there will be minor addendum items to the bid. The opening of the bids will be held on April 3, 2018 and a recommendation for the bid award will be presented to Council at the April 10th Council meeting.

Natural Gas Odorizer Relocation/Replacement Project

Mr. Ekker shared that the new odorizer has been delivered and the new fencing surrounding the area is currently being installed. The project will be completed this current fiscal year.

B. Kim Palmer presented the Financial Status Report

Budget numbers are quite stable and all accounts are within budget. Interest rates are still climbing with the PTIF coming in at 1.86%.

5. **AGENDA ITEMS**

A. Department Presentation / Discussion - Fire - Chief Spillman

In the Fire department presentation Chief Spillman reported the department responded to 48 calls and held 68 training activities over the past year. Currently the department has 17 active members. The department has six Red Card certified members. The Red Card certification allows those individuals to fight on federal owned land, such as the mountain. Currently the department responds to those fires until crews from the BLM and/or Forest Service respond. The department also has nine members certified in FireFighter I and II. The City does not require certifications.

The department participates in several community activities including the STEAM expo, fire extinguisher training for the CDL program at USU, scout tours, pre-school and kindergarten visits according to Chief Spillman.

B. Special Event Policy - Cheryl Bowers

In a discussion regarding the current special event policy, Councilmember Bowers shared her opinion that the policy was too restrictive in the area of what types of activities are not allowed in or on City owned facilities. She recommended the policy be edited to give the City the ability to approve events that may include some of the activities currently not allowed. As an example, the current Sportsman for Fish and Wildlife (SFW) dinner that is held yearly at the Wellness Center is out of compliance, because it has firearms at the event that are given away through drawings, raffles and awards. Mayor Lyman commented that the policy should state what is actually being allowed.

Councilmember Shumway questioned what the reasoning was behind the requested change. Mayor Lyman responded that the SFW dinner is one example, but he is also currently in the midst of organizing a concert for late summer or early fall. He would like the opportunity to seek approval for concert goers to bring in their own cooler, which may or may not contain alcohol. The current policy would not make this possible and it may deter potential concert goers from attending.

Councilmember Bowers commented her desire to see more events come to the community. Events that could potentially bring some economic benefit to the area could be deterred or eliminated by the restrictive nature of the current policy. The proposed change in the policy would allow Council to approve or disapprove those events that are not appropriate for the City.

City attorney, Kendall Laws told Council that per the State of Utah Alcohol Beverage Control policies, it is illegal to drink in a public park. There are a few exceptions, but he would have to research what they were and if they would apply.

Councilmember Perkins asked how the suggested change might affect the City's liability coverage. Mr. Laws responded that events that use City properties must provide their own liability coverage. Mr. Redd stated he would have to check and see if there would be any change in coverage if alcohol was involved.

It was determined that more research would be needed prior to changing the policy and the allowance of alcohol in or on City owned properties.

Councilmember Perkins moved to table the discussion. Councilmember Shumway seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

C. Vacation of Right-of-Way - Terry Ekker

Prior to the discussion Councilmember Shumway stated his conflict in the topic of discussion.

Mr. Ekker explained that in the original township the City has a 20 foot right-of-way on the street frontage of each lot. He continued to tell Council that a developer has approached the City for a

vacate of the 20 foot right-of-way in order to build two duplexes on the lot at 400 South and 100 West. If the right-of-way can be reduced to 10 feet, the project can move forward.

Councilmember Perkins moved to vacate 10 feet of the right-of-way on 400 south. Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Perkins Councilmember Bowers Councilmember Monson Councilmember Turk
Those voting NAY	NONE
Those Abstaining	Councilmember Shumway

Constituting all members thereof, Mayor Lyman declared the motion carried.

D. Approve Electric Project Additional Work Change Orders - Terry Ekker

Mr. Ekker requested Council approval for a change order to the current contract with Cache Valley Electric. The approval is to allow Cache Valley to complete some additional work in the City. That additional work includes the placement of 13 poles near the new Blanding UNHS clinic and the rerouting of the power at the location of the new Grand County Credit Union on Main and Center. The total cost of the change order is \$36,566.40, which will be passed through to those two projects. The change order would also include an extension of 92 days to the contract deadline.

Councilmember Monson declared a conflict of interest with this topic.

Councilmember Shumway moved to approve the electrical project change order for \$36,566.40 and an additional 92 days bringing the new project total to \$1,614,337.83. Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Perkins Councilmember Bowers Councilmember Shumway Councilmember Turk
Those voting NAY	NONE
Those abstaining	Councilmember Monson

Constituting all members thereof, Mayor Lyman declared the motion carried.

6. INFORMATION

Mayor Lyman stated there were several buses that brought in individuals from outside of the area to attend the BLM hearing on the management of the Bears Ears National Monument. He also stated that written comments should require the commenter to state their home address.

Cheryl expressed a concern that the nets that protected spectators at the ball fields were not in place. This could be a liability issue for the City. Mr. Redd responded that when City staff went to hang those nets, the bucket truck could not be used due to a flat, shredded tire. The nets will be up before the next home games. She then expressed concern that the scoreboards were not functioning correctly. Mr. Redd responded he would ensure they were functioning for the next home game.

Councilmember Perkins expressed appreciation to Mr. Hosler and the Planning Commission and their efforts in the organization of the community. She had recently visited another Utah community that appeared to be completely in disarray in their the planning and development of major residential areas.

7. ADJOURNMENT

Councilmember Perkins moved to adjourn to an executive session to discuss personnel issues. Councilmember Bowers seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Meeting entered an executive session at 8:16 p.m.

Councilmember Perkins moved to leave the executive session and return to open meeting. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers**

**Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Council entered open session at 9:36 p.m.

Councilmember Perkins moved to adjourn. Councilmember Bowers seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

**Those voting AYE Councilmember Perkins
 Councilmember Bowers
 Councilmember Shumway
 Councilmember Monson
 Councilmember Turk**

Those voting NAY NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Meeting adjourned at 9:37 p.m.

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
APRIL 10, 2018
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:	Joe B. Lyman
City Councilmembers:	Kd Perkins Cheryl Bowers Logan Shumway Logan Monson Robert Turk
City Manager:	Jeremy Redd
Finance Director:	Kim Palmer
City Engineer:	Terry Ekker
Recreation Director:	David Palmer
Police Chief:	Jason Torgerson
Community Development Director:	Bret Hosler

Others Attending: Kendall Laws, Kara Laws, Scoot Flannery, Harold Lyman, Valerie Turk.

Prayer/Thought - The prayer/thought was offered by Logan Shumway.

1. The Pledge of Allegiance was recited.
2. **Councilmember Bowers moved to approve the minutes and financial disbursements of the March 27, 2018 meeting with corrections. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

3. **OPEN FORUM**

Four recommendations were shared by Harold Lyman. First, he encouraged Council to seek out and read the history of Blanding's first City Manager Bud Nielson. Second, he recommended the City motto be displayed in the Council Chambers. Third, the City should recognize the National Guard facility as an asset to the community. Fourth, a recommendation to revitalize the Legacy Trust Fund.

4. **REPORTS/DEPARTMENTAL REPORTS**

A. Terry Ekker presented the March 2018 Water Report

Mr. Ekker reported annual precipitation to be 34% of normal. Water is still being moved from Starvation Reservoir to the Third Reservoir. He stated that the City wells have been exercised and some pumping will begin in the next few months.

B. Chief Torgerson presented the March 2018 Police Report

Chief Torgerson reported 94 incidents and 8 distribution arrests during the month of March. Councilmember Shumway asked what percent of the drug arrests were local individuals. Chief Torgerson responded that the majority of individuals arrested were from out of state, mostly Colorado. Arrests were up from 2017, 32 warrants were cleared and 13 animal calls were handled during March.

Councilmember Turk asked if a decision had been made regarding the NOVA program. Chief Torgerson responded that he is working on the necessary approvals to send a teacher to the NOVA

training. Councilmember Turk stated that he has requested to be the teacher attending the training. The NOVA principles curriculum includes lessons that help youth and parents deal with alcohol, drugs, gangs, accountability, making good decisions, anger management, safe internet use and other decision making topics.

C. Jeremy Redd presented the March 2018 Recreation Report

Mr. Redd reported annual Wellness Center memberships were up from 2017. The girls volleyball tournament was held during March. The new pool heater has arrived and installation is being scheduled. Water is on at the parks.

Councilmember Bowers expressed appreciation to the parks crew for their effort to hang the safety nets at the ballpark and repairing the scoreboards. She also suggested the Wellness Center janitor include the ball park restrooms in their cleaning schedule.

5. **AGENDA**

A. Public Budget Requests - Jeremy Redd

Mr. Redd explained that the City sets aside a time during a council meeting to hear any requests or comments from the public at the beginning of the budget process. There were no requests or comments.

B. Resolution 4-10-2018-1 Conditional Use Mobile Home - Bret Hosler

Mr. Hosler told Council it was necessary to extend the conditional use permit at the Jason Watkins home. Mr. Watkins elderly mother lives in a mobile home on the property. The term of the conditional use permit is two years.

Councilmember Perkins moved to approve Resolution 4-10-2018-1 Conditional Use Mobile Home. Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

C. Awarding the Bid - Eastside Sewer Project - Terry Ekker

Mr. Redd told the Council that the bids received for the Eastside Sewer Project came in below engineering estimates. However, the bids were more than funding acquired through the Department of Water Quality for the project, making it necessary to reduce the project by approximately \$300,000.

Mr. Ekker discussed the different options in reducing project costs, recommending the removal of lateral number 2 as the best option. The lateral was initially included to remove an existing pump station.

Councilmember Bowers expressed her concern that to go back and complete the lateral would be more costly. Mr. Redd responded in agreement, but stated that without a sure knowledge of the cost for rock excavating the City would be wise to leave the lateral for a later time.

Councilmember Perkins reminded those in attendance that the City had originally approached the Department of Water Quality for partial grant, in addition to the loan. The loan puts the burden on the residents to repay. It would be wise to set the lateral aside until a later date to ensure the project can be completed with the funds acquired.

Mr. Ekker discussed the bid tab sheet on the project. There were five bids submitted, Lance Excavating having the lowest bid in the amount of \$2,415,850.02. The completion date for the project is October 30, 2018.

Councilmember Shumway asked if the amounts of the bid were in a contract. Mr. Ekker

responded yes and continued to give a brief explanation of the bidding process, awarding of bids, bid bonds and performance bonds. He also discussed the rock excavation and the prices listed. He told Council that rock excavation is estimated based off potholing that was completed prior to the request for bids. Because there is no way to set a firm price for excavation, due to the unknown depth of the rock, a contingency is set to cover any additional or unknown excavating costs. This is the primary reason to remove lateral number two. There is also a chance for a change in condition that would require a necessary change order to the project.

Councilmember Perkins moved to award the Eastside Sewer Project to Lance Excavating with a bid of \$2,415,850.02, contingent upon final financing and receipt of the payment and performance bonds. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting

was

as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

D. Special Event Policy Changes - Cheryl Bowers

Mr. Redd explained that in reviewing the state law on alcohol it was found that alcohol can be allowed on or in public facilities. However, individuals cannot bring or sell it. It would be necessary for the entity owner or the event sponsor to be the seller, thus acquiring the licensing. Because it is against the law to sell alcohol within City limits, and it is unlawful for individuals to bring it onto or into government facilities, there is no avenue for alcohol to be provided at an event in Blanding City.

Council held a brief discussion on other proposed changes to the policy followed by a motion to change the policy. The change in the policy simply clarifies which activities are allowed, disallowed, or need specific approval by the City.

Councilmember Turk moved to approve changes to the Special Event Policy. Councilmember Bowers seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers**

Councilmember Turk

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Council entered an executive session at 8:34 p.m.

Councilmember Perkins moved to leave the closed session. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Council returned to open session at 9:09 p.m.

Councilmember Turk moved to adjourn. Councilmember Bowers seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Meeting adjourned at 9:10 p.m.

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
APRIL 24, 2018
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:

Joe B Lyman

City Councilmembers:

Kd Perkins

Cheryl Bowers

Logan Monson

Robert Turk

Finance Director:

Kim Palmer

City Engineer:

Terry Ekker

Community Development:

Bret Hosler

Absent: Councilmember Logan Shumway and City Manager Jeremy Redd.

Others Attending: Lynne Shumway, Brett Saunders, Kelsey Saunders, Leslie Nielson, Hannah Nielson, Harold Lyman, Kristen Lavelett.

Prayer/Thought - The prayer/thought was offered by Kd Perkins

1. The Pledge of Allegiance was recited.
2. **Councilmember Bowers moved to approve the minutes and financial disbursements of the April 10, 2018 meeting, with proposed changes. Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

Councilmember Perkins

Councilmember Bowers

Councilmember Monson

Councilmember Turk

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

3. OPEN FORUM

None

4. REPORTS/DEPARTMENTAL REPORTS

A. Terry Ekker presented the Progress Status Report

Blanding Power Distribution Upgrade and Substation Conversion Project

Mr. Ekker reported the substation conversion is nearing completion. The metering portion of the project will be completed next week. The approved change orders are underway, with change order #1 currently in process. The design for change order #2 is complete and the contractor is working on pricing for the work.

East Side Sewer Trunk Line

Lance Excavation was awarded the project at the April 10th Council meeting. Mr. Ekker told Council that the project will begin soon after May 1st. An exact date is contingent upon Lance Excavation providing the execution of agreement and the payment and performance bonds. He anticipates those will arrive before the end of the week.

Natural Gas Odorizer Relocation/Replacement Project

Mr. Ekker reported that the meter design has begun on the project. The building has been selected and will take 4 to 6 weeks to be manufactured and delivered.

Mayor Lyman asked for a report on the Airport Runway project. Mr. Hosler reported that the project is on day 9 of a scheduled 45 day project. Asphalt is currently being removed.

Mayor Lyman then asked what other major construction projects were taking place. Mr. Hosler responded the UNHS clinic project is moving forward. The groundwork is currently being completed. Cement work will take place next week. The duplex project anticipated on 400 south has no specific start date. BLK construction will be constructing four spec homes on the property located at 200 North and 200 West.

B. Kim Palmer presented the Financial Status Report

Ms. Palmer reported that City finances are within budget. She reported that the funds in the PTIF were receiving 2% on interest during March.

5. AGENDA ITEMS

A. New and Expanding Business Recognition - Mayor Lyman

Mayor Lyman presented three businesses with a New and Expanding Business recognition plaque. Receiving the recognition for the La Petite Flower Shop were Lynne Shumway and Leslie Nielson. Logan Monson received the recognition for Higher Grounds. Sam's Hair Design/The Bakery Tanning Studio was also recognized.

B. Local First Campaign - Cheryl Bowers

Cheryl asked Kristen Lavelett to share information regarding the Buy Local First Utah non-profit organization. Ms. Lavelett discussed the benefits of buying from locally owned businesses. In most counties in the U.S., the percent of workers employed by locally owned businesses is greater than the number employed by non-locally owned businesses. Large corporations may lower the local employment diversity either intentionally or unintentionally and the economy may become tethered to the actions and fate of a single large employer. In continuing to share information

about the Local First Utah campaign, Ms. Lavelett told Council that the participation is free. Buy Local First can assist businesses with marketing ideas, education, social media and community training opportunities on a wide range of topics.

Councilmember Turk asked how many businesses attended the recent Chamber of Commerce meeting. Councilmember Bowers responded there were 12-15 businesses there. The next meeting will be held on May 3rd. Businesses will be able to sign up with Buy Local First at that time, if they choose.

C. Bears Ears Cooperating Agency Request - Mayor Lyman

Mayor Lyman told Council the attached letter was sent to BLM formally requesting a seat at the table in the planning process for the Bears Ears National Monument. He anticipates the process will require the attendance at several meetings, but it is important that Blanding participate in the process. Meetings will begin next week in Moab.

D. Economic Development Plan - Mayor Lyman

Mayor Lyman asked Council if they had any input, changes or discussion on the proposed plan. Councilmember Perkins stated that the new Economic Director may want to make changes to the document, however it needs to be in place. Councilmember Turk stated that the document needs to be a living, changing document.

Councilmember Monson moved to approve the Economic Development Plan. Councilmember Bowers seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Perkins
	Councilmember Bowers
	Councilmember Monson
	Councilmember Turk

Those voting NAY	NONE
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Constituting all members thereof, Mayor Lyman declared the motion carried.

6. INFORMATION

A. Ms. Palmer reminded Council of the Budget Work Session scheduled for May 5th at 9:00 a.m.

B. Ms. Palmer told Council that the Water Information Flyer in the packet will be included with the billing statements. The flyer has already been posted on the City's webpage and Facebook.

7. ADJOURNMENT

Councilmember Perkins moved to adjourn. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Meeting adjourned at 8:15 pm

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
MAY 8, 2018
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:

Joe B. Lyman

City Councilmembers:

Kd Perkins

Cheryl Bowers

Logan Shumway

Logan Monson

Robert Turk

City Manager:

Jeremy Redd

City Clerk:

Lisa Rarick

Recreation Director:

David Palmer

Police Chief:

Jason Torgerson

Community Development Director:

Bret Hosler

Others Attending: Kendall Laws, Kara Laws, Harold Lyman, Launa Armstrong, Lana Arthur.

Prayer/Thought - The prayer/thought was offered by Joe B. Lyman.

1. The Pledge of Allegiance was recited.
2. **Councilmember Perkins moved to approve the consent agenda, and minutes and financial disbursements of the April 24, 2018 meeting. Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

3. OPEN FORUM

Lana Arthur presented a letter with signatures of local Blanding business owners supporting

Cedar Skyline's request for the City to transfer the old golf course property to Cedar Skyline. Cedar Skyline proposes to create an event venue to host weddings, concerts, family reunions, and other large events. Ms. Arthur would like to see businesses that are family oriented and felt there is a need for this type of venue.

Harold Lyman presented an article to the Council and Mayor from the Utah Business Magazine. The article is formatted as a roundtable Q&A regarding travel and tourism.

4. **REPORTS/DEPARTMENTAL REPORTS**

A. Jeremy Redd presented the April 2018 Water Report

Mr. Redd reported annual precipitation to be about the same as last month at 34% of normal. City wells are currently being pumped. About 15 acre feet of water was pumped from the wells in April. Due to the high cost of pumping, the wells are pumped on nights and weekends to take advantage of lower electrical rates with Rocky Mountain Power.

B. Chief Torgerson presented the April 2018 Police Report

Chief Torgerson reported 112 incidents. The top calls were for animal problems (14) and domestic assaults (8). The domestic incidents resulted in four arrests. There were four DUI stops that resulted in three arrests and a fatal DUI accident that is still under investigation. Intoxicated person calls totaled seven with five arrests.

Councilmember Bowers asked why the total citations issued don't match the number of violations. Chief Torgerson explained that one stop might result in multiple violations but the officer will only write a citation for the most serious violation.

Councilmember Turk asked Chief Torgerson how the training had gone in the schools. Chief Torgerson stated he had a good time with the children and it was beneficial to learn about the building entrances and exits.

C. David Palmer presented the April 2018 Recreation Report

Mr. Palmer reported annual Wellness Center memberships and revenue were up from 2017. Participation in the baseball and softball programs increased by 18, however there were not enough girls to fill two teams in the older age groups. Monticello is really struggling with their programs and will not have any girls' softball this summer due to low numbers.

The new pool heater was installed and after some minor glitches it has been tested, vented properly, and is working well. Councilmember Perkins asked who would be managing the pool to which Mr. Palmer replied that Kate Palmer would be returning to fill that role. In addition, Linda Simmons has been hired as the Red Cross Lifeguard Instructor.

Mr. Palmer reported there are some areas in the parks with grubs and the parks crew is working to address the problem. In addition, the sod for the new playground area would be installed the following day.

Councilmember Bowers asked about the quality of coaches for the youth and whether a coaching clinic will be offered. Mr. Palmer responded the programs have good coaches and for the first time since he has been the Recreation Director, there were more coaches that signed up than were needed.

Mr. Palmer reported changes to the 3rd and 4th grade girls' softball program regarding pitching. Due to the lack of pitching experience in this league, if the pitcher throws four unhittable pitches the coach will then pitch three balls. This should allow for more hits at the plate and more defensive opportunities in the field.

5. AGENDA

A. Airport Project Report - Bret Hosler

Mr. Hosler reported it has been 3 ½ weeks since the airport project started and the new apron area and taxiway are being constructed. The compacting and laying of the asphalt test strip began on May 7. A lot of progress will be occurring in the next week. Councilmember Shumway asked if the project is going well and on schedule to which Mr. Hosler responded affirmatively.

B. State Homelessness Funding - Mayor Lyman

Mayor Lyman reported on H.B. 462 which requires assessed fees on Utah cities to help fund homeless shelters located in large cities primarily on the Wasatch front. He stated this issue is a difficult one but he does not believe this is the solution. A letter was sent to Senator Hinkins and Representative Noel during the legislative session opposing raising taxes on rural communities to support funding a state-wide issue.

Councilmember Perkins remarked about this process requiring the City to take money from the general fund to pay into the state homeless program. She further stated there are homeless people in and around Blanding and if a shelter is needed here the City would have to request funding from the state program.

Mayor Lyman asked the council if Blanding City should join with other Utah cities and make a strong statement to the state in opposition to this process.

Councilmember Monson and Councilmember Bowers were interested to know what other cities are doing. Mr. Redd informed the council that Saratoga Springs will be raising their property taxes by the exact amount the State is levying and letting the Truth and Taxation process determine the outcome and inform their residents of the issue. Mayor Lyman stated it would create a property tax increase around 3% per home if a similar tactic was taken in Blanding.

Councilmember Shumway questioned whether the City could choose to not participate or pay the tax. Mr. Redd stated there isn't anything the City could do about the tax because we are a political subdivision of the State. The State will take the money out of the City's sales tax allocation before remitting the collected taxes to the City. Mr. Redd informed the Council that this is in the early stages and there are several months before action would need to be taken.

Councilmember Monson questioned how this would benefit the City. Councilmember Bowers was concerned with the City's taxes going to fund other homeless shelters in the state. She is in favor of making a statement opposing the tax. Chief Torgerson informed council that this program will help the state recoup the costs related to the Rio Grande Operation in Salt Lake City.

Mr. Redd commented that the legislature moves quickly and the City needs to react quickly during the session when these situations arise that affect Blanding.

C. 200 South City Property - Cheryl Bowers

Councilmember Bowers opened up a discussion on the possibility of food trucks using the City property at 200 South and Main Street to set up their businesses, especially during busy times of the year.

Councilmember Shumway asked what prompted this conversation and are food truck vendors not finding private property locations for their business? Councilmember Bowers responded there is a need for additional eating options for tourists and citizens and it would look better if they were all in one location instead of scattered around town. In addition, some food trucks might have a problem finding private property to park their trucks and this would give them a place. The Travel Council would like to see more eating establishments. Other benefits include promoting small businesses and being proactive rather than reactive providing eating options in Blanding.

Councilmember Perkins had concerns about liability issues for the City if the trucks were on City property. In addition, she questioned whether or not this would be promoting an event for food trucks and would they be required to have their own insurance? She further questioned if a demand exists for food additional truck locations.

Mr. Redd stated that food trucks are a private enterprise and must have State and City licenses as well as food handlers permits from the health department. In the past, some food trucks have operated along the curb at South Park and others have secured agreements with private property owners for space. If the property at 200 South and Main Street were used for this purpose the ground would need to be upgraded with road base in addition to monitoring for compliance. Currently it is estimated that only 10-20% of the sellers at South Park are in compliance with City ordinances requiring a permit. There is also the question of the need for electricity and water accessibility for a food truck park.

Councilmember Turk stated if this is allowed, a fee should be charged for each vendor. Councilmember Shumway recommended researching the feasibility of using City property and how the liability would be handled. Currently there have not been any private food truck vendors approach the City. Private property owners should be the first option for setting up food trucks.

Mr. Redd will obtain additional information on the requirements needed to allow food truck vendors to operate on City property.

D. Event Venue - Cheryl Bowers

Kara Laws presented her vision for the Cedar Skyline project which would create an event venue for weddings, concerts, corporate events, and family reunions. Ms. Laws reported this venue would help economic development by positively impacting other Blanding businesses. In addition, it would allow businesses to thrive and grow. Ms. Laws was requesting the City donate the golf course property near the third reservoir for this event venue. The property would be cleaned up, landscaped, and would have a large event tent to start with a permanent building in the future. Ms. Laws presented a letter of support signed by approximately 100 citizens for this project. If the City is not interested in donating the property other options could include purchasing or leasing the property with a long-term contract.

Ms. Laws continued by addressing concerns the City has identified with the project including road access, parking, traffic along Reservoir Road, and utilities. In addition, land use problems could be an issue. In her conversations with Mr. Redd it is possible the BLM has transferred the property to Blanding City with the stipulation that it can only be used for public or recreational purposes. Mr. Redd stated he would prefer to see this type of venue inside City limits to which Ms. Laws responded she has been unable to find a suitable piece of property. Mr. Redd continued there might be a possibility of leasing the property without permanent structures.

Mayor Lyman said he appreciated the enthusiasm and desire Ms. Laws has in pursuing this event venue but was confused by her statement of trying to take the burden off of the City but then asking for the City to donate the land and doing other things to make this happen. His recommendation was for her to find private investors.

After continued discussion regarding water rights, the role the BLM has in the property, road access, parking, and other issues, the majority of the Council was not in favor of donating the property to a private business but was in favor of City staff time being spent to find out if there is an option for the City to sell or lease the property.

6. INFORMATION

Mayor Lyman reported that he had attended the BLM meeting representing the City as a “cooperative agency” in developing the management plan for the Bears Ears National Monument. Due to the confidentiality agreement he could not discuss details until the process is completed. However, he thought it was good for the City to be included in these discussions even though we may be a minority voice.

7. ADJOURNMENT

Councilmember Perkins moved to enter a closed session to discuss personnel and land issues. Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

Councilmember Perkins

**Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Council entered an executive session at 8:44 p.m.

Councilmember Perkins moved to leave the closed session. Councilmember Shumway seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

**Those voting AYE Councilmember Perkins
 Councilmember Bowers
 Councilmember Shumway
 Councilmember Monson
 Councilmember Turk**

Those voting NAY NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Council returned to open session at 9:10 p.m.

Councilmember Turk moved to adjourn. Councilmember Perkins seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

**Those voting AYE Councilmember Perkins
 Councilmember Bowers
 Councilmember Shumway
 Councilmember Monson
 Councilmember Turk**

Those voting NAY NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Meeting adjourned at 9:20 p.m.

**MINUTES OF A BUDGET WORK SESSION
BLANDING CITY COUNCIL HELD ON
MAY 15, 2018
AT 6:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

City Mayor:

Joe B. Lyman

City Councilmembers:

Cheryl Bowers

Logan Monson

Logan Shumway

Robert Turk

City Manager:

Jeremy Redd

Finance Director:

Kim Palmer

Absent: Kd Perkins

Others Attending: None

1. FY 2019 BUDGET DISCUSSION

A. Franchise/Administrative Fees

Ms. Palmer explained that state law now requires that funds being transferred from a enterprise fund to the general fund be termed as a transfer rather than administrative or franchise fees. The law also requires a public hearing be held and notification of the transfer distributed to all utility customers. The law was designed to increase transparency.

B. Economic Development Specialist Position

During the discussion of the new position it was stated by each Council member that it was imperative that the right person be selected for the job. As a new position with the City it will require a wide variety of responsibilities and expectations. Councilmember Shumway expressed his opposition in the new position, stating he didn't understand the need for this position. He also stated the money could be better spent elsewhere. After further discussion, Council gave Mr. Redd the go ahead to start advertising for the position.

C. Visitor Center Hand Dryers

Council supported the purchase and installation of hand dryers at the Visitor Center. They recommended that further research be done in an effort to find cheaper, yet efficient dryers.

D. Pool Lifeguards Salaries

Ms. Palmer told Council that the Red Cross has recommended that an additional lifeguard be placed at the pool.

E. Ball Park Equipment

Ms. Palmer told Council that there is a need to replace or place the following items nets, windscreens and bleachers at the ballpark. To fund these purchases the City will approach San Juan County for additional recreation funds. If the funds are not acquired the purchases will not be made.

F. Water Fund

Mr. Redd asked how much the Council would like to budget for the Water/Sewer participation program. After a short discussion it was determined that \$15,000 would be included in each of the budgets.

Mr. Redd shared information regarding the potable water sales equipment. The estimated cost is \$50,000. Council determined that due to the cost of the equipment the item would be pulled from the 2019 fiscal year budget. They would like to continue to research the plan and possibly find a less expensive option.

G. Health Care Benefits

Mr. Redd and Ms. Palmer recommended that the City offer three different health care plans to employees in the for the upcoming year. The three choices included a employee participation plan, where the employee would share in the cost of the coverage, the second choice would be a similar plan but would be paid 100% by the City, the third plan would be a higher deductible HSA plan that the City would contribute to. Council accepted the recommendation.

5. ADJOURNMENT

Councilmember Monson moved to adjourn. Councilmember Bowers seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, she called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Work Session ended at 9:15 p.m..

By: _____
Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
MAY 22, 2018
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:

Joe B Lyman

City Councilmembers:

Kd Perkins

Cheryl Bowers

Logan Shumway

Logan Monson

Robert Turk

City Manager:

Jeremy Redd

Finance Director:

Kim Palmer

Community Development:

Bret Hosler

Others Attending: Robert Ogle, Harold Lyman, Valarie Turk, Kara Laws

Prayer/Thought - The prayer/thought was offered by Cheryl Bowers

1. The Pledge of Allegiance was recited.
2. **Councilmember Monson moved to approve the minutes and financial disbursements of the May 8, 2018 meeting. Councilmember Perkins seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

Councilmember Perkins

Councilmember Bowers

Councilmember Shumway

Councilmember Monson

Councilmember Turk

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

3. OPEN FORUM

None

4. REPORTS/DEPARTMENTAL REPORTS

A. Jeremy Redd presented the Progress Status Report

Blanding Power Distribution Upgrade and Substation Conversion Project

Mr. Redd shared that all customers are on the new 12kV bay in the substation, while updates are being completed on the old bay. There are no longer any customers on the old 4kV system.

Change order #1 approved by Council for the new Credit Union has been completed.

East Side Sewer Trunk Line

Lance Excavating is currently completing work along Cottonwood Lane. Blasting operations will begin this week. A second crew will begin excavation work from the sewer lagoons and work in a northerly direction.

Natural Gas Odorizer Relocation/Replacement Project

The building that will house the new odorizer is currently under construction and will be delivered in 2 to 4 weeks. The concrete work is currently taking place and the new meter has been ordered. MVCI is completing the necessary welding, pressure testing and x-rays for the new high pressure piping.

Airport Runway Project

Mr. Hosler reported all the asphalt has been laid on the project. It is anticipated that the airport will reopen on May 30, 2018.

B. Kim Palmer presented the Financial Status Report

Ms. Palmer reported all fund accounts are within budget. The fiscal year will end on June 30th.

5. AGENDA ITEMS

A. Approve Electric Project - Change Order #2 - Jeremy Redd

Mr. Redd told Council that change order #2 is necessary to upgrade the single phase power to three phase power on the new UNHS clinic. The cost to complete the upgrade will be reimbursed by UNHS.

Councilmember Perkins moved to approve change order #2 on the Electric Project, upgrading power for the new UNHS clinic. Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

B. Resolution 5-22-2018-1 PTIF Public Entity Authorization - Kim Palmer

Ms. Palmer told Council the authorization form is necessary to give access to funds in the Public Treasurers Investment Funds (PTIF). Authorization for account access will be given to Jeremy Redd and Kim Palmer.

Councilmember Turk moved to approve Resolution 5-22-2018-1 PTIF Entity Authorization.

Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

C. Food Truck Vendors on City Property - Liability Question - Jeremy Redd

To answer the question of liability, Mr. Redd reported the insurance company has instructed the City to require food vendor trucks provide proof of insurance, listing the City as an additional insured. This would be required of any entity using City property. The City would still have premises liability and that would require the City to ensure the lot was safe and properly cared for. There have been two food truck vendors who have asked to be notified of upcoming events.

D. Funding for "Buy Local First" - Cheryl Bowers

When the Buy Local First project was first introduced the BEAR program had anticipated funding the entire project stated Councilmember Bowers. However, the program is currently out of funds. To assist in implementing the project Buy Local First has reduced the implementation cost to \$2500. The reduction will come in the number of trainings that will be provided. The County Chamber of Commerce is seeking help in raising the \$2500. Monticello City has committed to donating \$1000. There are currently 10-15 businesses signed up. Councilmember Perkins asked if the Travel Council had been approached for the funding. Councilmember Bowers responded that typically it is the Chamber or the City that has assisted in the program. She further stated that the BEAR program has committed to funding future payments.

Councilmember Bowers moved to approve a \$1000 donation to the Buy It Local First Campaign Program. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion.

During the discussion Councilmember Monson stated his support for local businesses and his concern that the BEAR program will not follow through in continuing the program. Councilmember Turk would like to see the Chamber pick it up and have some ownership in the program. Councilmember Bowers stated that both the County Chamber and the BEAR program are seeking grant funding for the program. Regardless of who receives the funding the program will be implemented with those funds. Councilmember Perkins stated that she does not feel this is the role of government. If businesses want people to buy local they need to do things to make people want to buy local. Councilmember Shumway agreed.

Following the discussion an amended motion was made as follows

Councilmember Bowers moved to approve a \$1000 donation to the Buy It Local First Campaign Program, for one year. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Perkins Councilmember Bowers Councilmember Monson Councilmember Turk
Those voting NAY	NONE
Those abstaining	Councilmember Shumway

Constituting all members thereof, Mayor Lyman declared the motion carried.

E. Rezoning Recommendation - MH to R2 - Set Public Hearing - Bret Hosler/Logan Shumway
Mr. Hosler indicated on the map that there is a need to rezone the property at 120 W Center from a MH mobile home zone to R-2 residential zone. The rezoning will allow the property owner to pursue a remodel and enlargement of the current "Castle House."

Councilmember Turk moved to approve the rezoning of property to a public hearing scheduled for June 26th. . Councilmember Bowers seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Perkins Councilmember Bowers Councilmember Shumway Councilmember Monson
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Councilmember Turk

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

F. Draft Environmental Assessment Letter - Dry Wash Pipeline Project - Jeremy Redd

Mr. Redd told Council that the attached letter was written in favor of and support of the Dry Wash Pipeline. Mayor Lyman asked for advice and consent from Council to send the letter. Advice and consent was unanimously given.

6. PUBLIC HEARING - UTILITY TRANSFERS

Councilmember Monson moved to enter a public hearing on utility transfers.

Councilmember Perkins seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Mr. Redd explained the purpose of the transfer. Transfers are made from the enterprise funds to the general funds to assist with the administration of those funds. State law recently changed the process and now requires a public hearing be held to allow for public comments on the transfers. The change allows for more transparency.

Robert Ogle commented on the transfers. Mr. Ogle questioned the transfer of money from the Natural Gas company when the company still owes the electricity company. Mayor Lyman commented that had the natural gas company been a private company, they would be paying franchise fees. These transfers are essentially the same thing.

Councilmember Perkins moved to leave the public hearing on utility transfers.

Councilmember Shumway seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

Councilmember Perkins

**Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

7. PUBLIC HEARING - FISCAL YEAR 2018-2019 BUDGET

Councilmember Perkins moved to enter a public hearing on the 2018-2019 Fiscal Year Budget. Councilmember Shumway seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

**Those voting AYE Councilmember Perkins
 Councilmember Bowers
 Councilmember Shumway
 Councilmember Monson
 Councilmember Turk**

Those voting NAY NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

There were no comments

Councilmember Monson moved to leave the public hearing on the 2018-2019 Fiscal Year Budget. Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

**Those voting AYE Councilmember Perkins
 Councilmember Bowers
 Councilmember Shumway
 Councilmember Monson
 Councilmember Turk**

Those voting NAY NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

8. INFORMATION

9. ADJOURNMENT

Councilmember Turk moved to adjourn. Councilmember Perkins seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Meeting adjourned at 7:55 pm

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
JUNE 12, 2018
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:	Joe B. Lyman
City Councilmembers:	Kd Perkins Cheryl Bowers Logan Shumway Logan Monson Robert Turk
City Manager:	Jeremy Redd
City Engineer:	Terry Ekker
Community Development Director:	Bret Hosler
City Police Chief:	Jason Torgerson
Recreation Director:	David Palmer

Others Attending: Harold Lyman, Melisa Christensen, Michelle Bradford, Kara Laws.

Prayer/Thought - The prayer/thought was offered by Robert Turk.

1. The Pledge of Allegiance was recited.
2. **Councilmember Perkins moved to approve the minutes and financial disbursements of the May 22, 2018 meeting. Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE	Councilmember Perkins Councilmember Bowers Councilmember Shumway Councilmember Monson Councilmember Turk
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Those voting NAY	NONE
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Constituting all members thereof, Mayor Lyman declared the motion carried.

3. **OPEN FORUM**
None

4. REPORTS/DEPARTMENTAL REPORTS

A. Terry Ekker presented the May 2018 Water Report

A total of 102 acre feet of water was pumped and treated during May. Councilmember Turk asked when the City might start conserving water to prepare for next year's needs. Mr. Redd commented that pumping the wells is a method currently being used to conserve the water stored in the reservoirs along with public outreach asking residents to voluntarily conserve. The deep water wells are being pumped during nights and weekends.

B. Chief Torgerson presented the May 2018 Police Report

Chief Torgerson reported there were 90 incidents handled in May. Officers participated in firearms training. Five dogs were picked up during the month. These dogs were brought in from the County. He reminded Council that the County is billed for each dog brought in that are not picked up within Blanding City limits. Councilmember Shumway asked what was the number one thing officers are handling. Chief Torgerson responded intoxication, homeless and drugs are a continuing problem in the City.

C. David Palmer presented the May 2018 Recreation Report

Mr. Palmer reported memberships are still climbing in comparison to last year, which also drives revenue up. Baseball and softball leagues are in full-swings. Soccer registration will begin this week. Sod has been laid around the new playground and the new concrete sidewalk has been poured. The pool is open and the new heater is working well.

5. AGENDA

A. Resolution 6-12-2018-1 Adopting the FY 2018 - 2019 Budget - Jeremy Redd

Councilmember Perkins moved to approve Resolution 6-12-2018-1 Adopting the FY 2018-2019 Budget. Councilmember Bowers seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

B. Resolution 6-12-2018-2 Personnel Policy Change - On Call Policy - Jeremy Redd

Mr. Redd told Council that it has become necessary to establish an on call policy to meet the growing needs of our community. Having an individual on call and available will guarantee a timely response in the event of utility emergencies. The individual will be paid the on call hourly rate to be on call and available. He also shared that after hour calls will be handled by San Juan

County dispatch who will contact the on call individual.

Councilmember Shumway moved to approve Resolution 6-12-2018-2 Personnel Policy Change - On Call Policy. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

C. Golf Course Property Ownership Review - Jeremy Redd

Mr. Redd shared the research completed on the golf course property was not purchased from or given by any government entity. The City owns the property without restriction.

6. INFORMATION

Mr. Redd told Council that the Utah League of Cities and Towns conference is scheduled for September 12th -14th. He invited each Councilmember to attend. He asked that those interested in attending contact him.

7. EXECUTIVE SESSION

Councilmember Monson moved to enter an Executive Session. Councilmember Perkins seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Council entered a executive session at 7:45 p.m.

Councilmember Perkins moved to leave the executive session. Councilmember Turk

seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Perkins
	Councilmember Bowers
	Councilmember Shumway
	Councilmember Monson
	Councilmember Turk

Those voting NAY	NONE
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Constituting all members thereof, Mayor Lyman declared the motion carried.

Council left the executive session at 8:02 p.m.

8. ADJOURNMENT

Councilmember Turk moved to adjourn. Councilmember Perkins seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Perkins
	Councilmember Bowers
	Councilmember Shumway
	Councilmember Monson
	Councilmember Turk

Those voting NAY	NONE
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Constituting all members thereof, Mayor Lyman declared the motion carried.

Meeting adjourned at 8:03 p.m.

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
JUNE 26, 2018
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor Pro-Tempore:

Kd Perkins

City Councilmembers:

Cheryl Bowers

Logan Shumway

Logan Monson

Robert Turk

City Manager:

Jeremy Redd

Finance Director:

Kim Palmer

City Engineer:

Terry Ekker

Community Development:

Bret Hosler

Absent:

Mayor Lyman

Others Attending: Valerie Turk, Harold Lyman, Cody Deeter, Kendall Laws, Melisa Christensen, Michelle Bradford, Scoot Flannery, Phil Lyman

Prayer/Thought - The prayer/thought was offered by Jeremy Redd

1. The Pledge of Allegiance was recited.
2. **Councilmember Turk moved to approve the minutes and financial disbursements of the June 12, 2018 meeting. Councilmember Monson seconded the motion. Mayor Pro-Tempore Perkins repeated the motion and asked for discussion. Hearing none, she called for a vote. Voting was as follows:**

Those voting AYE

Councilmember Perkins

Councilmember Bowers

Councilmember Shumway

Councilmember Monson

Councilmember Turk

Those voting NAY

NONE

Constituting all members thereof, Mayor Pro-Tempore Perkins declared the motion carried.

3. OPEN FORUM

None

4. REPORTS/DEPARTMENTAL REPORTS

A. Terry Ekker presented the Progress Status Report

Blanding Power Distribution Upgrade and Substation Conversion Project

Mr. Ekker reported the electric substation work is near completion.

East Side Sewer Trunk Line

The project is going quite well reported Mr. Ekker. An entire crew has been assigned to Brown's Canyon Road to complete the work there as quickly as possible. The road is currently closed.

Natural Gas Odorizer Relocation/Replacement Project

Mr. Ekker reported that the new building for the odorizer has been set in place. When pressuring testing of the pipe is completed the odorizer will be installed.

B. Kim Palmer presented the Financial Status Report

Ms. Palmer reported on the Financial Status of the City to which she stated all City account expenses were within budget.

5. AGENDA ITEMS

A. Resolution 6-26-2018-1 Adjusting the FY 2017-2018 Budget - Kim Palmer

Ms. Palmer told Council the proposed adjustment was necessary for the purchase of the new pool heater. The approval to purchase the heater took place in January.

Councilmember Bowers moved to approve Resolution 6-26-2018-1 Adjusting the FY 2017 Budget. Councilmember Turk seconded the motion. Mayor Pro-Tempore Perkins repeated the motion and asked for discussion. Hearing none, she called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Pro-Tempore Perkins declared the motion carried.

B. Resolution 6-26-2018-2 Adopting the Certified Property Tax Rate - Jeremy Redd

Mr. Redd explained the certified tax rate. The state uses a formula to determine the tax rate. The new growth portion of the rate is based on new construction that has occurred in the community during the past year. A resident pays property tax on 55% of the assessed value of their primary residence. A second home is taxed on 100% of the assessed value.

The funds received from property taxes go to the general fund which helps fund police, fire, streets, visitor center, airport, and parks and recreation. Mr. Redd reminded Council that government and not-for-profit entities are exempt from property taxes.

Mr. Redd proposed that the City approve the certified tax rate of .002444. This is down from last year. Property values and new homes will more than make up the difference in the reduction.

Councilmember Bowers asked if the Council could reduce the rate lower. Mr. Redd stated that the Council can choose to drop it, but if they choose to increase it a truth and taxation process would have to take place.

Councilmember Shumway moved to approve Resolution 6-26-2018-2 Adopting the Certified Property Tax Rate. Councilmember Monson seconded the motion. Mayor Pro-Tempore Perkins repeated the motion and asked for discussion. Hearing none, she called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Pro-Tempore Perkins declared the motion carried.

C. Appoint Recreation Board Members - Mayor Pro-Tempore Perkins

Mayor Pro-Tempore Perkins asked for advice and consent to appoint Nidia Jones and Kyle Hosler to the recreation board. Council's advice and consent was unanimous.

6. PUBLIC HEARING - 120 W Center Zone Change

Councilmember Turk moved to enter a Public Hearing for the 120 W Center Zone Change. Councilmember Bowers seconded the motion. Mayor Pro-Tempore Perkins repeated the

motion and asked for discussion. Hearing none, she called for a vote. Voting was as follows:

Those voting AYE	Councilmember Perkins
	Councilmember Bowers
	Councilmember Shumway
	Councilmember Monson
	Councilmember Turk

Those voting NAY	NONE
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Constituting all members thereof, Mayor Pro-Tempore Perkins declared the motion carried.

There were no public comments.

Councilmember Monson moved to leave the Public Hearing. Councilmember Shumway seconded the motion. Mayor Pro-Tempore Perkins repeated the motion and asked for discussion. Hearing none, she called for a vote. Voting was as follows:

Those voting AYE	Councilmember Perkins
	Councilmember Bowers
	Councilmember Shumway
	Councilmember Monson
	Councilmember Turk

Those voting NAY	NONE
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Constituting all members thereof, Mayor Pro-Tempore Perkins declared the motion carried.

7. INFORMATION

A. Development & Land Use Presentation - July 12 - 6:00 p.m. - 8:00 p.m.

B. City Council Float - July 4th - Meet HS @9:45

Councilmember Perkins asked for clarification on the City's ability to ban fireworks. Mr. Redd responded that it is against the law to completely ban fireworks in a community. The state allows for the designation of restricted areas only.

8. ADJOURNMENT

Councilmember Bowers moved to adjourn. Councilmember Monson seconded the motion. Mayor Pro-Tempore Perkins repeated the motion and asked for discussion. Hearing none, she called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Pro-Tempore Perkins declared the motion carried.

Meeting adjourned at 7:34 p.m.

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
JULY 10, 2018
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:

Joe B. Lyman

City Councilmembers:

Kd Perkins

Cheryl Bowers

Logan Shumway

Logan Monson

Robert Turk

City Manager:

Jeremy Redd

Finance Director:

Kim Palmer

City Engineer:

Terry Ekker

Recreation Director:

David Palmer

Police Chief:

Jason Torgerson

Community Development:

Bret Hosler

Economic Development Specialist

Pratt Redd

Others Attending: Harold Lyman, Valarie Turk, Kara Laws, Kendall Laws, Scoot Flannery

Prayer/Thought - The prayer/thought was offered by Kim Palmer

1. The Pledge of Allegiance was recited.
2. **Councilmember Perkins moved to approve the minutes and financial disbursements of the June 26, 2018 meeting. Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

3. OPEN FORUM

None

4. REPORTS/DEPARTMENTAL REPORTS

A. Jeremy Redd presented the June 2018 Water Report

Mr Redd reported the wells had pumped 38 acre feet during the month and annual precipitation at 38.4 %. There is currently 1251 acre feet of water in the 4th reservoir and 30 acre feet in the third. 201 acre feet in Starvation will be moved to the 3rd.

Mr. Redd also stated the City Parks department has reduced water use by 50%. The schools and churches will also be asked to reduce their outside watering.

B. Chief Torgerson presented the June 2018 Police Report

Chief Torgerson shared the following statistics from his department, 82 calls of service, 11 animal calls, and 7 domestic assaults where alcohol was involved. Councilmember Turk attended the NOVA training during the month of June. Department officers attended a training where changes made during the legislature were discussed. He also commented that the 4th of July went quite well with no major issues.

C. David Palmer presented the June 2018 Recreation Report

Mr. Palmer reported there were five different tournaments taking place on June 30th. In each championship, a Blanding team was present. Three Blanding teams came out on top winning their respective championships.

Memberships are still growing with 731 more than last year.

Councilmember Turk asked if it would be possible to lock up the restrooms at Centennial Park at 11:00 p.m. Mr. Palmer responded that most of the problems occur in the early spring and late fall. He did not see a need to lock them at this time.

5. AGENDA

A. Ordinance 2018 - 1 - CRA North Project Area Adoption - Jeremy Redd

Mr. Redd told Council the CRA project area adoption must take place in both the CRA meeting and City Council.

Councilmember Shumway moved to approve Ordinance 2018 -1 - CRA North Project Area Adoption. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

Councilmember Perkins

**Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

B. Ordinance 2018 -2 - Zone Change MH to R2 - 120 W Center - Bret Hosler

Councilmember Bowers moved to approve Ordinance 2018 -2 - Zone Change MH to R2 - 120 W Center. Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

C. Appoint Justice Court Judge - Mayor Lyman

Mayor Lyman asked for Council to approve the appointment of Lyon Hazleton as the Blanding City Justice Court Judge.

Councilmember Perkins moved to approve Lyon Hazleton as the Blanding City Justice Court Judge. Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

D. Landfill Proposed Fee Changes - Jeremy Redd

Mr. Redd told Council that the County Landfill is proposing a 47% increase in fees to cover unfunded expenses. The increase will affect commercial garbage, which directly affects City residents and the transfer station. The County Commission will be discussing the increase at their meeting on August 7th. Mr. Redd asked Council to send the attached letter prior to that meeting.

Councilmember Turk moved to approve the letter to the San Juan County Commission regarding the increase in landfill fees. Councilmember Perkins seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

E. July 4th Celebration Review - Councilmember Turk

Councilmember Turk expressed appreciation to the 2018 4th of July committee. It was a great celebration from the parade to the fireworks.

6. INFORMATION

A. Development & Land Use Presentation - Thursday, July 12 at 6:00 p.m.

B. Mr. Redd introduced Pratt Redd as the Economic Development Specialist for the City.

7. ADJOURNMENT

Councilmember Turk moved to adjourn. Councilmember Perkins seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Meeting adjourned at 7:46 p.m.

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
AUGUST 28, 2018
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:	Joe B. Lyman
City Councilmembers:	Kd Perkins Cheryl Bowers Logan Shumway Logan Monson Robert Turk
City Manager:	Jeremy Redd
Finance Director:	Kim Palmer
City Engineer:	Terry Ekker
Community Development:	Bret Hosler

Others Attending: Linda Smith, Lynette Adams, Bailey Herring, McKenzie Johnson, Troy Palmer, Valarie Turk, Trevin Palmer, Natalie Mendoza, Mary Palmer, Chance Adams, Kelly Vess, Ryan Heck, Delphina Kay, Melisa Christensen, Michelle Bradford.

Prayer/Thought - The prayer/thought was offered by Logan Monson.

1. The Pledge of Allegiance was recited.
2. **Councilmember Perkins moved to approve the minutes and financial disbursements of the July 10, 2018 meeting. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE	Councilmember Perkins Councilmember Bowers Councilmember Shumway Councilmember Monson Councilmember Turk
Those voting NAY	NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

3. OPEN FORUM

Trevin Palmer requested permission from Council to place a flag pole with lighting at the Swallows Nest for his Eagle Project. Council granted permission to him.

Edge of the Seaters members, Lynette Adams and Bailey Herring expressed concern that the 4th of July Melodrama may no longer be allowed to be held at the Arts and Events Center, due to a change in ownership. They requested the City consider constructing an amphitheater at the Walter C. Lyman Reservoir Park. They stated that the location would also provide a perfect location for other productions and events.

Kelly Vess asked Council to support the Full Cycle Recycling Program.

4. REPORTS/DEPARTMENTAL REPORTS

A. Terry Ekker presented the July 2018 Water Report

Mr. Ekker reported precipitation was just 50% of normal at the end of July. The amount of water coming through the mountain pipeline is at the lowest he has seen at 8.9 CFS. 111 acre feet of water was treated during the month of July.

Mayor Lyman requested a strategy be developed in the event low precipitation continues. He requested that it is shared with Council in the next few months. Mr. Ekker told Council that a letter has been drafted to those individuals on the raw water system, telling them their water will go off the first of October. This will affect approximately 5-7 customers such as schools, parks, and churches. Councilmember Monson asked if there would be any benefit to turning off those taps earlier due to the water situation. Mr. Ekker responded that these customers are using this water for outside watering and may want to continue watering a bit longer. He did not see a benefit in turning it off sooner.

B. Jeremy Redd presented the July 2018 Police Report

Councilmember Turk stated he was pleased to see the awards presented to Officers JJ Bradford and Clayton Most by the Utah Narcotic Officers Association.

C. Jeremy Redd presented the July 2018 Recreation Report

No Questions.

5. AGENDA

A. Presentation of Parade Trophies - Robert Turk

Councilmember Turk presented the trophies to the 4th of July parade entry winners.

1st Place - San Juan Health Services

2nd Place - Utah Navajo Health Services

3rd Place - Utah State University

Honorable Mention - Redd's Ace Hardware / Subway

Honorable Mention - Four Corners Regional Care Center

B. Consideration for and adoption of a Parameters Resolution 8-28-2018-1 authorizing the issuance and sale of Storm Water Revenue Refunding Bonds, Series 2018 - Jeremy Redd

Mr. Redd told Council that by refunding (refinancing) the current storm water bonds, the City will save \$140,923 in interest and reduce the remaining time frame for the debt from 30 years to 15. The State Bank of Southern Utah would hold the loan/bonds.

Councilmember Shumway moved to approve the Parameters Resolution 8-28-2018-1 authorizing the issuance and sale of Storm Water Revenue Refunding Bonds, Series 2018. Councilmember Bowers seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Perkins
	Councilmember Bowers
	Councilmember Shumway
	Councilmember Monson
	Councilmember Turk

Those voting NAY	NONE
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Constituting all members thereof, Mayor Lyman declared the motion carried.

C. SJSD Joint Use of Property Agreement Approval - Jeremy Redd

Mr. Redd told Council it was time to renew the Joint Use agreement with San Juan School District. The agreement is renewed every 3 years. The current agreement is working well for both the City and the District and he recommended it be renewed without changes.

Councilmember Perkins moved to approve the San Juan School District and Blanding City Joint Use of Property Agreement. Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Perkins
	Councilmember Bowers
	Councilmember Shumway
	Councilmember Monson
	Councilmember Turk

Those voting NAY	NONE
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Constituting all members thereof, Mayor Lyman declared the motion carried.

D. Infrastructure Discussion - Street Pavement - Cheryl Bowers

Councilmember Bowers stated an interest in developing a transportation plan for the City. The transportation plan could encourage development in those areas currently undeveloped.

Councilmember Turk asked if the annexation plan would be included in that plan. Mr. Redd responded that the annexation plan exists and will be used to produce a transportation plan. It was determined a work session regarding a transportation planning would be scheduled at a later date.

E. Interlocal Agreement - San Juan County - Jeremy Redd

Mr. Redd stated that the long standing agreement identifying the partnership with the County has been formalized. Changes to the agreement includes clarifications on airport maintenance and planning and zoning. Changes to the planning and zoning portion will give the City greater influence in the development of those areas outside the city limits but within the proposed annexation area.

Councilmember Shumway asked how the annexation map was developed. Mayor Lyman responded that the area is determined by those locations the City could deliver services to. Mr. Redd asked Council to review the agreement. Approval of the agreement would come at a future Council meeting.

F. Communication Tower Policy Discussion - Jeremy Redd

Mr. Redd told Council that UNHS has requested permission to erect a 100' tower at the new clinic. Current City policy limits the height of a tower to 50'. The new ordinance would allow the approval of towers over 50' in commercial areas under certain circumstances, adding consistency to the process. Mayor Lyman requested Council review the proposed ordinance for discussion at a later Council meeting.

G. Flood Mitigation Project - Bureau of Water Resources - Jeremy Redd

In a discussion about areas of the community that are flooded during heavy rain, Mr. Redd told Council that the Bureau of Water Resources (BWR) has funding available as a grant, low/no interest loan. If the City could access these funds, they would be used to mitigate the flooding at the post office and 200 West 800 South, both of which are on the capital projects list. Council was supportive of Mr. Redd continuing to pursue more information about BWR funding.

H. Full Circle Recycling - Cheryl Bowers

Councilmember Bowers introduced Ryan Heck from San Juan Counseling. Mr. Heck discussed the recycling program that has been developed by San Juan Counseling. The service would be provided to residents of the community for \$18 per month. San Juan Counseling would hire individuals from their programs as employees of Full Circle Recycling, who would pick up, process materials, and operate the company. He introduced Delphina Kay, project manager for Full Circle Recycling.

Mr. Heck questioned if it would be possible to include the recycling charge on the City's utility billing statements. Councilmember Bowers stated that a fee would be paid to the City for their

efforts and Full Circle Recycling would handle the signing up and dropping of the customers. At this point Councilmember Bowers stated her affiliation with Full Circle Recycling through her employment with San Juan Foundation. San Juan Foundation is working alongside San Juan Counseling in the operation of Full Circle Recycling. Mayor Lyman expressed concern that allowing a third party to bill through the City's utility billing may open the door for other businesses to request the same. Councilmember Bowers stated that recycling is a trash service, a utility service not a business.

Mr. Redd stated his support for the project and for recycling. He does not, however, support the inclusion of the recycling billing on City statements, stating that doing the billing will bring more than just billing to the City. It has been his experience that individuals contact the entity doing the billing for their problems and questions. There is also the question of billing for those individuals not currently being billed by Blanding City. Councilmember Shumway stated that if people are consciously making the decision to recycle they will pay their bill. Councilmembers Turk and Perkins agreed, both of whom will be using the service.

Councilmember Bowers moved to table the discussion until a later Council meeting. Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

I. 200 N Property Overlaps - Bret Hosler

Mr. Hosler discussed issues surrounding the minor subdivision located on 200 north. There are some property boundary overlaps in that area that need to be corrected before the developer, Loyd Black, can move forward. Mr. Hosler asked for Council's approval to allow Mayor Lyman to sign the quitclaim deed to correct the overlap issues. Mr. Hosler told Council that the street was at one time a County road, leading out to West Water and the old dump site. Once the deed is recorded the plats on the project can also be completed. Council approved the request by Mr. Hosler.

6. INFORMATION

Councilmember Shumway shared that Council would be receiving an email regarding a petition to instruct the U.S. Department of Commerce to investigate the impact of uranium imports on national security. The investigation could prove beneficial to the U.S. and local uranium industry.

Councilmember Perkins shared that San Juan Health Care Services has halted efforts to become a Special Service District.

7. ADJOURNMENT

Councilmember Perkins moved to adjourn. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Meeting adjourned at 8:42 p.m.

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
SEPTEMBER 11, 2018
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:	Joe B. Lyman
City Councilmembers:	Kd Perkins Logan Monson Robert Turk
Finance Director:	Kim Palmer
Recreation Director:	David Palmer
Police Chief:	Jason Torgerson

Others Attending: Emil Romero, Nancy Romero, Kara Laws, Kendall Laws, Valarie Turk, Sharon Smith, Phil Lyman, JB Harris, Jonas Jeppesen, Ian Johnson, Isaac Warner.

Prayer/Thought - The prayer/thought was offered by Kd Perkins.

1. The Pledge of Allegiance was recited.
2. **Councilmember Perkins moved to approve the minutes and financial disbursements of the August 28, 2018 meeting. Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE	Councilmember Perkins Councilmember Monson Councilmember Turk
Those voting NAY	NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Item #D was removed from agenda.

3. OPEN FORUM

Kara Laws stated she would no longer be writing for the San Juan Record.

Sharon Smith expressed appreciation to the Council and City staff for their support of the ATV Safari.

4. REPORTS/DEPARTMENTAL REPORTS

A. August 2018 Water Report

Annual precipitation was at 46.8% of normal at the end of August. 67 acre feet was treated and 37 acre feet was pumped from the wells. There are currently 1165 acre feet stored in City reservoirs. In August of 2017 there was 2601 acre feet.

B. Chief Torgerson presented the August 2018 Police Report

Chief Torgerson reported total incidents were up from last year. Officers JJ Bradford and Clayton Most received awards at the Utah Narcotics Officer Conference.

C. David Palmer presented the August 2018 Recreation Report

Mr. Palmer reported that youth football has started and soccer has finished. The parks crew will begin winterizing the parks on October 1st. The pool is also drained and being readied for winter. There were 316 active memberships in August.

5. AGENDA

A. Resolution 9-11-2018-1 Honoring Emil Romero - Mayor Lyman

Mayor Lyman read the resolution honoring Emil Romero, Pastor of the Assembly of God Church. He then expressed appreciation to Pastor Romero for his efforts on behalf of the citizens of the City and surrounding areas for the past 13 years.

Councilmember Turk moved to approve Resolution 9-11-2018-1 Honoring Emil Romero. Councilmember Perkins seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Pastor Romero expressed his love and appreciation to his wife Nancy. He also stated his appreciation to the community and the many friendships he has made.

B. Resolution 9-11-2018-2 Supporting the Section 232 Investigation into the Effects of Uranium Imports on U.S. National Security - Mayor Lyman

Mayor Lyman told Council the resolution is in support of the petition to the U.S. Department of Commerce by Energy Fuels and Ur-Energy USA requesting an investigation into uranium imports. Currently the majority of uranium used in the U.S. is purchased offshore. These companies have petitioned the U.S. Department of Commerce for relief under Section 232 of the Trade Expansion Act of 1962. A remedy of a quota of 25% of the U.S. market for U.S.

Producers and a requirement that government utilities and agencies purchase uranium from U.S. producers in accordance with the President's "Buy American" policy, has been requested.

Councilmember Monson moved to approve Resolution 9-11-2018-2 Supporting the Section 232 Investigation into the Effects of Uranium Imports on U.S. National Security, Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Perkins
	Councilmember Monson
	Councilmember Turk

Those voting NAY	NONE
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Constituting all members thereof, Mayor Lyman declared the motion carried.

C. Windscape Development - Schedule Public Hearing - Sept 25 - Kim Palmer

Ms. Palmer requested approval to move forward with the public hearing on the annexation for the Windscape Development. Council gave advice and consent on the request.

6. INFORMATION

Mayor Lyman reported he had just returned from a meeting of the Community Development Block Grant board, where he sits as a member.

7. ADJOURNMENT

Councilmember Perkins moved to adjourn. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Perkins
	Councilmember Monson
	Councilmember Turk

Those voting NAY	NONE
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Constituting all members thereof, Mayor Lyman declared the motion carried.

Meeting adjourned at 7:42 p.m.

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
SEPTEMBER 25 2018
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:

Joe B Lyman

City Councilmembers:

Kd Perkins

Cheryl Bowers

Logan Shumway

Logan Monson

Robert Turk

City Manager:

Jeremy Redd

Finance Director:

Kim Palmer

Community Development:

Bret Hosler

Others Attending: Kara Laws, Scoot Flannery. Kendall Laws, Ryan Heck, Lisa Carr, Holly Murray, Andy Bayless, Carla Endres, Robin Benallie, Joe Hurst, Cooper Sharpe

Prayer/Thought - The prayer/thought was offered by Logan Shumway

1. The Pledge of Allegiance was recited.
2. **Councilmember Monson moved to approve the minutes and financial disbursements of the September 11, 2018 meeting. Councilmember Bowers seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

Councilmember Perkins

Councilmember Bowers

Councilmember Shumway

Councilmember Monson

Councilmember Turk

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

3. OPEN FORUM

Kara Laws shared information regarding a branding and marketing workshop that is scheduled for October 11th & 12th. The workshop is free for government officials and will focus on topics specific to rural communities.

Robin Benallie spoke in support of Full Circle Recycling and requested Council also support their program.

Andy Bayless spoke in support of Full Circle Recycling and requested billing for the program be included on the monthly utility bill from the City.

Carla Endres spoke in support of Full Circle Recycling and their request to have the billing placed on the City utility billing statements.

Holly Murray spoke in support of Full Circle Recycling and their program.

Lisa Carr, speaking as the Executive Director of San Juan Foundation, expressed support for Full Circle Recycling and their request to have the City bill for services. She also told Council that San Juan Foundation and Full Circle Recycling are partnering in the program. San Juan Foundation does not have the staff time available to complete the billing.

4. REPORTS/DEPARTMENTAL REPORTS

A. Jeremy Redd presented the Progress Status Report

Blanding Power Distribution Upgrade and Substation Conversion Project

This project has been completed.

East Side Sewer Trunk Line

This project is 70% complete. Mr. Redd also reported that Browns Canyon Road has been paved and is open to traffic. He further stated that the residents and businesses in that area have been patient and easy to work with during the construction.

Natural Gas Odorizer Relocation/Replacement Project

This project is wrapping up. The construction and installation portion of the project has been completed. The odorant tank has also been filled. It is expected the odorizer will be up and running in the very near future.

Storm Drain Project

Mr. Redd reported that several different funding avenues have been explored for the project. The estimated cost of the project is \$1.5 million. When funding is acquired the project design phase will begin.

700 South Street Project/UDOT Highway Patch

Mr. Redd told Council that San Juan County has provided funds to help finish a section of 700 South leading to their new health clinic. This has been completed. In addition, a permanent repair to the state highway in front of BCL will be completed in the near future.

B. Kim Palmer presented the Financial Status Report

Ms. Palmer told Council that all department budgets are within budget. She then gave kudos to

Lynda Bird for the excellent job she is doing as the transfer station attendant.

5. AGENDA ITEMS

A. Transportation Plan/Prioritization/Street Planning - Jeremy Redd

Mr. Redd told Council that he has been working with Jones and Demille Engineering on a preliminary transportation plan as instructed by Council. Currently, City ordinances require streets to conform with the City Master Plan, but does not require the transportation plan itself. The transportation plan could also be built according to the recommendations in the Master Plan. The outline for the transportation plan would include, land use, road network and project prioritization.

Councilmember Shumway recommended Council hold a work session to discuss items to be included in the plan, prior to the plan design. He would like to see specific items discussed, such as utilities. Council members were in agreement that a work session would be beneficial to a transportation plan development.

B. Full Circle Recycling - Cheryl Bowers

Councilmember Bowers turned the floor over to Ryan Heck from Full Circle Recycling to share further information on the recycling plan. Mr. Heck shared that he has found that many cities contract with an outside company to provide recycling services to their communities. He requested the City consider collecting the recycling fees from residents through City utility bills.

Mayor Lyman stated his support for the recycling program and the employment opportunity it will give to some community members. However, he did not see the need for the City to collect or bill for the services.

Councilmember Shumway echoed Mayor Lyman's comments.

Councilmember Bowers stated her support of the program and recommended the City do the billing and collecting. She also stated that recycling isn't about dollars it's about protecting the environment.

Councilmember Turk asked Ms. Palmer how billing and collecting recycling fees might affect staff time. Ms. Palmer stated support for recycling and complemented Mr. Heck on his efforts to provide employment to those with special needs. Ms. Palmer stated that although it would be easy to add the additional billing code, time to manage it would be the biggest issue she could see. Even though City would not be answering specific questions dealing with the program, the time to explain the relationship between the City and the program is time that could be used on City issues. She also shared people tend to call the entity doing the billing for problems and questions regardless of how much you advertise otherwise. When asked how participants outside the City billing area would be billed for services, Mr. Heck responded that San Juan Foundation would be doing the billing for those customers.

Mr. Redd told Council that if they elected to have the billing done by the City, staff would do an excellent job at both collecting the fees, answering questions and partnering with the program.

Councilmember Bowers moved that the Full Circle Recycling request to have the City bill for their services be moved to the agreement phase. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Bowers
Councilmember Monson**

Those voting NAY

**Councilmember Shumway
Councilmember Perkins
Councilmember Turk**

Constituting all members thereof, Mayor Lyman declared the motion denied.

C. Communication Tower Ordinance Discussion - Jeremy Redd

While sharing information about the proposed communication tower, Mr. Redd told Council that the current communication tower policy has a height restriction of 50 feet in commercial zones and commercial towers are not allowed in residential zones. Permitting a tower larger than 50 feet is currently done on a case-by-case basis.

Mr. Redd told Council that the proposed ordinance will formalize an entire policy and give direction to staff in permitting towers 50 feet or taller. He recommended that the ordinance be moved to a public hearing to allow for comments on the proposed ordinance. Council agreed.

D. Interlocal Agreement - San Juan County - Jeremy Redd

Mr. Redd reminded Council that the agreement was a way to formalize the agreements that have been in place between the City and the County. The goal is to have the agreement passed by both the City and the County by year end.

Councilmember Shumway moved to approve the Interlocal Agreement between San Juan County and the City of Blanding. Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

E. Declaration of Drought Emergency - Jeremy Redd

Mr. Redd told Council that the County has requested the State of Utah declare a drought emergency for San Juan County. It is anticipated that declaration will be announced soon. The declaration will allow local farmers, ranchers and communities to access federal funding and that funding could be used by the City for future water projects. Mr. Redd also told Council that City staff will be presenting alternatives to dealing with water conditions at the next Council meeting.

6. INFORMATION

Mr. Redd introduced Council to the new City website.

7. ADJOURNMENT

Councilmember Monson moved to adjourn. Councilmember Perkins seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Meeting adjourned at 9:00 pm

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
OCTOBER 9, 2018
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:	Joe B. Lyman
City Councilmembers:	Kd Perkins Logan Shumway Logan Monson
City Manager:	Jeremy Redd
Finance Director:	Kim Palmer
Police Chief:	Jason Torgerson
Community Development:	Bret Hosler

Absent: Councilmembers Cheryl Bowers and Robert Turk.

Others Attending: Scoot Flannery, Keaton Hiatt, Max Slavens, Ryan Collins.

Prayer/Thought - The prayer/thought was offered by Mayor Joe Lyman.

1. The Pledge of Allegiance was recited.
2. **Councilmember Perkins moved to approve the minutes and financial disbursements of the September 25, 2018 meeting. Councilmember Shumway seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE	Councilmember Perkins Councilmember Shumway Councilmember Monson
Those voting NAY	NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

3. **OPEN FORUM**
No comments

4. **REPORTS/DEPARTMENTAL REPORTS**

- A. Jeremy Redd presented the September 2018 Water Report*

Mr. Redd reported the 2017-2018 water year ended at 49.1% of normal. There is currently 1,041

acre feet of water in City reservoirs. A total of 54 acre feet was treated in September, which is 10% less than last year.

B. Chief Torgerson presented the September 2018 Police Report

Chief Torgerson reported the department handled 100 incidents during September which is an increase from last year. He and Officer Lacy attended 16 hours of training at the Utah Sheriffs' Conference. Animal control issues continue to be an ongoing problem.

C. Jeremy Redd presented the September 2018 Recreation Report

Mr. Redd reported that three new drinking fountains have been installed at Pioneer and Centennial parks. Water to the parks has been shut off and the winterizing of the parks is taking place. There are currently 1,520 yearly memberships and 68 monthly memberships at the Wellness Center.

5. AGENDA

A. Transportation Plan / Prioritization / Street Planning - Jeremy Redd

Scot Flannery discussed with Council the storyboard transportation plan and the many benefits it has for City staff, developers and funding entities. Information regarding future City streets and their priority are included in the storyboard that can be accessed online. It is up to the City to determine the priority and the overall development of the transportation plan.

Mr. Redd told Council that the current transportation plan is in paper form. It works, but since it's design three known homes have been built in future City street locations.

Councilmember Perkins voiced her approval of the storyboard concept stating that paper plans/maps become static and never seem to get the updates or attention.

Mayor Lyman stated that a current, prioritized map would assist in getting funding for future roads.

Councilmember Shumway shared his approval of the storyboard plan, but questioned if there was a middle ground between the current paper plan and the demonstrated storyboard.

A final concept of the transportation plan discussed was easements. Having a defined plan would allow the City to get road easements in place prior to the construction of future road locations. Council requested further discussion be held on the plan, specifically prioritizing future road locations. They also asked Mr. Flannery to return with information about a downsized storyboard plan.

B. Solid Waste Cost Increase - Kim Palmer/Jeremy Redd

Ms. Palmer told Council the major increase in County landfill costs will have a direct affect to both residential and transfer station garbage disposal. A meeting has been held with Waste Management to discuss the impact of the increase on residential garbage collection. The letter in

the packet was in response to that meeting. Costs from Waste Management will increase residential cans by \$1.07 for a single can and \$2.50 for second cans. Transfer station garbage costs will increase from \$30 to \$44 per ton. The cost for pickup will increase from \$28 to \$65. Council asked staff to bring back some options to deal with the financial impacts of the increases.

C. Water Situation Overview - Water Conservation Plan - Jeremy Redd

Mr. Redd reported on the status of a plan to deal with water conservation. In a planning meeting held with Steven Jones from Hansen, Allen & Luce it was shared that Blanding residents are doing a great job at conserving water in comparison to other communities throughout the state. The plan currently being developed will be ready by Spring for approval and implementation. The plan will include a matrix that will be used to determine what the water rate should be to ensure a specified amount of water storage will be maintained. According to Mr. Jones this model has been very beneficial in several areas of the state. More information on the plan will be shared as it continues through the development stage.

6. INFORMATION

Mr. Redd told Council that the refunding of the Stormwater bond had closed.

7. ADJOURNMENT

Councilmember Perkins moved to enter a closed session. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Shumway
Councilmember Monson**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Council entered a closed session at 8:24 p.m.

Councilmember Shumway moved to leave a closed session. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Shumway
Councilmember Monson
Councilmember Bowers**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Council returned to an open meeting at 9:00 p.m.

Councilmember Perkins moved to adjourn. Councilmember Shumway seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Shumway
Councilmember Monson
Councilmember Bowers**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Council adjourned at 9:01 p.m.

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
OCTOBER 23, 2018
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:

Joe B Lyman

City Councilmembers:

Kd Perkins

Cheryl Bowers

Logan Shumway

Logan Monson

Robert Turk

City Manager:

Jeremy Redd

Finance Director:

Kim Palmer

Community Development:

Bret Hosler

Others Attending: Valarie Turk, Ryan Collins, Scoot Flannery.

Prayer/Thought - The prayer/thought was offered by Cheryl Bowers.

1. The Pledge of Allegiance was recited.
2. **Councilmember Perkins moved to approve the minutes and financial disbursements of the October 23, 2018 meeting. Councilmember Shumway seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

Councilmember Perkins

Councilmember Bowers

Councilmember Shumway

Councilmember Monson

Councilmember Turk

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

3. **OPEN FORUM**

None

4. **REPORTS/DEPARTMENTAL REPORTS**

A. Jeremy Redd presented the Project Status Report

East Side Sewer Trunk Line

Mr. Redd reported the project was 90% complete. Sewer is now flowing through the new line. It is anticipated the project will be finished at the end of the month.

Natural Gas Odorizer Relocation/Replacement Project

This project is finishing up. It is expected that the new odorizer will be in operation very soon. All the equipment has been installed and the building construction has been completed.

Storm Drain Project

Mr. Redd reported several options for funding a large storm drain project are being considered. The estimated cost of the project is \$1.5 million. If acceptable funding can be acquired, and approved by the City Council, the project will move to the design phase.

700 South Street Project/UDOT Highway Patch

This project has been completed.

B. Kim Palmer presented the Financial Status Report

Ms. Palmer shared with Council the financial status of the City as of the end of September. All expected revenues are up and expenses are below budget.

5. **AGENDA ITEMS**

A. Halloween Street Safety - Councilmember Perkins

Councilmember Perkins discussed a concern expressed by residents along 100 West regarding the increase in pedestrians and vehicles during Halloween. To reduce the risk of an accident/injury residents have requested the street be closed to vehicles during the evening of Halloween.

Mr. Redd shared that staff has researched the cost to close the street and found the cost for blockades would be approximately \$15,000. Staff would also be required to set up those blockades and remove them following the activity. The closure of the street could potentially and unintentionally create an event that would draw many more trick or treaters to that street. It was commented that 300 West and 600 West are also popular areas due to the sidewalks and closeness of the homes. After further discussion, it was determined that closing the street would actually make an event at the location which may not be desired by all residents who live on the street, and could create additional liability for the City. The City will continue to share Halloween safety tips online that apply to both motorists and pedestrians.

B. Solid Waste Cost & Rate Increase - Kim Palmer

During the discussion on solid waste, Ms. Palmer shared with Council two options that will keep the fund in the black. The first option would continue to subsidize the transfer station with residential garbage fees. The unsubsidized option sets rates to cover all the expenses generated by

the transfer station. As was discussed at the previous Council meeting, rates must be increased to meet new rates set at the County landfill.

Councilmember Monson stated his approval of a non-subsidized rate. Councilmember Bowers stated approval for the subsidized option. Councilmember Perkins stated that the non-subsidized rates may encourage people to not take garbage to the transfer station, but rather hold it in their yards. She preferred the subsidized option.

Mr. Redd reminded Council that rates at the County landfill for residential garbage will continue to be \$10 per truckload. Many residents may opt to go there with their trash because of the increase in rates at the transfer station. In an effort to reduce the amount of subsidy, Mayor Lyman recommended an additional \$5 increase in the residential rate at the transfer station. Councilmember Bowers questioned the need for an additional amount.

Councilmember Shumway moved to approve rate increase at the transfer station and for residential garbage as follows; Transfer Station Rates: City Resident: \$20, Non Resident: \$30; Residential Garbage Rates: First can: \$18.50, Each additional can: \$12.50. Councilmember Turk seconded the motion.

Prior to the vote, Councilmember Bowers made a substitute motion to increase rates at the transfer station and residential garbage as follows, Transfer Station Rates: City Resident: \$15, Non Resident: \$30; Residential Garbage Rates: First can: \$18.50, Each additional can: \$12.50. There was no second on the motion.

Mayor Lyman repeated the original motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Shumway
Councilmember Turk**

Those voting NAY

**Councilmember Monson
Councilmember Bowers**

Constituting all members thereof, Mayor Lyman declared the motion carried.

Following the vote, Mr. Redd recommended the new rates for the transfer station begin January 1, 2019. Council was in agreement.

6. PUBLIC HEARING - COMMUNICATION TOWER ORDINANCE

Councilmember Turk moved to enter a public hearing on the Communication Tower Ordinance. Councilmember Bowers seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

There were no public comments on the ordinance. Mr. Redd reminded Council that the ordinance will formalize an entire policy and give direction to staff in permitting towers 50 feet or taller in commercial zones.

Councilmember Perkins moved to leave the public hearing on the Communication Tower Ordinance. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

6. INFORMATION

Councilmember Bowers shared information about events being sponsored by the Chamber of Commerce. The first event called the Amazing Race is being held November 8th - 10th. There will be \$1,000 in prizes for the winners. The second promotional event is being held through the end of November on social media and is called “#BoughtInBlanding”. A drawing for prizes totaling \$500 will take place at the end. Both events are designed to get people into and purchasing from local businesses.

Mr. Redd told Council of the County General Plan open house scheduled for October 29th 5pm - 7pm in the Council chamber room. Residents and public officials will have an opportunity to ask questions and comment on the plan at this time.

Mayor Lyman told Council he had recently attended a Forest Service public input meeting. The meeting was not well advertised, but there were several individuals in attendance.

7. ADJOURNMENT

Councilmember Perkins moved to adjourn. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Meeting adjourned at 8:15 pm

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
NOVEMBER 13, 2018
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:

Joe B. Lyman

City Councilmembers:

Cheryl Bowers

Logan Shumway

Logan Monson

Robert Turk

City Manager:

Jeremy Redd

Finance Director:

Kim Palmer

Community Development:

Bret Hosler

Absent: Councilmember Kd Perkins

Others Attending: Valarie Turk, Trevin Palmer, JJ Bradford, Kayla Bradford, Asa Bradford, Kendall Laws, Cooper Sharpe, Joe Hurst, David Pugh, Chandler Pugh, Ian Pugh, Lewis Black, Kelly Holly.

Prayer/Thought - Robert Turk

1. The Pledge of Allegiance was recited.
2. **Councilmember Bowers moved to approve the minutes and financial disbursements of the October 23, 2018 meeting. Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE.

**Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

3. OPEN FORUM

Trevin Palmer requested the City Council modify their previous donation of concrete to bags of concrete he can mix himself to install a flagpole at the Swallows Nest for his Eagle Scout project.

Council approved the request.

4. REPORTS/DEPARTMENTAL REPORTS

A. Jeremy Redd presented the October 2018 Water Report

Mr. Redd reported current precipitation is at 281% of normal. A total of 8 acre feet was treated through the treatment plant during October. 33.5 was pumped from the deep water wells.

B. Jeremy Redd presented the October 2018 Police Report

Total incidents for October were 92 which is slightly up from from 2017. Officers did not attend any trainings.

C. Jeremy Redd presented the October 2018 Recreation Report

Mr. Redd reported there were 1455 annual memberships at the end of October and revenue is still up over previous years. Girls basketball is currently running and boys basketball registrations are being taken.

The resurfacing of the playground surface at Centennial Park has been completed. It was replaced at the cost of the company under warranty.

5. AGENDA

A. Appoint Chief of Police - Mayor Lyman

Mayor Lyman announced the appointment of Jerald J (JJ) Bradford as the City Police Chief, effective December 29, 2018, and asked the City Council to approve his appointment. The current Chief of Police, Jason Torgerson, was elected as the San Juan County Sheriff and will be assuming his duties with the County in January.

Councilmember Turk moved to approve the appointment of Jerald J (JJ) Bradford as Chief of Police effective December 29, 2018. Councilmember Shumway seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

A new officer will be hired to fill the position left vacant by the resignation of Chief Torgerson.

B. Ordinance 2018 - 3 Communications Towers and Antennas - Jeremy Redd

Councilmember Bowers moved to approve Ordinance 2018-3 Communications Towers and Antennas. Councilmember Shumway seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

C. Ordinance Change Relating to Bond Requirements - Jeremy Redd

Mr. Redd informed the Council that Utah Local Governments Trust (ULGT) has reviewed bond coverages for City officials and has suggested a change to the current City ordinance. The current ordinance requires the purchase of a public officials bond for the City clerk, auditor, chief of police, attorney, recorder, council, and treasurer. The Utah State Municipal Code does not require public officials bonds for City officials of cities other than first and second class, except the City Treasurer. The Utah State Money Management Act requires the bonding of the City Treasurer.

Mr. Redd recommended the current ordinance to be changed to include the option of coverage by theft or crime insurance or by bond for all officials except those required by State Code. This change will allow for higher coverage amounts at less cost to the City. The change in the ordinance will require a public hearing. Council approved the scheduling of a public hearing on the ordinance.

D. Water Availability Forecast - Robert Turk

Councilmember Turk led a discussion about the completion of a Water Availability Forecast and Rate Study. The tool designed by Hansen, Allen, & Luce Engineering would provide direction on how to use and manage the City's water resource based on new snow totals and variable water availability. Mr. Redd shared the items to be addressed by the study/model which include, how much water should be carried year to year, establish a water usage tier, a rate analysis for each tier, development of a forecast tool, and a public communication component. The project would be completed and implemented by April 1st. Mr. Redd also stated funds left over from the recent water pipeline project can likely be used to fund the forecast design.

Councilmember Shumway questioned the need for such design sophistication. He believes City staff could complete the analysis and rate design. He also offered his assistance. Mr. Redd responded that it would be difficult for staff to dedicate the time needed to complete the project in a timely fashion. The entire process is quite extensive. The individuals at Hansen, Allen, & Luce have experience and time that will be dedicated to the project. Councilmembers Bowers and

Monson spoke in support of analysis and model design with each expressing the benefit of expertise in the design.

Councilmember Turk moved to approve the design of a water availability forecast model by Hansen, Allen, & Luce. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

E. Snow Removal Flyer - Jeremy Redd

Mr. Redd stated the snow removal flyer in the packet will be included with the billing at the end of November.

PUBLIC HEARING - MEADOWLARK SUBDIVISION

Councilmember Shumway moved to enter a public hearing for Meadowlark Subdivision. Councilmember Bowers seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

The meeting moved to a public hearing at 7:30 p.m.

Cooper Sharpe from Tri Hurst Construction, the developer of the Meadowlark subdivision, told those in attendance the goal of the project is to meet existing needs in the community. The project includes single family homes, townhomes, and a duplex. Councilmember Bowers asked if these units will be rentals. Mr. Sharpe responded that the buyer of the unit will have that choice.

Councilmember Shumway asked if there would be a Home Owners Association (HOA). Mr. Sharpe responded there would not be an HOA, but rather a property management business that will oversee the maintenance of the green space and available to those in the townhomes. Mr. Redd shared that this type of development could become quite popular in the community and he feels it is a necessary type of density to help Blanding continue to grow and also address limited water resources.

There were no comments from the public during the hearing.

Councilmember Turk moved to leave the public hearing. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

The Public Hearing ended at 7:43 p.m.

6. INFORMATION

Councilmember Bowers shared information about the Amazing Race activity that was sponsored by the Chamber of Commerce. The event was a success with 20 teams participating. Positive responses by both participants and businesses were received.

Mayor Lyman encouraged Council to write a letter to Lt. Governor Cox regarding the integrity of the recent County election.

Kim Palmer told Council the Financial Audit Report has been received and would be on the agenda for review at the next meeting.

7. ADJOURNMENT

Councilmember Turk moved to adjourn. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Bowers
Councilmember Shumway
Councilmember Monson**

Councilmember Turk

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Meeting adjourned at 8:16 p.m.

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
NOVEMBER 27, 2018
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:

City Councilmembers:

Joe B Lyman

Kd Perkins

Cheryl Bowers

Logan Shumway

Logan Monson

Robert Turk

City Manager:

Jeremy Redd

Finance Director:

Kim Palmer

Community Development:

Bret Hosler

Others Attending: Kendall Laws, Arden Nielson, Duane Baker.

Prayer/Thought - The prayer/thought was offered by Jeremy Redd.

1. The Pledge of Allegiance was recited.

2. **Councilmember Perkins moved to approve the minutes and financial disbursements of the November 13, 2018 meeting. Councilmember Shumway seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

Councilmember Perkins

Councilmember Bowers

Councilmember Shumway

Councilmember Monson

Councilmember Turk

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

3. **OPEN FORUM**

Arden Nielson spoke regarding the need for clean/fresh culinary water at his home at 3100 S Nielson Lane. He has drilled two wells that have been unsuccessful. He does have a recapture irrigation tap, which has not proven to be good for indoor use or drinking. He asked the Council

to consider the possibility of running a line to the west side of the highway at the National Guard Armory, where he could access City water. He stated his willingness to share in the cost. Mayor Lyman told Mr. Nielson that due to the legal issues discussion about this would have to take place in a closed session prior to an open meeting discussion.

4. **REPORTS/DEPARTMENTAL REPORTS**

A. AOG Information - Duane Baker - SEUAG

Duane Baker from Southeast Utah Association of Local Governments (SEALG) shared information about the different services the agency can assist and provide communities with. Currently, SEALG is seeking volunteers to assist with their VITA program in the area. The

VITA

program provides free tax help for low to moderate income individuals. The agency can also assist communities in locating and writing grants.

B. Economic Development / Tourism Report - Pratt Redd

Mr. Pratt Redd reported on the various activities he has been involved with over the past several months. Including the 4th of July, a new City webpage, social media posts, public awareness, advertising, training for local businesses, Chamber of Commerce activities and working with potential businesses. He has been working closely with the San Juan County Economic Development office and the Blanding Area Travel Council on a number of items also.

Councilmember Bowers requested information on future growth potential, such as the Maverick Store rumored to be coming to the community. Jeremy Redd responded by committing to send an email to the Council with information on any discussion he has regarding the establishment of a new business or potential growth. He also stated that there is nothing solid about Maverick store coming but they have held a preliminary meeting to discuss the development process.

C. Jeremy Redd presented the Progress Status Report East Side Sewer Trunk Line

A final inspection of the project was held earlier in November. The contractor is currently working on a punch list of items and the final paperwork.

Natural Gas Odorizer Relocation/Replacement Project

Mr. Redd reported the new odorizer is working well. The old odorizer site will be cleaned up in the near future. He continued by stating the project was a success due to the efforts of Chas Jacobsen. His knowledge and skills were indispensable on the project.

Storm Drain Project

Several options for funding this project are currently being considered. The estimated cost of the project is \$1.5 million. Mr. Redd will attend the Board of Water Resources meeting next week in Salt Lake to present a funding application.

Water & Sewer Impact Study

Mr. Redd told Council that the need for the Water & Sewer Impact Study was a funding requirement for the Eastside Sewer Project. Hansen, Allen & Luce are working on the study as part of the contract on the sewer project. A report of the study will be presented to Council in the next few months.

Water Supply Forecasting & Water Rate Study

Hansen, Allen & Luce are currently working on the modeling portion of the project reported Mr. Redd. It is anticipated the designed tool will be very useful in managing the City's water resources.

D. Kim Palmer presented the Financial Status Report

Ms. Palmer asked if there were any questions on the report provided in the packet. There were none.

5. AGENDA ITEMS

A. Review and Approval of the 2017/2018 Audited Financial Statements - Kim Palmer

Ms. Palmer reported on the 2017/2018 financial audit that took place in August. The following was information from the audit. At the close of June 2018 city assets exceed liabilities by \$51,258,995. 74% of this amount reflects the City's investment in capital less the debt associated with it. The net position of the City has been on a steady incline over the past five years. During the discussion, Ms. Palmer also shared that both sales tax and room tax increased from the 2016/2017 fiscal year. Current numbers show an increase of 2% for this current year. When asked what spiked the increases, Ms. Palmer responded that it would be difficult to pinpoint. With the economy doing well and unemployment rates low, people may be spending more money in the community. One non-compliance item was discovered during the audit resulting in a finding. The accessed finding resulted from the City's fund balance being greater than the 25% allowed by State law. To correct the finding, the required amount was transferred to the capital projects fund.

Councilmember Monson moved to approve the FY2018 Audited Financial Statements. Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

B. USDA Emergency Water Grant Application - Jeremy Redd

Mr. Redd shared information regarding the USDA Emergency Water Grant that is available for areas experiencing extreme drought conditions. Funding up to \$1 million can be applied for. Currently, the staff has been contemplating requesting grant funds for a well at the treatment plant. Water from the well could easily be mixed with treated water and dispersed from there. The estimated cost to drill this well would be \$1.5 million. Mr. Redd continued to suggest the additional \$500,000 could be requested as a grant, loan or a grant/loan mix from Community Impact Board.

Councilmember Shumway asked what the cost would be to treat the water from the well and the cost to pump water from Recapture Reservoir. Mr. Redd responded he would have to get that information. He continued to tell Council that Recapture cannot be pumped when the farmers are using water for irrigation. He also stated that pumping from Recapture is less expensive than pumping the wells. Mayor Lyman asked if the grant funding could be used for a new reservoir. Mr. Redd responded the funds are specifically for providing an additional water source, not storage. Council told Mr. Redd to continue pursuing the grant funding.

6. INFORMATION

- A. Councilmember Bowers shared that the Gentle Iron Hawk shelter will be reopened by the Navajo Nation.
- B. Councilmember Bowers announced the Re-Grand Opening of the Patio Drive Inn on December 3rd at 11:00 a.m.
- C. Mr. Redd invited Council to the City Christmas Party on December 13th at 6:00 p.m. Invitations will be delivered.

7. EXECUTIVE SESSION

Councilmember Bowers moved to enter a closed session. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Council entered a closed session at 8:22 p.m.

Councilmember Turk moved to leave a closed session. Councilmember Perkins seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Perkins
	Councilmember Bowers
	Councilmember Shumway
	Councilmember Monson
	Councilmember Turk

Those voting NAY	NONE
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Constituting all members thereof, Mayor Lyman declared the motion carried.

Council left a closed session and entered back to an open meeting at 8:48 p.m.

Councilmember Perkins moved to adjourn. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Perkins
	Councilmember Bowers
	Councilmember Shumway
	Councilmember Monson
	Councilmember Turk

Those voting NAY	NONE
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Constituting all members thereof, Mayor Lyman declared the motion carried.

Council adjourned at 8:49 p.m.

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
DECEMBER 11, 2018
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor Pro- Tempore:	Kd Perkins
City Councilmembers:	Cheryl Bowers Logan Shumway Logan Monson Robert Turk
City Manager:	Jeremy Redd
Finance Director:	Kim Palmer
City Engineer:	Terry Ekker
Recreation Director:	David Palmer
Police Chief:	Jason Torgerson
Community Development:	Bret Hosler

Absent: Mayor Joe B. Lyman.

Others Attending: Valerie Turk, Scoot Flannery, Kyle Hosler.

Prayer/Thought - The prayer/thought was offered by Kim Palmer.

1. The Pledge of Allegiance was recited.
2. **Councilmember Monson moved to approve the minutes and financial disbursements of the November 27, 2018 meeting. Councilmember Turk seconded the motion. Mayor Pro-Tempore Perkins repeated the motion and asked for discussion. Hearing none, she called for a vote. Voting was as follows:**

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Pro-Tempore Perkins declared the motion carried.

3. OPEN FORUM

None

4. REPORTS/DEPARTMENTAL REPORTS

A. Terry Ekker presented the November 2018 Water Report

Mr. Ekker reported annual precipitation was at 156.9%. Bids are being gathered for the necessary repairs to Well C.

B. Chief Torgerson presented the November 2018 Police Report

Mayor Pro-Tempore Perkins presented Chief Torgerson a gift of a framed picture of the Bears Ears, and expressed the City's gratitude for his service as police chief. Chief Torgerson will be leaving the City to become the San Juan County Sheriff. Officer JJ Bradford has been selected as his replacement.

Chief Torgerson reported the department handled 63 total incidents during November. It was a quiet month.

C. David Palmer presented the November 2018 Recreation Report

Mr. Palmer reported there were 34 active monthly memberships and 1431 annual memberships at the end of November. Girls basketball has completed and the boys basketball season will begin after the first of the year.

He also reported that the yearly "Tree For All" event held at the Wellness Center was a success. There were several booths and activities and many people from the community and area attended.

5. AGENDA

A. Outside City Limits Water Request - Mayor Pro-Tempore Perkins

At the request of Mayor Lyman, who was absent from the meeting, Mayor Pro-Tempore Perkins read the following memo. The memo was in response to the request made by Arden Nielson at the prior Council meeting.

Date: November 30, 2018

Re: Culinary Water Requests Outside Proposed Annexation Area

Blanding City has established a policy for water sales based primarily on two criteria, Proposed Annexation Area and Excess Water Capacity.

- Blanding has adopted a proposed annexation (or expansion) area. Utah State law requires that a city cannot annex an area unless "the municipality has the ability and intent to benefit the annexed area by providing municipal services to the annexed area." The expansion area was identified using these criteria and we

don't have the reasonable ability outside this area to provide those municipal services.

- Due to frequent drought and projected community growth, Blanding City does not have excess water capacity.

The City Council has denied requests to provide culinary water service to developers and other communities outside the annexation area due to the lack of excess water capacity and in accordance with Utah State law.

B. 2019 Holiday and City Council Meeting Schedule - Kim Palmer

Ms. Palmer asked for approval of the 2019 Holiday and City Council Meeting schedule.

Councilmember Turk moved to approve the 2019 Holiday and City Council meeting schedule. Councilmember Monson seconded the motion. Mayor Pro-Tempore Perkins repeated the motion and asked for discussion. Hearing none, she called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Perkins
Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Pro-Tempore Perkins declared the motion carried.

C. Capital Projects Plan - First Review and Discussion - Jeremy Redd

Mr. Redd introduced the Capital Projects Plan and asked the Council to review the items listed. The plan identifies needed projects in the community. Further discussion and potential changes to the plan will take place at a later Council meeting.

D. Holiday Trash Ideas - Kd Perkins

Mayor Pro-Tempore Perkins discussed several options to assist residents with their holiday garbage. After several options were discussed it was determined the best solution would be a roll-off dumpster placed at the City office. The dumpster will be available Wednesday - Friday for residents to drop off wrappings and boxes at no cost. The transfer station will also take boxes and wrappings on Saturday for free.

6. PUBLIC HEARING - MODIFYING BOND REQUIREMENTS FOR PUBLIC OFFICIALS

Councilmember Monson moved to enter a public hearing. Councilmember Bowers seconded the motion. Mayor Pro-Tempore Perkins repeated the motion and asked for discussion. Hearing none, she called for a vote. Voting was as follows:

Those voting AYE	Councilmember Perkins
	Councilmember Bowers
	Councilmember Shumway
	Councilmember Monson
	Councilmember Turk

Those voting NAY	NONE
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Constituting all members thereof, Mayor Pro-Tempore Perkins declared the motion carried.

There were no public comments.

Councilmember Bowers moved to leave the public hearing. Councilmember Monson seconded the motion. Mayor Pro-Tempore Perkins repeated the motion and asked for discussion. Hearing none, she called for a vote. Voting was as follows:

Those voting AYE	Councilmember Perkins
	Councilmember Bowers
	Councilmember Shumway
	Councilmember Monson
	Councilmember Turk

Those voting NAY	NONE
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Constituting all members thereof, Mayor Pro-Tempore Perkins declared the motion carried.

7. INFORMATION

A letter was written by Pratt Redd, City Economic Development Specialist, requesting Shopko reconsider their decision to leave the community. The letter was shared with the Council. Each Councilmember signed the letter and instructed Mr. Redd to have it mailed.

8. ADJOURNMENT

Councilmember Monson moved to adjourn. Councilmember Shumway seconded the motion. Mayor Pro-Tempore Perkins repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Perkins
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**Councilmember Bowers
Councilmember Shumway
Councilmember Monson
Councilmember Turk**

Those voting NAY

NONE

Constituting all members thereof, Mayor Pro-Tempore Perkins declared the motion carried.

Meeting adjourned at 7:42 p.m.

By: _____

Kim Palmer, Deputy Recorder