

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
DECEMBER 13, 2016
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:

City Councilmembers:

Calvin Balch

Trevor Olsen

Joe B Lyman

Robert Ogle

Taylor Harrison

Jeremy Redd

Kim Palmer

Terry Ekker

Jason Torgerson

Corey Spillman

David Palmer

City Manager

Finance Director:

City Engineer:

Police Chief:

Fire Chief:

Recreation Director:

Absent: Councilmember Kd Perkins

Others in attendance: Kara Laws, William Walker, Holly Walker.

Prayer/Thought - The prayer/thought was offered by Joe B. Lyman.

1. The Pledge of Allegiance was recited.
2. **Councilmember Ogle moved to approve the minutes and financial disbursements of the November 22, 2016 meeting, Councilmember Harrison seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

Councilmember Lyman

Councilmember Ogle

Councilmember Olsen

Councilmember Harrison

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

3. **OPEN FORUM**

Blanding Justice Court Judge, William Walker, was administered the oath of officer for another term. Mayor Calvin Balch expressed appreciation to Judge Walker for the job he has done for the citizens of Blanding.

4. **REPORTS/DEPARTMENTAL REPORTS**

A. Terry Ekker presented the November Water and Natural Gas Report

Mr. Ekker reported that November saw more precipitation than October ending at 57% of normal for the year. The water year has begun very dry.

There were three half-inch natural gas services added in November.

B. Chief Torgerson presented the November 2016 Police Report

Chief Torgerson reported the total number of calls for November was 100. Officer Hillhouse attended a training on the Spillman software that was paid for by the County. Officer Lacy had also attended training that was paid for by the County Drug Task Force.

C. Chief Spillman presented the November 2016 Fire Report

Chief Spillman reported that the department responded to two brush fires in November. They also participated in cross training with Bluff Fire and EMS. The department does not hold weekly trainings during November and December to allow firefighters time with their families during the holidays.

D. David Palmer presented the November 2016 Recreation Report

Mr. Palmer reported that boys basketball registrations were still coming in when his report was completed. Councilmember Ogle asked how the new recreation software was working. Mr. Palmer responded that it is working well and is continuing to be implemented. He continued to share that the addition of photos to memberships have reduced the number of “shared” memberships. Cards are scanned as they enter and front desk can verify the owner of the membership is the actual person.

5. **AGENDA ITEMS**

A. Wildfire Risk Assessment - Jeremy Redd

Mr. Redd told the Council that the Wildfire Risk Assessment is a type of fire insurance program. The program was designed to protect communities in the event that a wildfire starts in a community and spreads to the outlying areas. The program will cover the of the costs to fight the fire if the City participates. If the City chooses not to participate in the program, the location of where a fire starts now determines who is responsible for the costs of the fire. For example; if a fire starts within City limits and continues onto BLM lands, the City would be responsible for the costs associated with fighting the fire.

The assessed cost for Blanding City to participate in the program is \$2,556 per year. The fee is not a monetary fee, but rather goals, training, actions and other requirements that have been monetarily quantified. Chief Spillman shared that the majority of the items required are already being done by the department. He expressed his support for the City joining the program.

Councilmember Lyman asked if the City had a wild fire plan. Chief Spillman responded that there is not a formal plan, but the state and county have offered to help in the completion of a formal plan.

Councilmember Lyman moved to approve City participation in the Wildfire Risk Assessment Program, Councilmember Ogle seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Lyman
	Councilmember Ogle
	Councilmember Olsen
	Councilmember Harrison

Those voting NAY	NONE
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Constituting all members thereof, Mayor Balch declared the motion carried.

B. 2017 City Council Meetings & Holiday Schedules - Kim Palmer

Councilmember Harrison moved to approve the 2017 City Council Meetings and Holiday schedules. Councilmember Lyman seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Lyman
	Councilmember Ogle
	Councilmember Olsen
	Councilmember Harrison

Those voting NAY	NONE
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Constituting all members thereof, Mayor Balch declared the motion carried.

C. Blanding Travel Council Bylaws Revision - Robert Ogle

Councilmember Ogle shared the history of the Blanding Travel Council. In the beginning the council was a meeting of local business owners, with little established formality. Within a few years the County allocated funds to the City to market the local area, and the Travel Council has been used as the advisory board for the marketing effort. Over the past few years the amount has increased along with participation in the Travel Council. With the growth it became necessary to formalize the council and have better accounting of their actions and expenditures. The once meeting of local business owners became a formalized organization, with minutes, agendas and goals. They requested changes to their bylaws they feel are necessary for the evolution of the organization as a recommending body for the City Council. To show the progress and update the Council on the Travel Council, Mr. Redd shared a video that was made to promote the area. This video and others will be available through the City webpage and YouTube.

Mr. Redd reminded the Council that they determine the funds the Travel Council will receive to use for marketing. Expenses and revenues are tracked, budgeted, and monitored by the City. These funds are also included in the yearly audit. The question was raised regarding economic development activities. Councilmember Ogle responded that the Travel Council only focuses on travel and tourism. Economic development would fall under the role of a chamber of commerce or the City.

Mayor Balch asked how many members sit on the Travel Council board. Mr. Redd responded that currently there are four, but there will need to be six. These individuals will be voting board members. Anyone who is interested in marketing the community to visitors may attend the meeting and join in the discussion, but do not vote. In conclusion, Mr. Redd commented that since the additional TRT dollars started coming to the City from San Juan County, room tax received by the City has increased 40%.

Councilmember Ogle moved to approve the changes to the Blanding Area Travel Council Bylaws. Councilmember Lyman seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote.

Voting was as follows:

Those voting AYE

**Councilmember Lyman
Councilmember Ogle
Councilmember Olsen
Councilmember Harrison**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

6. INFORMATION

A. Councilmember Ogle stated that he has received a request by an organization for an opportunity to make a presentation to the City Council about customer service.

B. Mr. Redd told Council he would like to hold a capital project plan work session prior to the January 10th Council meeting. Council was in agreement and the work session will begin at 6:00 p.m.

7. OPEN FORUM

None

8. ADJOURNMENT

Councilmember Harrison moved to adjourn, Councilmember Ogle seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Lyman
Councilmember Ogle
Councilmember Olsen
Councilmember Harrison**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

Meeting adjourned at 7:55 pm.

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
NOVEMBER 22, 2016
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:

Calvin Balch

City Councilmembers:

Robert Ogle

Taylor Harrison

Kd Perkins

City Manager:

Jeremy Redd

Finance Director:

Kim Palmer

City Engineer:

Terry Ekker

Absent: Joe Lyman, Trevor Olsen

Community Members: Kendall Laws, Kara Laws.

Prayer/Thought - The prayer/thought was offered by Kd Perkins.

1. The Pledge of Allegiance was recited.
2. **Councilmember Ogle moved to approve the minutes and financial disbursements of the October 25, 2016 meeting, Councilmember Perkins seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

**Councilmember Ogle
Councilmember Harrison
Councilmember Perkins**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

3. **OPEN FORUM**

None

4. **REPORTS/DEPARTMENTAL REPORTS**

***A. Terry Ekker presented the Progress Status Report
Blanding Power Distribution Project***

Mr. Ekker reported that businesses and residents affected by the November 29th power outage

have been notified. It is anticipated that power could be out for up to eight hours as crews work to move services off the 4kV to the 12kV line.

The outage held to install the recloser on November 9th was very successful. The work was completed much faster than anticipated and power was restored to the majority of residents by 2:00 a.m.

East Side Sewer Trunk Line

The cultural resource survey and alignment has been completed. Mr. Redd reported that he had met with SHPO while at other meetings in Salt Lake. He learned that it will be unnecessary to have an archeologist on the project the entire time. He also met with the Department of Water Quality (DWQ) who suggested the City submit a funding application to them for the sewer project. The funding portion of the project is on track and moving forward.

Sewer Lagoon Winter Storage Pond Dam Repair

The contractor has completed their part of the project. The City crew is working on backfilling and grouting the rodent holes.

Storm Water Master Plan

Mr. Ekker told Council that the first draft of the update has been received. Currently Hansen, Allen and Luce are reviewing the draft and will be providing feedback in the next few weeks.

B. Terry Ekker presented the October 2016 Water and Natural Gas Report

Mr. Ekker shared that the new water year began on October 1st. Currently annual precipitation is 18.5% of average. Mayor Balch commented that the report is not showing the City's water in Dry Wash. Mr. Redd responded that it will not show on the report until the City makes the trade with the Conservancy District. Mayor Balch then stated that he would like to see a discussion held with the Conservancy District regarding the water. It is his opinion that the cows in and around Dry Wash are contaminating the water and thus the trade of water between the City and the Conservancy District is not of equal quality. He would like to see a fence around Dry Wash to keep the cows away from the water.

Mr. Redd then responded that the water coming from Dry Wash goes into the Third Reservoir. All water coming into the City goes through the water treatment plant where it is treated before it is delivered to City residents. He reassured Council that all water provided by the City to the residents is treated and safe.

There were two new natural gas services added during October.

C. Mr. Redd presented the October 2016 Police Report

Mr. Redd asked if there were any questions regarding the October police report. Councilmember Ogle asked for information regarding the public relations activities list and Councilmember Harrison asked for more information regarding the dog impound fees. Mr. Redd responded he would ask for clarification from Chief Torgerson.

D. Chief Spillman presented the 2016 October Fire Report

Chief Spillman reported that the department had participated in a regional fire school held in Moab during the month of October. The training included a training on large vehicle extraction, safety training and live fire training. The department also assisted with the Zombie Run and Trunk or Treat held on Halloween.

5. **AGENDA ITEMS**

A. Sewer Lagoon Project Update - Change Order - Terry Ekker/Jeremy Redd

Mr. Ekker told Council that the installation of the sheet piles was completed today. Grouting on the project has begun and will take approximately 2 days to complete. After that is completed, road base and backfill will have to be completed. Mr. Redd asked when the pond would begin to take water again. Mr. Ekker responded it has already started.

Mr. Ekker then told Council that there are \$35,000 of unused plastic sheet piles that need to be taken care of. He is working with the vendor to try and return these piles as they are of no use to the City. The distributor is working with the City to either sell or return the piles to the vendor. Mayor Balch asked if the Engineers were working on how to handle the return or refund of the piles. Mr. Ekker responded that RB&G are working hard to help resolve the issue, discussing the situation with both the distributor and manufacturer. Mr. Redd commented that the Engineering firm is not walking away from the situation. They have been working to help resolve the situation.

Mr. Ekker then shared that City Water Superintendent David Lyman discovered a leak in the Blanding irrigation line that has been leaking into the sewer manhole near the Ivins' farm. He determined it has been leaking for quite some time.

B. Award Landscaping Contract - Jeremy Redd

Councilmember Perkins moved to award the Landscaping Services bid to Cedar Canyon Enterprises for \$4,790 per month for six months for a total of \$28,740. Councilmember Ogle seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Ogle
Councilmember Harrison
Councilmember Perkins**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

Mr. Redd stated that the contract is for three years.

C. Nuisance Ordinance Enforcement - Kendall Laws

Kendall Laws, City Attorney, reported that he and Chief Torgerson have discussed the nuisance ordinance and how it might be interpreted. There are parts of the ordinance that could be confusing to both residents and those enforcing the ordinance. Per ordinance there must be two neighbors making a formal complaint.

Councilmember Ogle commented that there has always been a question of proximity, in who can file the complaint. Mr. Laws responded that in the most current nuisance situation both complaints were from neighbors that are in close proximity to the lot. Mr. Redd reminded Council that when the original discussion was held regarding “proximity” it was determined that because the complaint is signed and could end up in court, the idea of proximity would not be a problem. He continued to state that when the recent changes were made to the ordinance it basically made the ordinance more about health and safety than about aesthetics.

D. Natural Gas Pricing Update/Rate Decrease - Jeremy Redd

Mr. Redd told Council that in 2011 the City pre-purchased natural gas for 5 years at \$5.10. This was a very competitive rate at the time and lower than had been available for several years before. The 5 years have ended and rates have decreased. Summit Energy has pre-purchased 60% of the City’s gas needs for December - March at \$2.95. Mr. Redd then recommended the City decrease rates from \$1.09 per therm to a rate of \$.89 for residents and \$.98 for those outside City limits. Other direct costs such as transportation, Summit Energy fees and the City margin will not change. Customers will see a 19% decrease in their natural gas charges.

E. Credit Card Fee Review - Kim Palmer

Mr. Redd told Council that in 2009 the City began taking credit cards. At that time the City set a credit card fee for those who chose to pay with a card. This was not an uncommon practice as many businesses passed the fees charged to them by credit card providers on to those using the card. Since that time it has become more uncommon to find businesses charging the fee. Instead they have just accepted them as a part of the cost of doing business.

Ms. Palmer told Council that in September 2009 the City had 42 credit card payments, while in September 2016 there were 210. It is becoming more common for customers to pay with a credit card or online. One benefit in taking credit card payments is that the funds are guaranteed. It also makes it possible for individuals to pay online and pay by phone. Currently, the fee deters some customers from paying with a card or by phone. Ms. Palmer then told Council that staff would like to see more payments made by credit card or online. To encourage this she asked Council to eliminate the credit card fees for both debit and credit card transactions.

Councilmember Ogle made the motion to remove credit/debit card fees on utility payments. Councilmember Perkins seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Harrison
Councilmember Perkins
Councilmember Ogle**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

F. Manti - LaSal Forest Resource Management Plan-Cooperating Agency MOU-Jeremy Redd

Mr. Redd shared that the Forest Resource Management plan is redone every 30 years. It is anticipated that the current plan revision will be completed by 2019. The City of Blanding has been approved to be a cooperating agency. Being approved as a cooperating agency allows the City to review documents and attend the meetings regarding the plan. Meetings will be held to discuss the six steps in the plan process. Mayor Balch asked who would attend the meetings. Mr. Redd responded that it has not been determined who would attend, but it could be someone different each time, depending on the topic of discussion. As an example, it would be beneficial for Terry to attend the discussions on watersheds.

Councilmember Harrison moved to approve the LaSal Forest Resource Management Plan-Cooperating Agency MOU. Councilmember Ogle seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Harrison
Councilmember Perkins
Councilmember Ogle**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

G. Capital Project Plan Discussion - Jeremy Redd

This item was tabled until a full Quorum would be available.

6. INFORMATION

Councilmember Ogle reported that he has attended the Intergenerational Task Force. One question that was addressed at the meeting was how to help the habitual user of agency services. He felt the meeting was a good place to start answering those questions.

Mr. Redd told Council that letters regarding snow removal and parking on the City streets would be going out in the November billing statements. He continued to share that it is the responsibility of residents to clear snow from sidewalks in front of their homes. Snow that is removed by residents from their driveways, sidewalks etc., should not be placed in City streets or gutters.

7. OPEN FORUM

None

8. ADJOURNMENT

Councilmember Harrison moved to adjourn the meeting, Councilmember Perkins seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Harrison
Councilmember Perkins
Councilmember Ogle**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

Meeting adjourned at 8:45 p.m,

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
OCTOBER 25, 2016
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:

City Councilmembers:

Calvin Balch

Trevor Olsen

Joe B Lyman

Robert Ogle

Taylor Harrison

Kd Perkins

City Manager:

Jeremy Redd

Finance Director:

Kim Palmer

Community Development Director:

Bret Hosler

City Engineer

Terry Ekker

Community Members: Kelly Pugh, Kara Laws.

Prayer/Thought - The prayer/thought was offered by Jeremy Redd.

1. The Pledge of Allegiance was recited.
2. **Councilmember Lyman moved to approve the minutes and financial disbursements of the October 11, 2016 meeting. Councilmember Ogle seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

Councilmember Lyman

Councilmember Olsen

Councilmember Harrison

Councilmember Perkins

Councilmember Ogle

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

3. **OPEN FORUM**

No public comments were received.

4. **REPORTS/DEPARTMENTAL REPORTS**

A. Terry Ekker presented the Progress Status Report

Blanding Power Distribution Project

The pole replacement phase of the project has been completed. The 4kV reconductor along Center Street and 300 West is complete. The new circuit on 200 East is complete with the exception of the conductor in the underground section. The new voltage regulators on the 12kV system are complete and working well. The contractor is currently working on the conversion from 4kV to 12kV on Radio Hill. A power outage will be necessary on Wednesday, November 9th, beginning at 10:00 p.m to install the new 12kV recloser.

East Side Sewer Trunk Line

The cultural assessment portion of the project has been completed. Meetings have been scheduled with DWQ, AOG and SHPO to keep them informed. This continued communication will improve the project approval process. Property descriptions for the right of way acquisition are being developed.

Sewer Lagoon Winter Storage Pond Dam Repair

The installation of the sheet piles should be underway and is expected to last around a week. When the installation is complete the grouting operation will take place. The City Public Works department will complete the grouting.

Storm Water Master Plan Update

City staff has met with Hansen, Allen and Luce Engineering and the project is moving forward. It is anticipated the update will be complete and ready for Council approval around the first part of next year.

B. Kim Palmer presented the Financial Status Report

Water revenues are above anticipated budgeted amounts. This is due to an increase in water use and irrigation water sales.

5. AGENDA ITEMS

A. City Logo RFQ Review/Award of Bid - Jeremy Redd

Councilmember Ogle recused himself from the discussion because of a personal interest in one of the companies bidding on the project. Mr. Redd displayed the submissions of the project bidders for Council to review. Councilmember Lyman commented that it has been his experience when working with an artist is to provide limited detailed information. The less direction given allows the creator to design the project with no interference of ideas, direction, or suggestions. When this occurs the end project becomes more the vision of the requester than the artist.

Councilmember Olsen asked what was included in the bid amount. Mr. Redd responded that the selected company will provide three different designs. When those designs are completed, Council will have an opportunity to review, modify, or change a selected logo. The intent is to select a logo that will be timeless, appropriate, and scalable. Mayor Balch recommended the logo be simple and Council agreed.

Councilmember Harrison asked if any of them had included a trip to Blanding in their bids. Of the final three candidates two had included a trip and one had not. Council determined that it would be beneficial to the project if the selected company would take the time to visit the community, the council, and possibly other individuals. Council also agreed to pay for that travel, even if it would be in addition to the submitted bid amount.

After further discussion it was determined that Fritch Creative would be awarded the bid, with a trip to Blanding paid for in addition to the submitted bid.

Councilmember Harrison moved to award the City logo bid to Fritch Creative, with the addition of travel costs for a trip to Blanding, Councilmember Olsen seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Lyman
	Councilmember Olsen
	Councilmember Harrison
	Councilmember Perkins
Those abstaining:	Councilmember Ogle
Those voting NAY	NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

B. Electric Project Review & Budget Update - Terry Ekker/Jeremy Redd

Mr. Ekker reminded Council that the Electric Update Project was awarded to Cache Valley Electric for \$655,582. When the project was awarded it was understood there would be necessary change orders as the project progressed for unanticipated items. The following are change orders and maintenance items that Mr. Ekker is recommending be completed during the project. It is

recommended that arresters be placed to protect the system from lightning. The total cost of the arresters is approximately \$1,500.

Mr. Ekker continued by reporting that when the new regulator was installed a problem was discovered that could not allow the regulator to function correctly or safely. Crews removed the new regulator and the old regulator was installed until the problem was resolved. Siemens shipped the parts overnight to repair the new regulator. When the new regulator was repaired it was installed. The additional cost to the City to repair the regulator and have it installed again was \$2,489.96. The City has requested reimbursement from Siemens for this additional cost.

During construction it was discovered that an oil change is needed for the existing ABB recloser. A qualified contractor was in the area and had time to complete the work, saving the City money because there would be no additional travel costs. The cost of the oil change is \$2,009.00.

Mr. Ekker told Council that two additional poles needed to be replaced that were not part of the original project. Mayor Balch asked why the design engineers did not know these changes would be necessary. Mr. Ekker responded that the engineers should have been aware of some of these needs. Mr. Redd reminded Council that it is not unusual to have change orders during a project. Many of these additions are general maintenance items that are usually funded from the maintenance account within the Electric fund. Mr. Redd assured Council that staff will monitor the Electric budget to ensure it stays within the approved yearly budget.

Councilmember Harrison moved to approve the change orders to the Electrical Upgrade Project, to be covered by the Electric fund maintenance account. Councilmember Lyman seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Lyman
Councilmember Olsen
Councilmember Harrison
Councilmember Perkins
Councilmember Ogle**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

C. Tree-For-All/Christmas Committee - Kd Perkins

Councilmember Perkins reported that she and Jeremy met with David Palmer of the Edge of the Seaters theatre group (EOTS). EOTS has a team of people who have volunteered to organize the event and would like to be the lead on the event. They have asked for the City's participation in the use of the Wellness Center and the liability coverage. Mr. Redd stated that he had spoken with the City's insurance company and discussed the role of the City in previous events. The response he received was that the coverage for the event would be up to the City. If Council chose not supply the coverage they could still donate the money to help cover the cost of the TULIP insurance that EOTS would purchase for the event. Councilmember Harrison asked what the cost of the TULIP event would be. Mr. Redd responded that he does not have an exact amount, but he expects it to be between \$200-\$400.

Mr. Redd reminded Council that the special event policy states to be a City event it would be organized and administered by the City. Mr. Ogle commented that the event is not a City event. Councilmember Lyman commented that he agreed that the event was not a City event. Mayor Balch suggested the organizers come to the Council to request a donation to cover their insurance cost.

D. Natural Gas Inspection Report - Terry Ekker

Mr. Ekker stated that the Natural Gas audit was completed and he has received the report. Auditors discovered there was an issue with a portion of the pipeline where the gas is not being odorized. There are no connections on the non-odorized portion of the line even though it is classified as a distribution line. It needs to be odorized or reclassified as a transmission line. The location of the non-odorized pipe is approximately two miles from the nearest power line and is accessible only by dirt road. This would make it difficult to monitor or access during the winter months if the City installed an odorizer at that point.

The question was raised about why Mr. Ekker is not recommending the reclassification. He replied that there would be more requirements, inspections, and testing of that line if it is classified as a transmission line. Mr. Ekker is looking for documentation as to why the line was stopped 2.5 miles from the main Williams line. He has heard that Williams may be interested in giving the remaining line to the City, enabling them to connect right to the main Williams line. At that point the City's line would come off the main line where power is located and a new odorizer could be installed.

Mr. Redd reminded Council that the current odorizer is 20 years old and is now requiring frequent repairs and maintenance. It is taking a lot of effort to keep it running. He commented that the cost to move and replace the odorizer would come from the capital savings in the Natural Gas fund. Council gave advice and consent for the recommended project to be included in the 2017/2018 budget.

E. Approval of 2015/2016 Audited Financial Statements - Kim Palmer

Councilmember Perkins moved to approve the 2015/2016 audited financial statements. Councilmember Harrison seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Lyman
Councilmember Olsen
Councilmember Harrison
Councilmember Perkins
Councilmember Ogle**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

F. Utility Cost of Service and Retail Rate Design Course - Jeremy Redd

Mr. Redd reminded Council that during the budget discussion, council had recommended a rate study be completed by in-house staff. He has since been looking for training to assist in the completion of the rate study. A training is available that will be held in January. The cost of that training would be approximately \$1,500, including travel. Council encouraged Mr. Redd to attend the training and share what he learned with staff.

6. INFORMATION

Councilmember Lyman shared a document that he received regarding the Bears Ears and the legal ramification of it.

Councilmember Lyman also shared that he and Mr. Redd will be attending a meeting with the BLM regarding Recapture Canyon the following week.

7. OPEN FORUM

None

8. ADJOURNMENT

Councilmember Harrison moved to adjourn. Councilmember Perkins seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Lyman
Councilmember Olsen
Councilmember Harrison
Councilmember Perkins
Councilmember Ogle**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

Meeting adjourned at 9:03 p.m.

By: _____
Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
OCTOBER 11, 2016
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:

City Councilmembers:

Calvin Balch

Trevor Olsen

Joe B Lyman

Robert Ogle

Taylor Harrison

KD Perkins

City Manager

Jeremy Redd

Finance Director:

Kim Palmer

Community Development Director:

Bret Hosler

Police Chief:

Jason Torgerson

Others in attendance: Kara Laws, Scoot Flannery, Kendall Laws, Bill Boyle.

Prayer/Thought - The prayer/thought was offered by Kim Palmer.

1. The Pledge of Allegiance was recited.
2. **Councilmember Lyman moved to approve the minutes and financial disbursements of the September 27, 2016 meeting, Councilmember Perkins seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

Councilmember Lyman

Councilmember Ogle

Councilmember Olsen

Councilmember Harrison

Councilmember Perkins

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

Councilmember Lyman asked about the large utility bill received from Rocky Mountain Power.

Ms. Palmer responded that the bill was an estimate for the electric use at Well B. The bill was estimated because they were unable to access the meter during the month. It is anticipated an adjustment will be seen on next month's statement.

3. **OPEN FORUM**

None

4. **REPORTS/DEPARTMENTAL REPORTS**

A. Mr. Redd presented the September Water and Natural Gas Report

The water year ended 134% of average. There is still more water coming into the reservoirs than is being used. Mayor Balch asked how many water shares the City owns in the Blanding Irrigation Company. Mr. Redd responded there are 72,964 shares or 27.6% of the company currently owned by the City.

Monthly Gas usage was slightly down from 2015. There are currently 1084 connections.

B. Chief Torgerson presented the September 2016 Police Report

The total number of incidents for September was 93. The number of citations was down from 2015, which could be attributed to the department being short an officer. A selection has been made in the hiring of a new officer. The officer will be completing his officer testing this week. If he passes, he will begin work almost immediately for the City.

Chief Torgerson also shared that Officer Hillhouse has attended Spillman software training, at the expense of the County. Officer Lacy also attended training that was sponsored by the County Task Force.

C. Mr. Redd presented the September 2016 Fire Report

During the month of September the department responded to a structure fire at the White Mesa store. They also responded to a fuel spill at Center and Main Street. Mr. Redd shared that several firefighters will be attending training in Moab during the next week.

D. Mr. Redd presented the September 2016 Recreation Report

The new sportsman software has been purchased and installed. Wellness Center staff are currently entering data into the system. Once the data is in the system it will be quite easy to run a number of reports regarding the Wellness Center and the sports programs offered by the City.

Registration for girls basketball is currently open. Flag football has finished and tackle football will finish on October 15th.

5. **AGENDA ITEMS**

A. Landscaping Services Proposal - Jeremy Redd

Mr. Redd reported that the current landscaping contract has been in place for 3 years. The current company has done an excellent job and it is time to bid the contract again. Council provided advice and consent to advertise for bids for City landscaping services.

B. Special Events Policy - Jeremy Redd

Mr. Redd told Council that the recommended changes have been made to the proposed Special Events Policy. Councilmember Lyman requested one additional change be made. A change on item 6 would read, "The City Administrator or designee..." This would allow the approval process to move forward if the City Administrator was not available.

Mayor Balch asked if the policy would apply to the yard sale event that takes place at the South Park each Saturday. Mr. Redd responded that currently those that sell at the park are supposed to have a permit to do so. This has not been occurring. He told the Council he will bring back more information on the resolution regarding sales at the park for their review. Councilmember Lyman questioned if this event/activity actually fell under "typical use" of the park.

Councilmember Ogle then asked about the Farmer's Market, would this activity be considered a special event. Mr. Redd responded that the Farmers Market has entered into a contract with the City to use the park each year.

Councilmember Lyman stated that he doesn't want to stifle private business by making it difficult for them to operate. Mayor Balch responded by asking if government was supplementing private business by allowing them to use the park for free. It was recommended that a sentence be added that states yard sales at the south park are considered typical use.

Councilmember Harrison moved to approve the Special Events Policy, with the addition of a sentence stating that yard sales at the South Park are considered typical use. Councilmember Perkins seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Lyman
Councilmember Ogle
Councilmember Olsen
Councilmember Harrison
Councilmember Perkins**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

Councilmember Lyman stated the approved policy was necessary as a result of recommendations made by the City's liability company. This policy will reduce the chance of City liability when outside entities use City facilities.

C. Recapture Canyon EA - City Comments - Jeremy Redd

Mr. Redd reviewed the Recapture Canyon proposed alternatives from the environmental assessment. These were designed and presented by the Bureau of Land Management (BLM). They are now requesting feedback on the different options for management of the canyon. Mr. Redd stated his agreement with the County that Alternative B is the best solution for the area. The memo included in the packet includes verbiage requesting that the BLM give the recommendations made by elected officials of the City serious consideration before the interests of those from outside the County. Councilmember Lyman requested some additional wording regarding recognizing the existing road through Recapture Canyon as a road. He will meet with Jeremy to add those additional comments.

Councilmember Lyman moved to approve the memo regarding Recapture Canyon with the additional section regarding roads. Councilmember Harrison seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Lyman
Councilmember Ogle
Councilmember Olsen
Councilmember Harrison
Councilmember Perkins**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

Mr. Redd told Council he will contact them when the revision has been made and the document is ready for their signatures.

D. Capital Project Plan - Request for Council Items - Jeremy Redd

Mr. Redd requested project ideas from Council members for the Capital Projects Plan. He will be presenting a draft plan for discussion at the next Council meeting. Mayor Balch commented that he would like to see a trail system in the area. A simple trail system would benefit all residents, and especially those over 35 years of age. Mr. Redd responded that in the last Joint Highway Committee meeting they gave information about the Recreation Trails Program which offers 50/50 match money for motorized and non-motorized trails. The City is also working with the County and the School District to use Safe Routes to Schools money to add a sidewalk or trail system for kids to safely walk from ARL up the mountain road.

E. General Election by Mail Information - Jeremy Redd

Election ballots were scheduled to be mailed out on October 11th. If residents do not receive their ballots by October 22, they should contact the County. Voters may vote in person in Monticello and several locations on the reservation, however most are expected to vote by mail.

6. INFORMATION

A. The City Christmas Party has been scheduled for Tuesday, December 6 @ 6:00 at the Arts and Events Center.

B. Kara Laws will be attending City Council meetings and writing the report for the San Juan Record. She was introduced to the Council by Bill Boyle.

7. OPEN FORUM

None

8. ADJOURNMENT

Councilmember Perkins moved to adjourn, Councilmember Harrison seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Lyman
Councilmember Ogle
Councilmember Olsen
Councilmember Harrison
Councilmember Perkins**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

Meeting adjourned at 7:54 pm.

By: _____
Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
SEPTEMBER 27, 2016
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:

City Councilmembers:

Calvin Balch

Trevor Olsen

Joe B Lyman

Robert Ogle

Taylor Harrison

Kd Perkins

City Manager:

Jeremy Redd

Finance Director:

Kim Palmer

Community Development Director:

Bret Hosler

Community Members: Kendall Laws, Scoot Flannery.

Prayer/Thought - The prayer/thought was offered by Mayor Balch.

1. The Pledge of Allegiance was recited.
2. **Councilmember Lyman moved to approve the minutes and financial disbursements of the September 13, 2016 meeting. Councilmember Perkins seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

**Councilmember Lyman
Councilmember Olsen
Councilmember Harrison
Councilmember Perkins**

Those voting NAY

NONE

Abstained

Councilmember Ogle

3. **Constituting all members thereof, Mayor Balch declared the motion carried.
OPEN FORUM**

None

4. **REPORTS/DEPARTMENTAL REPORTS**

***A. Jeremy Redd presented the Progress Status Report
SCADA and metering for the 12" mountain pipeline***

The 3rd reservoir meter is working now and the panel at Dry Wash is currently being completed.

Blanding Power Distribution Project

The project has begun in a few phases. Currently the contractor is working on a new circuit at the substation. New poles have been installed on 200 east to accommodate both the new and old circuits. Another crew is currently working on replacing poles on the project. These replacements are occurring throughout the community. Work on the substation will begin in the next few weeks.

The City well has been locked off while construction is taking place near that area.

East Side Sewer Trunk Line

The cultural assessment has been completed on the project. It was discovered that only one portion of the proposed trunk line would have to be realigned. This location is on City property near the transfer station. It is anticipated that the project will be funded this winter.

Sewer Lagoon Winter Storage Pond Dam Repair

Bid opening for the project has taken place. Sheet piles are currently being constructed and will be shipped soon.

Storm Water Master Plan

City staff has met with Hansen, Allen & Luce engineers and the project is moving forward. It is anticipated that the project will be completed and ready to present to Council early next year.

B. Kim Palmer presented the Financial Status Report

Ms Palmer reported that water revenues were up due to an increase in water use and irrigation water purchased by local farmers and the mill.

5. **AGENDA ITEMS**

A. City Cleanup Review - Jeremy Redd/Steven Burt SSG Army Natl Guard

Mr. Redd reported 263 tons of material was removed by the National Guard during the City cleanup day. The National Guard enjoys the opportunity to serve the community in this manner. Mr. Redd expressed appreciation for the tremendous job they did for the community. He then acknowledged the support by the County landfill which was open to take the materials delivered by the National Guard and community members.

B. City Logo RFQ Approval - Jeremy Redd

Mr. Redd shared with Council the Request For Quote (RFQ) document for the design of a new City logo. The RFQ will be sent to several graphic design companies and advertised in the local paper. The RFQ requests sample of work completed by the graphic design company. Mr. Redd recommended that a committee made up of Council members, staff and community representatives to assist with the selection. Mayor Balch suggested allowing local schools the opportunity to participate in the design process. Mr. Redd responded that could be a possibility. It is understood that the company or individual selected to create the logo will design a logo that represents the community. Council gave Mr. Redd permission to move forward in collecting bids for the new City logo.

C. Special Events Policy - Jeremy Redd

Mr. Redd began the special events policy discussion by sharing a definition of what a special event was in regards to the policy. A special event is a non-city organized and/or administered event which uses City owned facilities in order to accommodate the expected number of participants/spectators. He told Council that this description can be used to determine what is and isn't a special event. The policy is not intended to apply to every activity or event that takes place, but is intended for those that are large in nature.

To assist in determining what may be needed or required, an online application will be available to gather information regarding the event. The questionnaire will help event organizers understand the impact and needs of their event. The special event request process will also include a meeting between the City and the event organizer. The communication between the two will ensure all information is complete and understandable on both sides.

Councilmember Lyman asked who would review and approve or disapprove the request. Mr. Redd responded that the request would first go to staff to find out what impact the event could have on City resources. He then pointed out that the cost/fee is not intended to make money, but to mitigate costs to the City for resources that are needed or requested of the event organizers. A fee reduction policy will allow Council to reduce or remove costs if they deem it appropriate.

Ms. Palmer stated that the policy is not intended to discourage events, but to protect the City from a position of liability. Mr. Redd reminded everyone of the City's liability policy which states that events not organized or administered through the City are not covered.

Mayor Balch questioned if the City was at a point where this policy was necessary. Councilmember Harrison responded that the Blanding may not be, but society is.

D. Damage to Property Policy - Jeremy Redd

Councilmember Lyman moved to approve the Damage to Property Policy, Councilmember Harrison seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Lyman
Councilmember Olsen**

7. **OPEN FORUM**

None

8. **ADJOURNMENT**

Councilmember Harrison moved to adjourn the meeting, Councilmember Perkins seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Lyman
Councilmember Olsen
Councilmember Harrison
Councilmember Perkins
Councilmember Ogle**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

Meeting adjourned at 8:27 p.m,

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
AUGUST 9, 2016
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:

City Councilmembers:

Calvin Balch

Trevor Olsen

Joe B Lyman

Robert Ogle

Taylor Harrison

KD Perkins

Trevor Olsen

City Manager:

Jeremy Redd

Finance Director:

Kim Palmer

City Engineer:

Terry Ekker

Community Development Director:

Bret Hosler

Police Chief:

Jason Torgerson

Recreation Director

David Palmer

Community Members: Scoot Flannery, Joe F. Lyman, Charlie Taylor, Katie Shumway, Shelton Shumway, Logan Monson, Neil Joslin, Etta Shumway, Shawn Begaye, Dave Seiter.

Prayer/Thought - The prayer/thought was offered by Councilmember Trevor Olsen.

1. The Pledge of Allegiance was recited.
2. **Councilmember Lyman moved to approve the minutes and financial disbursements of the June 28, 2016 meeting. Councilmember Perkins seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

**Councilmember Lyman
Councilmember Ogle
Councilmember Olsen
Councilmember Harrison
Councilmember Perkins**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

Councilmember Lyman asked about the disbursements to Mammoth Signs. Mr. Redd responded Mammoth Signs provides three locations in Utah Valley and Salt Lake City where visiting Blanding is advertised on billboards along the freeway.

Mayor Balch asked for information regarding the disbursement to San Juan High School. Ms. Palmer responded that San Juan High School football team runs the Adult Co-Ed league as a fundraiser. The City collects the registration fees, keeps 15% for administration costs and then passes the remainder on to the football team. The total registration fees were \$1,960.00.

3. **OPEN FORUM**

None

4. **REPORTS/DEPARTMENTAL REPORTS**

A. Terry Ekker presented the July 2016 Water and Natural Gas Report

There were no new gas services installed in July.

Mr. Ekker shared information with the Council that annual participation at Camp Jackson was at 119% of normal. Mayor Balch asked if the pipeline was still running full. Mr. Ekker responded it is not running full, but is running between 400-600 gallons. 117 acre feet of water was treated during July, with a total of 148 acre feet entering the reservoirs.

B. Chief Torgerson presented the July 2016 Police Report

Chief Torgerson reported the department had 113 incidents during the month of July. There were 15 total arrests and 55 citations issued. Three officers were recertified in radar. He also reported that the Senate hearing held two weeks ago went quite smoothly with no issues, but required a lot of work to plan security for the event.

He continued to share that Officer Lacy assisted the San Juan Drug Task Force with a drug buy, which led to an arrest. Officers also assisted with a search warrant that resulted in the discovery of illegal drugs and firearms. This individual was arrested.

C. Corey Spillman presented the July 2016 Fire Report

Chief Spillman reported that July was a busy month for the department which participated in preparing for the 4th of July fireworks. There were also several grass fires caused by personal fireworks and lightning. Councilmember Olsen commented how grateful the community is for

the quick response time provided by the department in dealing with the brush fires. He has had several community members express their appreciation for the department.

D. David Palmer presented the July 2016 Recreation Report

Mr. Palmer reported that football registration is open. Soccer season is in full swing. Councilmember Perkins expressed concern regarding the decline in Wellness Center yearly memberships. She inquired what is being done to increase or keep memberships. Mr. Palmer responded that many of those canceling their yearly memberships are instead signing up for monthly memberships. Monthly memberships actually generate more revenue, because of the cost. Councilmember Perkins asked if those figures could be included on the report. Mr. Palmer responded he would start including those numbers.

5. AGENDA ITEMS

A. July 4th Parade Trophy Celebration - Robert Ogle

Councilmember Ogle presented the trophies to the 4th of July Parade winners. 1st place - Blue Mountain Hospital, 2nd place - Blue Mountain Dine' which was also selected for the People's Choice Award, 3rd place - Moab Giants, and honorable mentions to San Juan Pharmacy and the Gadianon Band. A plaque was also presented to Wayne and Renee Palmer for their efforts in serving as the chair of the 4th of July committee.

B. Wellness Center Software Purchase - Jeremy Redd/David Palmer

Mr. Redd discussed the need for the purchase of software to track recreation activities, including finances, memberships, programs, registrations, attendance and reporting. He further explained that the City has been looking for the right package since the facility opened. A demonstration by Peak Software Systems of their Sportsman software was attended by Kim Palmer, David Palmer and Mr. Redd. The software package was determined to be the best fit for the recreation department and Wellness Center. The cost of the package is \$12,000 with a yearly maintenance fee of \$4,000. The package will be cloud-hosted, making it possible to access information from remote locations.

Councilmember Perkins asked if the software would be useful during a power outage or if the facility had networking issues. Mr. Palmer responded that he understood the files could be accessed even offline. It was then asked if software support would be available after hours. Mr. Redd responded that all support is included in the maintenance package.

Councilmember Ogle asked how the software would be paid for. Mr. Redd responded that the cost of the software would come from recreation capital savings. This is the type of thing the savings was intended to be used for.

Councilmember Perkins moved to approve the purchase of the Sportsman software, using savings to cover the cost. Councilmember Ogle seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Lyman
Councilmember Ogle
Councilmember Olsen
Councilmember Harrison
Councilmember Perkins**

Those voting NAY NONE

C. Center Street Annexation - Bret Hosler

Mr. Hosler stated that the review of the Center Street annexation has been completed. It is now time to schedule the public hearing. It is anticipated that the hearing will be held in conjunction with the August 23rd Council meeting. Included in the annexation is property owned by Tom Winder, Kent Tibbits, Kedrick Cosby and Mike Brown.

Mr. Hosler then asked Council for recommendation regarding the zoning of these properties. He reminded Council that although property owners can request a particular zone, it is the final decision of the Council to set the zoning. Councilmember Harrison stated that it was his understanding that the Mike Brown residence was already in the City. Mr. Hosler responded that there appears to be no record at the County of that annexation. Mr. Brown has requested his lot be zoned R-2. This would allow him, if desired, to operate a Bed and Breakfast type business. R-1 zoning only allows for one attached apartment. Councilmember Harrison asked how often the Council has annexed a property in a different zone than was requested by the property owner. Mr. Hosler responded that it does not occur often. He could only recall one instance of that happening. That was annexing a property as residential rather than commercial. Councilmember Lyman expressed his thoughts that there may come a time when this property could be used to build a multi-residential unit for student housing, and zoning it R-2 would make that possible.

Councilmember Ogle asked if there is multi residential housing built would there be enough room to handling the parking. Mr. Hosler responded that City ordinance only requires one parking location per unit.

Councilmember Harrison recommended annexing the properties zoned as requested by the property owners. The public hearing will be scheduled for August 23rd.

D. East Side Sewer Preliminary Engineering Report - Terry Ekker

Mr. Ekker reported that the preliminary report has been completed and will be used when approaching CIB for project funding.

Mr. Ekker discussed sewer pipe design stating that pipes are designed with a peak flow of 50% in a 12” pipe. Anything above 50% is considered to be a full pipe. Some of the main City sewer lines are 12” pipes and are considered full, because they are between 40% - 90% full. He expressed the need for the project to be completed.

Discussing the wastewater master plan completed in 2012, Mr. Ekker shared that there are locations within the City that have flows beyond what the current system can handle. Some of those areas have grades that do not allow the material to flow well. Some are flat, which slows the flow substantially. When discussing the issues, it was determined the best alternative would be to take a trunk line east of the City. This line will reduce the current flow into these pipes that are at or above capacity and also be available for future growth on the east side of the City. Mr. Redd commented that if we don’t reduce the overcapacity there may come a time when development will not be allowed because the current system is not adequate.

Mayor Balch asked if there has been bedrock located beneath any of the area of the proposed trunk line. Removing the bedrock would be very expensive to the project. Mr. Redd responded it has not been evaluated yet. When the archeology study is complete there will be a need to drill test holes to review areas where rock might be a problem.

E. Manti-LaSal National Forest Plan Revision Information - Jeremy Redd

Mr. Redd shared that the Forest Service is currently working on a plan revision. The plan itself will take four years to complete. A survey is available on the Forest Service website and local hearings are being held to get feedback from local community members. He encouraged

everyone to participate in the survey and attend the hearings when they are scheduled.

Councilmember Lyman stated that this would be a better time to make an effort to change something than when the plan is ready to be approved.

6. INFORMATION

None

7. OPEN FORUM

Dave Seiter commented on a sewer blockage that occurred at this home on the corner of 100 N and Mainstreet. The blockage was on the section of the line owned by Mr. Seiter, and appears to be the result of a patch made by the City on the line more than 40 years ago. He questioned what the City's stance was on the failed patch. Mr. Redd gave the history surrounding the line. The sewer line was constructed in the 1950's and a few years later a water line was installed next to the line. The sewer lateral appears to have been damaged during that installation. It was repaired using common practices for the time, including using pipe, wire, and concrete to repair the damage. After more than 40 years, the pipe used to make the repair had failed causing the blockage of the sewer lateral.

Mayor Balch asked what the cost was to repair the current issue. Mr. Redd responded the cost was \$990.00, and was completed by a local plumber hired by Mr. Seiter. Mr. Seiter was billed for the work. The City has reimbursed Mr. Seiter for the rental of the City sewer machine and camera to diagnose the issue prior to the repair. Mr. Seiter stated that he does not feel it should be his responsibility to pay for the repair. Mr. Redd stated this is not a unique situation as this happens when projects occur. The question is how long is the City responsible for these type of situations. There is no policy that states what the warranty is on projects completed. Most contractors will warranty their work for 1-3 years. Mr. Redd determined that the City was not responsible for the repair and had informed Mr. Seiter of that decision. Mr. Seiter approached the Council to ask them to review that decision and to ask that the City pay for the repair.

8. ADJOURNMENT

Councilmember Harrison moved to enter an executive session. Councilmember Perkins seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Lyman
	Councilmember Ogle
	Councilmember Olsen
	Councilmember Harrison
	Councilmember Perkins

Those voting NAY	NONE
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Constituting all members thereof, Mayor Balch declared the motion carried.

Council entered an executive session at 8:28 p.m.

Councilmember Harrison moved to leave an executive session. Councilmember Lyman seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Lyman
	Councilmember Ogle
	Councilmember Olsen
	Councilmember Harrison
	Councilmember Perkins

Those voting NAY	NONE
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Constituting all members thereof, Mayor Balch declared the motion carried.

Council left an executive session at 8:41 p.m.

Councilmember Harrison moved to adjourn. Councilmember Ogle seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Lyman
	Councilmember Ogle
	Councilmember Olsen
	Councilmember Harrison
	Councilmember Perkins

Those voting NAY	NONE
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Constituting all members thereof, Mayor Balch declared the motion carried.

The meeting adjourned at 8:42 p.m.

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
JULY 27, 2016
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:

Calvin Balch

City Councilmembers:

Joe B Lyman

Robert Ogle

Taylor Harrison

KD Perkins

City Manager:

Jeremy Redd

Finance Director:

Kim Palmer

City Engineer:

Terry Ekker

Community Development Director:

Bret Hosler

Police Chief:

Jason Torgerson

Absent: Trevor Olsen

Community Members: Scoot Flannery, Milt Pipkin, Patrick Parsons.

Prayer/Thought - The prayer/thought was offered by Joe Lyman

1. The Pledge of Allegiance was recited.
2. **Councilmember Ogle moved to approve the minutes and financial disbursements of the July 12, 2016 meeting, Councilmember Harrison seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

Councilmember Lyman

Councilmember Ogle

Councilmember Harrison

Councilmember Perkins

Those voting NAY NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

3. OPEN FORUM

None

4. REPORTS/DEPARTMENTAL REPORTS

***A. Terry Ekker presented the Project Status Report
SCADA and Metering for the 12" Mountain Line Replacement Project***

Mr. Ekker reported that the 3rd Reservoir meter is totalizing. There has been difficulty in getting the radios delivered and installed.

East Side Sewer Trunk Line

Mr. Redd shared that he met with the State Historic Preservation Office (SHPO) to discuss the best route in surveying the archeology in the area of the proposed project. Mr. Chris Merritt was very supportive and recommended a archeologist located in Moab to complete the required survey. A preliminary survey will be scheduled by Hansen, Allen & Luce in the near future.

Sewer Lagoon Winter Storage Pond Dam Repair

Mr. Ekker reported that options for the repair of the winter storage pond are currently being Evaluated.

Storm Water Master Plan Update

Mr. Ekker reported that a kickoff meeting is currently being scheduled with Hansen, Allen & Luce to discuss and set a schedule for the project. The City has begun the mapping portion of the update.

B. Kim Palmer presented the Financial Status Report

Ms. Palmer shared the final financial status report for the year. All accounts finished within budget, so a budget adjustment resolution will not be necessary.

5. AGENDA ITEMS

A. July 4th Parade Trophy Presentation

This item was tabled to next Council meeting

B. Electric System Distribution Project Bid Award - Terry Ekker

The bid opening for the Electrical System Distribution Project was held on July 7th. Mr. Ekker reported that four bids were submitted that ranged from \$655,582 - \$1,800,000. The bids were reviewed and a recommendation was made to award Cache Valley Electric (CVE) the bid for the

project. Councilmember Ogle asked what the completion date was for the project. Mr. Ekker responded that the project is required to be finished by December.

Councilmember Lyman moved to award the Electric System Distribution Project Bid to Cache Valley Electric, in amount of \$655,582. Councilmember Perkins seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Lyman
	Councilmember Ogle
	Councilmember Harrison
	Councilmember Perkins

Those voting NAY NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

C. Resolution 7-26-2016-1 - Prohibiting a Bear's Ears Monument Designation - Joe Lyman
Councilmember Lyman told Council that the proposed resolution, Prohibiting a Bear's Ears Monument Designation was written based on the resolution submitted to the Association of Counties by Darin Bushman, from Piute County, and Phil Lyman. With their permission the proposed resolution was drafted.

Councilmember Lyman moved to approve Resolution 7-26-2016-1 - Prohibiting a Bear's Ears Monument Designation. Councilmember Harrison seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Lyman
	Councilmember Ogle
	Councilmember Harrison
	Councilmember Perkins

Those voting NAY NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

Following the approval it was suggested that copy of the resolution be submitted to the paper and also shared with Senator Mike Lee at his Senate Hearing scheduled for Wednesday.

6. INFORMATION

A. Senate Congressional Hearing on the Bears Ears Monument - July 27th - SJH Auditorium - 3:00 p.m.

B. Councilmember Perkins reported that a vaccination clinic held the previous Monday was well attended. Moab Veterinary provided the clinic. She commended Officer Harlow's efforts in arranging the clinic.

C. Mayor Balch reported that the Beehive Drive held the previous Wednesday was attended by several Blanding residents. The participants of the drive donated \$4,000 to the City of Blanding. A meal was provided by and paid for by the organization.

7. OPEN FORUM

None

8. ADJOURNMENT

Councilmember Harrison moved to adjourn. Councilmember Perkins seconded the motion.

Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

Councilmember Lyman

Councilmember Ogle

Councilmember Harrison

Councilmember Perkins

Those voting NAY NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

The meeting adjourned at 7:30 p.m.

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
JULY 12, 2016
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:

City Councilmembers:

Calvin Balch

Trevor Olsen

Joe B Lyman

Robert Ogle

Taylor Harrison

KD Perkins

Trevor Olsen

City Manager:

Jeremy Redd

Finance Director:

Kim Palmer

City Engineer:

Terry Ekker

Community Development Director:

Bret Hosler

Police Chief:

Jason Torgerson

Recreation Director

David Palmer

Community Members: Scoot Flannery, Jeremy Lyman, Mike Jensen, Trent Herring

Prayer/Thought - The prayer/thought was offered by KD Perkins

1. The Pledge of Allegiance was recited.
2. **Councilmember Councilmember Harrison moved to approve the minutes and financial disbursements of the June 28, 2016 meeting, with changes to page 3, Item B to include, "Councilmember Lyman asked Officer Harlow if a vaccine/rabies clinic would be scheduled. Officer Harlow replied yes, a clinic will be scheduled." Councilmember Ogle seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

**Councilmember Lyman
Councilmember Ogle
Councilmember Olsen
Councilmember Harrison
Councilmember Perkins**

Those voting NAY NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

3. **OPEN FORUM**

Mike Jensen, CEO from UNHS (Utah Navajo Health System) announced a new clinic would be built in Blanding. The new clinic will include more exam rooms to accommodate the number of physicians practicing at the clinic. In addition to the Blanding clinic a new facility is also being constructed in Montezuma Creek. In order for patients to access the new clinic Mr. Jensen requested that 200 West be completed from 800 south to the Wellness Center. Mr. Redd commented that the road was included in the last street project, but the funds were not available to complete the street. Councilmember Harrison commented that the completion of the road would be beneficial to the Wellness Center, giving two entrances and exits to the center. Councilmember Lyman stated that it would be expensive to complete the road due to additional infrastructure that would need to be placed. It would be more than just asphalt. Councilmember Ogle questioned if there were funding sources that could be approached for the project. Jeremy Lyman, Blue Mountain Hospital CEO voiced his support for the clinic and the road. He feels the clinic would be beneficial to the community, the hospital and the clinic. He also shared news regarding a helipad to be built on the south west portion of the hospital property. Councilmember Olsen asked what the timeline was for the project. Mr. Jensen responded that plans and drawings are being worked up. The project will not jump into full spring until the Montezuma Clinic is finished. Mr. Redd stated that he will meet with City Engineer, Terry Ekker and discuss the proposed street and what the construction would require.

4. **REPORTS/DEPARTMENTAL REPORTS**

A. Jeremy Redd presented the June 2016 Water and Natural Gas Report

Mr. Redd reported that there was still pipeline flow in June. The runoff was still bringing in more water than was being treated. Precipitation was a 108% in June

Gas use was up from last year.

B. Chief Torgerson presented the June 2016 Police Report

Chief Torgerson reported there were a total of 114 calls for the month of June. Total citations were down from last year. The department assisted with several fire calls, animal issues and EMS calls. He also reported that the 4th of July went very smooth with very few calls.

C. Jeremy Redd presented the June 2016 Fire Report

Mr. Redd reported that the department had responded to several grass fires over the past few weeks. Two of which were near structures. The dry grass is making the potential for fire pretty high.

D. David Palmer presented the June 2016 Recreation Report

Mr. Palmer reported that soccer registration is currently taking place. Registration for tackle and flag football will begin soon. He then stated that the 4th of July went really well.

Councilmember Lyman commented that from his position during the parade it appeared there were as many people attending this year, as had attended in 2005 during the centennial celebration. Mr. Redd commented that the additional numbers could be attributed to the holiday falling on a Monday, extended the weekend. Councilmember Olsen commented that the addition of tents in the park encouraged people to stay and mingle longer.

6. AGENDA ITEMS

A. July 4th Celebration - Robert Ogle

Councilmember Ogle reported that the event went as smooth as he had ever seen. The committee did an excellent job. He thanked the committee chairs Wayne and Renee Palmer. He also thanked parade chairs Chris and Janae Monson. He also recognized Joe Wilson and his contribution the fireworks.

Councilmember Olsen asked if there was anyway to tell the economic impact the holiday had on the community. Mr. Redd responded there really was no way to know those numbers..

Mr. Redd commented that one event that will need to be looked at next year is the free swim. It is becoming dangerous with the number of children in the pool at one time.

B. Manti-La Sal National Forest Plan Revision - Jeremy Redd

Mr. Redd shared that the Forest Service is currently working on a plan revision. Input from the City will be needed. Forest Service plans are typically in place for up to 25 years. The current meeting is currently on hold.

C. Outdoor Recreation Grant - Centennial Park Shade Structures - Jeremy Redd

Mr. Redd shared a quote he received for shade covers for the bleachers at the ballpark. The quote does not include installation. He continued to tell Council that Utah Economic Development has a recreation grant that could be used to help fund the project. A 50% match is needed. There is another source he is researching that could possibly be used to acquire the match. Mayor Balch stated that he does not feel the cover would protect the spectators on the high school fields, due to the angle of the sun and position of the bleachers. Councilmember Olsen suggested the installed on an angle to make them more effective. Council instructed Mr. Redd to keep moving forward in acquiring funding for the project.

D. Economic Development Plan Discussion - Bret Hosler.

Mr. Hosler reported that he and Mr. Redd had recently attended an economic development meeting held in Bluff. From the meeting He learned that economic development needs to be a priority for elected, appointed and hired leadership within the community. Communities will also need to make a financial commitment and develop a board support from from their local taxing entities for creating incentives and promotion and supporting recruitment of economic development projects. There will also be a need for an economic development plan with procedures in place. Building codes and land use planning requirements will need to be tailored to protect the community while promoting business and economic development.

Mayor Balch asked if anything was happening with the culture center, that had been discussed several months ago. Mr. Redd responded that had just heard that the resolution that had been submitted, was now needed in a letter form. He continued to say that nothing definitive has been determined yet.

Councilmember Olsen asked if the City and an economic plan or goals in place. Mr. Hosler responded that he is waiting for direction from the Council, but could put something together for Council the review. Councilmember Harrison stated that he would like to see specific goals. Goals that are generated either by Mr. Redd and Mr. Hosler or through a Council work session and then brought to Council for review and discussion. Councilmember Lyman stated that

government's role in economic development should be limited, however he realizes that is not always the reality. The role of government is to get out of the way of the way of private enterprise and facilitate growth. Mayor Balch responded there is always a need for government. The sports complex, Wellness Center or pool would not be in place had it not been for government. Government has to be involved to provide a quality life for residents. Mr. Hosler suggested the leveraging of the City's company to sponsor events and activities, such as happens with private enterprise. Mr. Redd stated that as Mr. Hosler moves forward with a City economic plan he will need input from Council to ensure it is moving in the right direction.

7. INFORMATION

- A. Ms. Palmer told Council that Senate Congressional Hearing on the Bears Ears Monument will be held Wednesday, July 27th at 3:00pm at San Juan High School.

- B. Mr. Redd announced that the City would be flushing City water lines on Water System on July 13 & 14. Mayor Balch asked if we could better inform residents of when the flushing would occur in their area. Mr. Redd responded that would not be possible. There is no way to determine exactly how long each area will be flushed. Those given times are only estimates.

8. OPEN FORUM

Trent Herring expressed his frustration with comments made during the May 24th regarding the landing zone. He reminded everyone that the hospital does not make any money from life flights. The life flight companies generate the income. Several different companies are used to fly patients out. The hospital is a liaison. Councilmember Lyman asked if it was fair to state that the hospital could actually lose money by flying people out. Mr. Herring responded that yes that could be stated. He continued to stated that other comments made regarding it being a "waste of resources" to assist with patients has made him also question if it was a waste of resources to assist EMS when an accident occurs. He spoke personally, not as a Blue Mountain Hospital, when he stated that he feels that some of the comments made were a hit to the community, that says we don't care about you any longer. There were many people frustrated with the comments made.

9. ADJOURNMENT

Councilmember Councilmember Harrison moved to adjourn, Councilmember Perkins seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Lyman
Councilmember Ogle
Councilmember Olsen
Councilmember Harrison
Councilmember Perkins**

Those voting NAY NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

Meeting adjourned at 8:25 p.m.

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
JUNE 14, 2016
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:

City Councilmembers:

Calvin Balch

Trevor Olsen

Joe B Lyman

Robert Ogle

Taylor Harrison

KD Perkins

Finance Director:

Kim Palmer

City Engineer:

Terry Ekker

Community Development Director:

Bret Hosler

Police Chief:

Jason Torgerson

Fire Chief:

Corey Spillman

Recreation Director:

David Palmer

Community Members: Kendall Laws, Officer Steven Harlow, Donna Jensen.

Prayer/Thought - The prayer/thought was offered by Terry Ekker.

1. The Pledge of Allegiance was recited.

2. **Councilmember Councilmember Harrison moved to approve the minutes and financial disbursements of the June 14, 2016 meeting, with a change to page 7, third paragraph to read “ Councilmember Harrison disagreed with removing frisbee golf, but agreed to removing the replacement of the barbecue grills. Councilmember Perkins seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

Councilmember Lyman

Councilmember Ogle

Councilmember Olsen

Councilmember Harrison

Councilmember Perkins

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

Following the vote the Mayor Balch asked about the charge on Zions Bank Card to Dukes’

Bistro in Bluff. Ms. Palmer responded that it was her understanding that was a meal provided by the Mayor's discretionary funds for the police. Mayor Balch then requested that be included in the description of the invoice. He then asked about the large amount of utilities being used at the treatment plant. Mr. Ekker responded that it is most likely the air compressor that is used at the plant. Mayor Balch also asked about the payment to Gonzaga University. Ms. Palmer explained that was a training Mr. Ekker and Patrick Parsons would be attending from August to October. It is an online course.

3. OPEN FORUM

Mayor Balch asked who was eligible to vote in this year's school board election. Mr. Hosler responded that it would depend on which district you lived in. Councilmember Olsen then stated that voting districts had been changed and may be why he had not received a ballot.

4. REPORTS/DEPARTMENTAL REPORTS

A. Mr. Ekker presented the May 2016 Water and Natural Gas Report

Mr. Ekker reported that annual precipitation was at 106% of average. The runoff coming off the mountain was beginning to decrease. Councilmember Lyman asked if the water had been turned in from the north side of the mountain (from Heidi Redd). Mr. Ekker responded that had been done already.

In regards to natural gas, Mr. Ekker shared that no new gas services had been installed during May and gas usage was down in comparison to last year.

B. Chief Torgerson presented the May 2016 Police Report

Chief Torgerson reported that the department had responded to 100 service calls. 23 dogs were picked up with 7 returned to their owner. Remaining numbers included the removal of dead animals and general calls. A juvenile was arrested for possession of cocaine, which the Chief stated was unusual but something to monitor.

A neighborhood watch group has been organized and the department is working with them. Councilmember Olsen asked how this group is coordinating with police. Chief Torgerson responded that much of the information coming from the watch group is shared through FaceBook posts. He is working with the group encouraging them to notify police with concerns they have as soon as they arise, rather than posting them to social media. Councilmember Olsen expressed concern that posting concerns to FaceBook is probably not the best way to get police response.

Councilmember Olsen told Council that he had completed a ride along with the Chief. He commended the Chief in his ability of dealing with a mentally impaired individual during that ride. He then recommended that all officers receive training in dealing with the mentally impaired.

C. Chief Spillman presented the May 2016 Fire Report

Chief Spillman reported that it had been a busy month for the department. The department

responded to two accidents, a tree fire, a propane leak and a medical assist. Mayor Balch asked if the department had been called out for the medical assist and what that entailed. Chief Spillman responded the department had been called out to assist with moving a patient onto a bed.

Councilmember Perkins asked for clarification on getting a burn permit. Chief Spillman shared that he issued those permits and the individual would need to contact him for one. Permits in the County are issued by the County Fire Marshall.

D. David Palmer presented the May 2016 Recreation Report

Mr. Palmer reported that the pool is open and keeping things busy at the Wellness Center. The parks are being readied for the 4th of July. Councilmember Ogle asked how the swim team was run. Mr. Palmer responded that the swim team is run like other sports activities. There are swim meets held. Members include children as young as 4 and 5, who swim quite well.

5. AGENDA ITEM

A. Main Street Beautification Presentation

Councilmember Ogle shared that Ruth Nielson had a vision for beautifying Blanding when she organized the Blanding Beautification Committee. She spearheaded and recruited volunteers to help plant and water flowers along main street. Over the years, others have picked up and continued her vision. He continued to share that Ruth had died a few months ago and the Parks department is now caring for the flowers along main street. Councilmember Ogle then presented a plaque to Donna Jensen, Ruth's daughter, recognizing her efforts in bringing to life her vision. The plaque will be placed in the flower bed in front of the City office building. Mrs. Jensen expressed appreciation to the City for recognizing her mother. She shared how her mother would request to be taken to see the flowers on mainstreet, still monitoring their care. She thanked the City for continuing the planting and beautification of main street.

B. Resolution 6-14-2016-1 - Adopting the FY 2017 Budget - Kim Palmer

Ms. Palmer told Council that all the changes requested by the Council have been made to the budget and it is now prepared for approval.

Councilmember Lyman moved to approve Resolution 6-14-2016-1 - Adopting the FY 2017 Budget. Councilmember Perkins seconded the motion. Mayor Balch repeated the motion and asked for discussion.

Councilmember Ogle expressed appreciation to Ms. Palmer and City Manager Jeremy Redd for their efforts in the budget. Councilmember Lyman stated that it should be noted that more than twice the amount of the budget is generated by the enterprise funds, rather than by tax dollars.

Following the discussion, Mayor Balch called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Lyman
Councilmember Ogle
Councilmember Olsen**

Those voting NAY

**Councilmember Harrison
Councilmember Perkins
NONE**

Constituting all members thereof, Mayor Balch declared the motion carried.

C. Dog Ordinance and Fee Schedule - Kim Palmer

Councilmember Harrison asked for more information regarding the \$200 maximum fee for holding a dog for court purposes. Kendall Laws responded that because the justice court only meets once a week an animal could be held for sometime, before the case was heard. It was felt that there was no need to punish a dog owner for something they had no control over.

Mayor Balch also recommended that a change be made to the 3rd offense indicating that the fee of \$100 continues to subsequent offenses after the third.

Ms. Palmer stated that on page 33, item B, number 1 will be removed, explaining that an animal can not be vaccinated for rabies until they are 6 months old. If they are licensed at 4 months there would be nothing to encourage the dog owner to get the rabies shot at 6 months and relicense the animal. After reviewing several other community ordinances regarding dogs, it seemed that 6 months was the common licensing age.

Ms. Palmer also shared that the tracking and issuing of licenses will be done at the City office. The information will be entered into the accounting software. They will be managed much the same as the business licenses, with a renewal notice going out to the dog owner each June. Before an animal can be licensed it must have a current rabies shot, which can be tracked in the system and proof of spay or neuter when necessary.

Officer Harlow shared that a licensing, rabies and vaccination clinic is being scheduled.

D. Line of Duty Death Benefit - Kim Palmer

Ms. Palmer shared that in 2015 the State legislature passed a bill requiring all Cities to provide health care coverage for surviving spouses and children if an officer is killed in the line of duty. The coverage would cover the spouse until they are eligible for medicare and the children until 26 years of age. The City would pay a 100% of that cost. This year there were some additional changes to the law, but a trust fund was also established that Cities could participate to help offset the cost associated with the law. The cost to participate in the fund is between \$87.00 and \$132.00 per police officer annually. The fund will reimburse the City for the cost of providing health coverage to the surviving spouse and children.

Mayor Balch asked when the last time a line of duty death occurred. Councilmember Lyman responded that sometime in the 1940's there was an incident. Ms. Palmer reminded Council that line of duty included other situations not considered violent, such as a vehicle accident. Councilmember Lyman reminded everyone of the incident where Kelly Bradford was shot.

Council agreed that it would be beneficial and asked for a resolution establishing the participation in the state trust fund come back for approval.

6. PUBLIC HEARING - PROPOSED DOG ORDINANCE CHANGES

Councilmember Harrison moved to enter a public hearing for the Proposed Dog Ordinance changes. Councilmember Lyman seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote.

Voting was as follows:

Those voting AYE

**Councilmember Lyman
Councilmember Ogle
Councilmember Olsen
Councilmember Harrison
Councilmember Perkins**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

Mayor directed Council to section 5-2-2 item B and C and questioned why it was a lesser offense to allow an animal to trespass on another's property than it was for a property owner protecting their property from a trespassing animal. Kendall Laws responded that on page 37 it states, "all violations of this chapter shall be punishable as an infraction and subject to penalty as provided in section 1-4-1 of this code unless otherwise stated herein". There would be a penalty assessed to the individual allowing for the trespass of their animal, but item C is an established class C misdemeanor.

Councilmember Harrison moved to leave the public hearing and return to regular session. Councilmember Lyman seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Lyman
Councilmember Ogle
Councilmember Olsen
Councilmember Harrison
Councilmember Perkins**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

7. INFORMATION

Councilmember Lyman asked if anyone had attended the land use training that was advertised. Councilmember Perkins responded that the training had been canceled because of a lack of interest.

8. OPEN FORUM

Officer Harlow shared that he picked up 8 puppies of which 6 of have been adopted to local families. He continued to share that no citations have been written yet. He is working to first educate the community and make the enforcement a positive experience at first rather than writing citations for infractions, Subway gift cards have been presented to those who are noticed who have licensed and/or have dogs on leashes.

9 ADJOURNMENT

Councilmember Harrison moved to adjourn the meeting. Councilmember Perkins seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Lyman
Councilmember Ogle
Councilmember Olsen
Councilmember Harrison
Councilmember Perkins
NONE**

Those voting NAY

Constituting all members thereof, Mayor Balch declared the motion carried.

Meeting adjourned at 8:08 p.m.

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
MAY 24, 2016 AT 7:00 P.M.
IN THE COUNCIL CHAMBERS**

Present:

Mayor:	Calvin Balch
City Councilmembers:	Trevor Olsen
	Joe B Lyman
	Robert Ogle
	Taylor Harrison
	KD Perkins
City Manager:	Jeremy Redd
Finance Director:	Kim Palmer
City Engineer:	Terry Ekker
Community Development Director:	Bret Hosler
Police Chief:	Jason Torgerson

Community Members: Eric Niven, Kendall Laws, Colby Turk.

Prayer/Thought - The prayer/thought was offered by Kim Palmer.

1. The Pledge of Allegiance was recited.
2. **Councilmember Harrison moved to approve the minutes and financial disbursements of the May 10, 2016 meeting, Councilmember Perkins seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE	Councilmember Lyman
	Councilmember Ogle
	Councilmember Olsen

Councilmember Harrison

Councilmember Perkins

Those voting NAY NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

3. OPEN FORUM

None

4. REPORTS/DEPARTMENTAL REPORTS

A. Project Status Report - Terry Ekker

SCADA and Metering for the 12" Mountain Line Replacement Project

Mr. Ekker reported that the SCADA on 3rd reservoir is totalizing, however there are still problems with the radio. It is expected the new radios will arrive any day and will be installed. There is 380 acre feet of water in Dry Wash, which is about double what the old reservoir would hold.

Backup Power at Water Treatment Plant

Mr. Ekker reported that the project is nearly completed. Startup of the generator occurred on Monday, May 23rd.

Blanding Power Distribution Project

Mr. Ekker reported that the 12kV regulators and the 12kV recloser have been ordered. The design of the project is currently moving forward, and the project is projected to bid in the next few months.

East Side Sewer Trunk Line

Mr. Redd shared that staff is currently reviewing the preliminary engineering report for the project. Only 1% of the planned location has been previously inventoried for archeology sites. Funding sources will each have different requirements for dealing with archeology sites. A decision on how to proceed will need to be made by the Council in the coming weeks.

2015 Streets Project

Mr. Ekker stated that street paving is ongoing and the utility work portion of the project is completed. Mayor Balch asked if the project was on schedule. Mr. Ekker responded that he was not sure as to the number of weather days being granted to the project, but that it is very close to the updated schedule.

Mayor Balch asked why the change order for the Center Street project had not come to Council for approval. Mr. Redd responded that the change order was actually the storm water portion of the project taking place on 300 west that was approved at a prior meeting.

B. Financial Status Report – Kim Palmer--

Ms. Palmer reported that all the water the City had for sale in Recapture Reservoir has been sold to local farmers and the Mill. There was still 90 acre feet left to sell from the 3rd Reservoir. A total of \$46,575 has been collected from the sale of water thus far.

5. AGENDA ITEMS

A. Hospital Landing Zone Discussion - Blue Mountain Hospital - Joe Lyman

Councilmember Lyman related the information he had found while researching the role the City played in the development of Blue Mountain Hospital. The funding source for the hospital required “conduit financing” from a municipality. What this meant was the City would act as a sponsor for the hospital. There was no obligation or liability associated with this role. In 2008, land was traded along 200 west, between the hospital and the Wellness Center so enough property was available for the hospital and funding could move forward. When the hospital was completed there were many that said the City was subsidizing the hospital by allowing helicopters to land on the street. Councilmember Lyman then stated that in his opinion this was no more subsidizing than allowing ambulances to drive on City streets.

Councilmember Lyman continued to tell Council that the hospital has worked hard to build their business finally finishing in the black in September of 2015. There is a misconception by many that Blue Mountain Hospital and UNHS are connected, this is not true. These are two separate entities operating two separate businesses. Both without any subsidy from the City of Blanding.

In 2014 the City entered an agreement with Blue Mountain Hospital allowing a landing zone area in front of the hospital on 800 south. The City gave permission for the curb to be painted red

along 800 south making it always ready for an emergency helicopter landing. Councilmember Lyman then stated that the agreement did not include the City providing emergency personnel to shut down the street or provide patient care of any kind. These services have evolved over time. Councilmember Lyman then recommended that the hospital purchase barricades and provide their own personnel to block off the roads and handle patient care services. This would be a simple solution.

Mayor Balch agreed, stating he is in favor of this solution. The City has always supported the hospital. It has not however, subsidized the private entity.

Councilmember Harrison asked Chief Torgerson and Kendall Laws what their thoughts were on the suggested barricades. Chief Torgerson responded that it had been his experience that drivers will just drive through those barricades. People simply ignore barricades, including railroad signs. Councilmember Olsen asked who would be responsible if someone drove through the barricade and was hurt. Mr. Laws recommended that the agreement indemnify the City from any liability when the road is closed for a helicopter landing zone. Councilmember Lyman responded that was in the agreement already. Councilmember Olsen expressed his concern that people would go through the barricades if someone was not there to stop them. They would try to beat the landing. It was also stated that when a landing zone is necessary, local law enforcement should be made aware.

Councilmember Lyman then stated that it is important that the hospital realize that the City supports and considers them an asset to the community. To make this point a letter has been drafted stating such. The letter can be published in the paper sending a message of support to the hospital staff and the community. Mayor Balch then stated that the City has always supported the hospital. City Council's from the past worked for years to bring a local hospital to the community. The City has been behind the hospital since it was just someone's dream.

In conclusion, it was determined that the agreement with the hospital will be reviewed by the City attorney and the letter with suggested revisions will be sent to the hospital and the paper.

B. San Juan Strike Force - Interlocal Agreement - Jeremy Redd

Mr. Redd turned the floor over to Officer Colby Turk from the San Juan County Sheriff's office. Officer Turk shared information regarding the County Task Force, which the City has

participated in since the early 1990's. The interlocal agreement allows law enforcement offices to work together in reducing the use of and distribution of drugs. The Task Force is funded through State grants, and the funding that is received is used to train local area officers. Some of the wording in the current document needed to be changed to allow the coordination to continue. The change will require updated signatures and Council approval.

Councilmember Harrison moved to approve the San Juan County Strike Force – Interlocal Agreement. Councilmember Perkins seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Lyman
	Councilmember Ogle
	Councilmember Olsen
	Councilmember Harrison
	Councilmember Perkins

Those voting NAY NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

C. Land Use 101 Training - LUAU - June 11 - Joe Lyman

Councilmember Lyman shared that Utah State University will be hosting the Land Use Academy of Utah and invited all Councilmembers to attend. The training will be broadcast to the USU campus on June 11, 2016 from 9:00 a.m. – 12:00 p.m. The training will be a review of land use planning tools, general plan and ordinances among other land use topics.

D. Resolution 5-25-2016-1 Approving Compensation Management Plan & Pay Range - Taylor Harrison

Councilmember Harrison stated that the proposed resolution would approve the compensation plan and pay range that have been discussed in previous meetings.

Councilmember Harrison moved to approve Resolution 5-25-2016-1 Approving the Compensation Management Plan & Pay Range. Councilmember Perkins seconded the motion. Mayor Balch repeated the motion and asked for discussion.

Councilmember Lyman stated that he would like to see a measurement tool included with the performance evaluation that would let an employees know where they need to be in order to be eligible for an increase. Employees are ranked from 1-5 with 3 being the satisfactory point. He suggested that 2.5 be the point where an individual is still eligible for an increase but has some room to grow and better themselves.

Following the discussion Mayor Balch asked for a vote. Voting was as follows:

Those voting AYE	Councilmember Lyman
	Councilmember Ogle
	Councilmember Olsen
	Councilmember Harrison
	Councilmember Perkins

Those voting NAY	NONE
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Constituting all members thereof, Mayor Balch declared the motion carried.

6. PUBLIC HEARING – 2016/2017 BUDGET

Councilmember Harrison moved to enter a public hearing for the 2016/2017 Budget.

Councilmember Ogle seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Lyman
	Councilmember Ogle
	Councilmember Olsen
	Councilmember Harrison
	Councilmember Perkins

Those voting NAY	NONE
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Constituting all members thereof, Mayor Balch declared the motion carried.

Councilmember Lyman commented that per Mr. Redd it has been stated that you can learn what is important to a community by looking at its budget. He continued that as he has reviewed the budget he determined that based on Mr. Redd's comment the things that are most important to this community are Police, Recreation, Fire, Visitor Center/Tourism and Streets. The question then becomes in the event it becomes necessary to start cutting from the budget which of these items would the citizens expect to see reduced. From this list he would anticipate those items reduced would be recreation and tourism. There are items in these budgets that are not a necessity. With that being the case we need to make sure we are not overspending in those areas.

Councilmember Lyman also proposed that the new park grills and the frisbee golf equipment be removed from the budget. These are not a necessity to the recreation program in his opinion.

Councilmember Ogle agreed that they should be removed. Councilmember Harrison disagreed and stated that the community has stated twice what their feelings are regarding recreation, by their votes to enact and continue the increased sales tax. Following the discussion Council chose to remove the grills from the budget but leave the frisbee golf equipment.

Councilmember Harrison moved to leave the public hearing, Councilmember Perkins seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

Councilmember Lyman

Councilmember Ogle

Councilmember Olsen

Councilmember Harrison

Councilmember Perkins

Those voting NAY NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

6. INFORMATION

Kim Palmer shared that new utility billing statements will be sent out this next week. Office staff has been working over the past few months to get these ready. The new statements will include

graphs showing the history of use over a thirteen month time period. They were designed to be easier to understand and include frequently requested information.

7. OPEN FORUM

None

8. ADJOURNMENT

Councilmember Harrison moved to adjourn, Councilmember Perkins seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

Councilmember Lyman

Councilmember Ogle

Councilmember Olsen

Councilmember Harrison

Councilmember Perkins

Those voting NAY NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

Meeting adjourned at 8:08 p.m.

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
MAY 10, 2016
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:	Calvin Balch
City Councilmembers:	Trevor Olsen
	Joe B Lyman
	Robert Ogle
	Taylor Harrison
	Kd Perkins
City Manager:	Jeremy Redd
Finance Director:	Kim Palmer
City Engineer:	Terry Ekker
Community Development Director:	Bret Hosler
Police Chief:	Jason Torgerson
Fire Chief:	Corey Spillman

Community Members: None

Prayer/Thought - The prayer/thought was offered by Mayor Balch.

1. The Pledge of Allegiance was recited.
2. **Councilmember Lyman moved to approve the minutes and financial disbursements of the April 26, 2016 meeting, with a change to page 4; paragraph four to include “But at times it does go to the ground.” Councilmember Harrison seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE Councilmember Lyman

**Councilmember Ogle
Councilmember Olsen
Councilmember Harrison
Councilmember Perkins**

Those voting NAY NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

3. OPEN FORUM

None

4. REPORTS/DEPARTMENTAL REPORTS

A. April 2016 Natural Gas and Water Report - Terry Ekker

Mr. Ekker reported that the Blanding Irrigation Company has 500 acre feet of water in Recapture Reservoir. Dry Wash Reservoir is half full and water is still running into it. All City reservoirs are full.

B. April 2016 Police Report - Jason Torgerson

Chief Torgerson reported there were 98 total incidents during April. Officer Harlow has returned to work from a non-work related injury.

Chief reported that intoxication numbers are climbing. Most of those arrested for intoxication have been taken to the jail. This is becoming an issue as most of them have health issues that have to be dealt with. The County has requested that if possible those publically intoxicated be taken home, rather than to the jail.

C. April 2016 Fire Report – Corey Spillman

Chief Spillman reported that the department had responded to 23 total calls during April. The department had also participated in the STEAM expo held at the USU campus.

Mayor Balch asked if a date had been agreed upon with the hospital for the department to stop responding to assist with life fights. Mr. Redd commented that there is at least a year left on the City's agreement to allow the landing zone on the street. Mayor Balch stated that he feels it is acceptable for them to use the street, but the department needs to stop preparing the landing zone. Chief Spillman commented there should be some compensation to the department for their assistance. Mr. Redd disagreed because firefighters need to continue to be uncompensated volunteers.

Mr. Redd commented that he is concerned with firefighters assisting with the loading and securing of patients, as this could be a liability issue for the City. Councilmember Lyman commented that firefighters need to stop assisting with the medical side and let the hospital take care of those situations.

Mayor Balch asked for the item to be included as a discussion item on a future Council meeting agenda.

D. April 2016 Recreation Report – Jeremy Redd

Mr. Redd reported that David is currently recovering from neck surgery. Tee ball and machine pitch is in full swing. The pool will open on Memorial Day. Councilmember Perkins asked that the pool schedule be placed on the City's website and on Facebook. Many individuals think the pool will be opening on the 17th when school classes will begin using it.

Mayor Balch asked if it would be possible to level the ground between the hospital and the Wellness Center for additional parking during the 4th of July. Mr. Redd will look into the possibility.

5. AGENDA ITEMS

A. Award Bid - Blanding Substation Regulator Bid - Terry Ekker

Mr. Ekker told Council that two bids had been received for regulators on the existing 12K system. The low bid was Siemens with a bid of \$37,146. ICPE and Mr. Ekker recommend awarding the bid to Siemens.

Councilmember Lyman moved to award the bid for the Blanding Substation Regulator to Siemens with a bid of \$37,146. Councilmember Perkins seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Lyman
	Councilmember Ogle
	Councilmember Olsen
	Councilmember Harrison
	Councilmember Perkins

Those voting NAY	NONE
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Constituting all members thereof, Mayor Balch declared the motion carried.

B. Award Bid - Blanding Substation Recloser Bid - Terry Ekker

Mr. Ekker told Council that two bids had been received for the recloser at the Blanding Substation. He is recommending the bid be awarded to Cooper Direct for \$17,401.

Councilmember Lyman moved to award the bid for the Blanding Substation Recloser to Cooper Direct with a bid of \$17,401. Councilmember Harrison seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Lyman
	Councilmember Ogle

Councilmember Olsen
Councilmember Harrison
Councilmember Perkins

Those voting NAY NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

C. Arts & Events Center Transfer Discussion - Jeremy Redd/Robert Ogle

Mr. Redd shared with Council some history regarding the Arts & Events Center (BAEC). When the facility was built the City acquired the funding and the College agreed to handle the operation and maintenance of the facility. The agreement between the City and the College also stated that “on or before March 30, 2020 the City shall sell, transfer, assign and deed the BAEC to CEU as compensation for the use of the real property on which the BAEC is located, as well as continuing operation and maintenance of the BAEC by CEU.”

He informed the Council that there is currently a need for some capital improvements on the facility. Utah State University, which now operates the Blanding Campus, cannot make large capital improvements on facilities that are not owned by them. They have requested the transfer to them take place now so improvements and repairs can be made.

Councilmember Lyman stated that he hopes the facility will continue to serve the purpose that it was intended for and not transform it into classrooms.

Council instructed Mr. Redd to start the process of transferring the ownership of the facility to USU.

D. Main Street Beautification & Flowers - Robert Ogle

Councilmember Ogle recommended a plaque to recognize Ruth Nielson for her efforts in starting the Main Street Beautification Committee. Council unanimously agreed. The plaque will be presented to her family at a future Council meeting.

He then continued to suggest that the amount of flowers on Main Street be decreased and only include those planters that can be watered on a timer by sprinklers, rather than by an individual. The hanging

planters require watering twice a day, which take a large amount of City resources to complete. In the beginning the volunteer beautification committee took care of the watering and maintenance of the flowers, but as the years have progressed more and more of those needs have been picked up by the City.

Council determined that flowers will be planted in the pots along the sidewalks, and most of those are self-watering, other than those in front of the south chapel. Councilmember Lyman suggested that the church maintain those flowers.

E. Compensation Policy/Pay Range - Taylor Harrison

Councilmember Harrison reminded Council that after the presentation of the Compensation Survey two changes were made, one being the addition of an employee's certifications and dropping the range from 45% to 40%. Council now needs to approve the proposed policy and pay range.

Councilmember Lyman stated that even though he had voted against doing the survey, it is a really good product that has many years of expertise behind how the policy and pay ranges are determined.

Mr. Redd recommended the policy and pay scale be approved by resolution, which he would bring to the next Council meeting.

F. Dog Ordinance/Fee Schedule Review - Jeremy Redd/Jason Torgerson

Mr. Redd told Council that he along with the City Attorney Kendall Laws, Chief Torgerson and Officer Harlow have been working on revisions to the City Animal Ordinance. Several recommended changes have been made and clarifications added to the ordinance. He also commented that the current ordinance is long and difficult to understand just what is required and not allowed.

Councilmember Lyman asked if there was another City who may have a shorter ordinance that could be used as a template. Mr. Redd agreed and will look into other City's animal ordinance and fees.

6. INFORMATION

Councilmember Lyman told Council that the voting district petition will be presented to the San Juan County Commission at Tuesday's meeting. There has been a good response by local population.

7. OPEN FORUM

None

8. ADJOURNMENT

Councilmember Harrison moved to adjourn the meeting. Councilmember Perkins seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Lyman
	Councilmember Ogle
	Councilmember Olsen
	Councilmember Harrison
	Councilmember Perkins

Those voting NAY	NONE
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Constituting all members thereof, Mayor Balch declared the motion carried.

Meeting adjourned at 8:07 p.m.

By: _____
Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
APRIL 12, 2016
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:

Calvin Balch

City Councilmembers:

Trevor Olsen

Joe B Lyman

Robert Ogle

Taylor Harrison

City Manager:

Jeremy Redd

Finance Director:

Kim Palmer

City Engineer:

Terry Ekker

Community Development Director:

Bret Hosler

Police Chief:

Jason Torgerson

Recreation Director:

David Palmer

Absent: Councilmember Kd Perkins

Community Members: Alex Shumway, David Lyman, Kendall Laws, Bailey Meyer, Scoot Flannery

Prayer/Thought - The prayer/thought was offered by Robert Ogle.

1. The Pledge of Allegiance was recited.

2. **Councilmember Harrison moved to approve the minutes and financial disbursements of the March 29, 2016 meeting, with proposed changes to page 4, Item C to read, “any plan that divides Blanding into separate commission districts...”. And changes to page 5, Item F to include, “Councilmember Harrison spoke to the fact that the City has a large dog problem and if it is not controlled it could lead to bad publicity for the City”. Councilmember Ogle seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

Councilmember Lyman

Councilmember Ogle

Councilmember Olsen

Councilmember Harrison

Those voting NAY NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

3. OPEN FORUM

None

4. REPORTS/DEPARTMENTAL REPORTS

A. Mr. Ekker presented the March 2016 Natural Gas and Water Report

Mr. Ekker reported that two new natural gas services were added during the month.

Mr. Ekker then shared that annual precipitation was at 100% of normal. The City has 300 acre feet in Recapture reservoir at this time. Dry Wash is at a total of 150 acre feet.

B. Chief Torgerson presented the March 2016 Police Report

Chief Torgerson told Council that Officer Harlow would be returning to work on the 19th after being out with a broken foot.

He then shared that there were three burglaries reported in March, one of which was a vehicle. There were three family fights that were dealt with resulting in at least three arrests. Alcohol was involved in each case. There were no DUI arrests made during March, however there were four drug distribution/possession investigations. One rape case was also investigated. This incident involved the use of a date rape drug.

In conclusion, Chief Torgerson informed Council that Officer Lacy will be holding a Bicycle Rodeo at the Blanding Elementary School on May 23-24.

C. Jeremy Redd presented the March 2016 Fire Report

Mr. Redd reported that March had been a slow month for the department. The department participated in training, two helicopter landing zones and an ambulance assist.

D. David Palmer presented the March 2016 Recreation Report

Mr. Palmer reported that baseball, softball, t-ball, and machine pitch registrations were currently being taken. Parks are being fertilized and sprinkler lines are being charged and repaired where needed.

Councilmember Ogle asked if the Wellness Center generated any revenue during the wrestling tournament that was held there. Mr. Palmer responded that vending items were sold resulting in direct revenue. He also shared that the wrestling tournament brought in 500 wrestlers and additional family members who patronized local businesses during their stay. The tournament, which was a huge success, was organized by Lehi Lacy.

5. Agenda Items

A. City Council Minutes Archive - Kim Palmer

Ms. Palmer told Council that all City Council minutes are now available on the City website. They are scannable and accessible in 5 year blocks. She then recognized Bailey Meyer for her efforts in organizing and scanning the minutes over the past four months.

B. *County Commission Boundary Letter - Joe Lyman*

Councilmember Lyman presented the letter that he and Mr. Redd had drafted to be sent to the County Commission in regards to proposed changes to the commission voting districts. Council members were supportive of the letter and together they edited the version to make it more direct and understandable.

Councilmember Lyman moved to approve the County Commission Boundary Letter and deliver it to the County for inclusion in their court case. Councilmember Ogle seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Lyman
	Councilmember Ogle
	Councilmember Olsen
	Councilmember Harrison

Those voting NAY	NONE
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Constituting all members thereof, Mayor Balch declared the motion carried.

C. *Yearly Department Reports - Streets - Terry Ekker*

Mr. Ekker told Council there were currently 24 miles of paved streets with 90% having curb and gutter. Streets are funded through the C Road Fund, San Juan County Transportation Special District, CIB or grants, Loans/Bonds and Special Improvement Districts. He then shared the different maintenance activities used to maintain the quality of the streets. These include crack sealing, patching, chip sealing, overlay, reconstruction, street sweeping, weed control, tree trimming/removal, and snow removal. The staff will continue to maintain existing streets, finish curb and gutter and replace or put in new sidewalks and improve street drainage.

D. *Yearly Department Reports - Recreation - David Palmer*

Mr. Palmer reported that the Wellness Center has been in operation for five years. During that time revenue has stayed relatively stable. Fitness classes are added when requested and if feasible. The equipment at the center is in need of replacement or upgrade. Councilmember Ogle asked if the current equipment has any resale value. Mr. Palmer responded that the current equipment would be used as trade-in for the purchase or lease of new equipment.

Mr. Palmer then told the Council that the pool will be opening Memorial Day weekend. Prior to that time, school classes will be coming and using the pool. The pool has been cleaned and serviced for the upcoming season. Last year, the college purchased several passes for different

summer programs being held on campus. It is anticipated those programs will be attending again this upcoming season.

Mr. Redd then told the Council that the last payment from the County has been received. The agreement was to provide \$50,000 a year for five years to help get the facility up and running. The \$250,000 from the County has been saved by the City for a time when it might be needed. The Mayor questioned why the County would not continue to support the center, as there are many county residents utilizing the facility. Councilmember Lyman suggested a request be made to the County to continue receiving the \$50,000.

E. Yearly Department Reports - Water - Terry Ekker

Mr. Ekker reported that current water storage in all reservoirs is 1200 acre feet above last year's numbers. He continued to report that Blanding City receives its water from five different sources including Indian Creek, Johnson Creek, Recapture Creek, Irrigation Shares, three deep wells and Recapture Reservoir.

A late summer or early fall tunnel inspection is completed annually to ensure there are no obstructions that would deter water from coming through the following spring.

The Supervisory Control and Data Acquisition (SCADA) system records data on the water system. It allows for the treatment plant to be monitored in real-time and adjusted remotely by David or Terry. The SCADA system is also connected to the sewer lagoons and two sewer lift stations. The natural gas system will also be added to SCADA in the future allowing staff to monitor that system also.

Mr. Ekker recognized David Lyman for the job he is doing managing the City water department. His troubleshooting skills have been beneficial to the City water system.

Mr. Redd shared financial information regarding the water department. He reported that the average residential water bill is \$32.78 per month, which is below the state average of \$47.03. City water rates have been increasing slowly to reduce the reliance on grant funding for projects, and to help the City pay for needed improvements and upgrades to the system.

6. PUBLIC BUDGET REQUESTS - FY 2016/2017 BUDGET

Time was set aside for request by community members for inclusion in the FY 2016/2017 City budget. There were no requests received.

7. INFORMATION

Councilmember Lyman shared that he has authored a petition that he will be distributing for signatures. The petition is related to the County Commission boundary court case.

Mr. Redd informed the Council that Baker Sanitation has been sold to Waste Management. The City's contract will transfer to Waste Management with the purchase.

Councilmember Harrison asked for information about a leak at the sewer lagoons. Mr. Ekker responded that a leak was occurring in the winter storage pond. There were four holes that were leaking water. The holes were created by prairie dogs that had burrowed through the dam. He continued by telling the Council that Dam Safety and Water Quality agencies have been contacted. Staff and outside agencies are currently assessing what will be needed to repair the dam and reduce prairie dog activity near the lagoons. Affected property owners were notified about the leakage. There was a need to open up two of Bruce Shumway's ponds to allow water to flow through them. Those ponds will be repaired by the City. The County was also contacted regarding a culvert that could have been affected by the running water.

8. OPEN FORUM

None

9. ADJOURNMENT

Councilmember Harrison moved to adjourn the meeting. Councilmember Ogle seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Lyman
	Councilmember Ogle
	Councilmember Olsen
	Councilmember Harrison

Those voting NAY NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

The meeting adjourned at 8:54 pm

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
March 8, 2016
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor: Calvin Balch

City Councilmembers:

Kd Perkins
Joe B Lyman
Robert Ogle
Taylor Harrison

Finance Director:

Kim Palmer

City Engineer:

Terry Ekker

Community Development Director:

Bret Hosler

Police:

Jared Hillhouse

Fire Chief:

Corey Spillman

Absent: Councilmember Trevor Olsen

Community Members: Clayton Perkins, Roma Young, Logan Shumway.

Prayer/Thought - The prayer/thought was offered by Joe Lyman.

1. The Pledge of Allegiance was recited.
2. **Councilmember Ogle moved to approve the minutes and financial disbursements of the February 23, 2016 meeting and change the date on the agenda to March 8, 2016. Councilmember Perkins seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

**Councilmember Lyman
Councilmember Ogle
Councilmember Harrison
Councilmember Perkins**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

3. **OPEN FORUM**

None

4. **REPORTS/DEPARTMENTAL REPORTS**

A. Mr. Ekker presented the February 2016 Water and Natural Gas Report.

Mr. Ekker reported that there has been an increase in natural gas usage compared to February 2015.

Mr. Ekker reported that the 3rd reservoir is full, the 4th reservoir is almost full, and Recapture and Dry Wash are not yet at conservation level. There is currently 12" of snow still at Camp Jackson. Yearly precipitation is over 100% of average, but the percentage is dropping fast because there have been no recent storms.

B. Jeremy Redd presented the February 2016 Recreation Report.

Mr. Redd reported that the boys basketball league has finished. Registration for t-ball, machine pitch, baseball and softball will begin next week. He continued to share that annual memberships at the Wellness Center are less than last year, but revenue is level, indicating that daily visitors and monthly passes are holding the revenue steady.

5. **AGENDA ITEMS**

A. Irrigation Board Appointment - Voting of City Shares - Jeremy Redd

Mr. Redd passed along a recommendation from Councilmember Olsen, who is absent from the meeting, that Terry Ekker be appointed to vote the City shares at the Blanding Irrigation Board Annual Shareholder meeting next week. He added that Councilmember Olsen has asked that Mr. Ekker represent the City until he is up to speed on the board and water issues. Mayor Balch stated that he feels board positions should be held by a politician, not a staff member. Mr. Redd responded that it could cause a problem having someone vote that did not yet have a full understanding of the process. Councilmember Lyman agreed that the position be held by an elected official. He continued to say that water is a very important commodity and there will be a need for some coaching for Councilmember Olsen. It was determined that Mr. Ekker and Mr. Redd will assist Councilmember Olsen while he comes up to speed on the irrigation board.

Councilmember Lyman moved to approve Councilmember Trevor Olsen as the representative to the Blanding Irrigation Board. Councilmember Ogle seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Lyman
Councilmember Ogle
Councilmember Harrison
Councilmember Perkins**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

B. Approve CIB Priority List - Jeremy Redd

Mr. Redd explained that all potential projects must be approved by Council, and the list of approved projects is then submitted to CIB. A project must be listed with CIB before the City can approach them for funding. Councilmember Harrison asked what the likelihood was of the City approaching the CIB for the major equipment on the current list. Mr. Redd responded it is planned that in the next few years there will be an application to replace the street sweeper and other pieces of major equipment.

C. Assignment of Insurance Broker - Kim Palmer

Ms. Palmer explained to Council that the City has been approached by the Gallagher Benefits and Services Company to broker the City health insurance and benefits. There will be no additional cost to the City as the cost is already built into the premium. She explained that there are many benefits to having a broker, mainly to help keep the costs down, make sure the City is getting the best value, and providing additional customer service. Council approved the assignment by advice and consent.

D. Vehicle Liability Question - Kim Palmer

Ms. Palmer shared that she has visited with the Utah Local Governments Trust, who is the liability provider for the City. She learned that the insurance may or may not cover family members who are passengers in a City vehicle. In some cases the individual's personal medical insurance will cover any injuries. She continued to state that it was highly recommended that the City not allow anyone but City employees to operate City owned vehicles. Mayor Balch commented that he does not like the idea of family members riding in City vehicles within City limits. He has received several concerns and comments regarding this practice. Councilmember Lyman stated that perception is not a reason to set a policy. Councilmember Harrison stated that people's perception is their reality. He felt there needs to be a policy, but not one banning family members from riding inside City limits. Mr. Redd was instructed to bring back potential changes to the Vehicle Use Policy.

E. Resolution 3-8-2016-1 A Resolution Amending Policy for Allowing Culinary Water Connections to the City Culinary Water System Outside City Limits - Joe Lyman

This item was tabled to allow time for City Attorney Kendall Laws to review the resolution.

F. Change City Council Meeting from March 22 to March 29 - Mayor Balch

Council gave advice and consent to move the scheduled March 22nd meeting to March 29th.

Caucus meetings are scheduled to be held on March 22.

G. Yearly Departmental Reports - Airport - Bret Hosler

Mr. Hosler reminded Council that in 2017 a \$2 million project is scheduled for the airport.

The project will completely redo the runway. He plans to investigate ways to leverage the money for additional improvements. He would like to use the funds as leverage to seek additional funds for needed repairs on the terminal. Councilmembers were in favor of Mr. Hosler seeking additional funds to make repairs to the facility.

H. Yearly Departmental Reports - Fire - Chief Spillman

Chief Spillman reported that the department currently has 20 active firefighters. Nine of those firefighters have firefighter one and two certifications. Ten members have hazmat certification, 5 have wildland certification, 5 are certified instructors, and 5 are approved state testers. The certifications held by these firefighters are the same certifications required by larger departments throughout the state.

Councilmember Lyman stated that the training and dedication is commendable. The department has received compliments from the larger departments for their dedication and the training opportunities provided to it.

Chief Spillman shared a goal he has for the coming year to assist other departments in the County in training their firefighters. The department would invited Councilmembers to attend the trainings.

I. Yearly Department Reports - Police - Chief Torgerson

Chief Torgerson told Council that the department has implemented business and property checks, daily logs, standardized statistic sheets, and officer evaluations in the past few months. Officer evaluations have not been completed in several years. He has set a list of performance objectives he would like to see his officers reach. Evaluations are an important tool that he feels each officer can benefit from. He then stated that well trained officers equal proficient officers

which equal professional officers. He shared a list of several trainings that he will involve officers in over the next year. Most of the trainings will be held with the County to reduce travel costs. Trainings that are held outside the City will limit the number of officers attending. Goals for the upcoming year also include resolving dog issues and being aggressive with drug and alcohol awareness, prevention, and arrest. He would like to lower the 2016 crime index. The index for 2015 was 85 and in 2014 it was 90.

Chief Torgerson then shared that the department is equipped very well. There is a need for a few items such as a new radar, new handguns, a new vehicle, and possibly body cameras. He then stated that current handguns being used are 7 years old. The replacement items are built into the budget each year as a way of updating and keeping equipment in good condition and not used to the point of malfunctioning.

6. INFORMATION

Mr. Redd stated that Roma Young from the San Juan Record will no longer be attending Council meetings. She has taken a new position. He expressed his appreciation for her efforts in reporting the news from Council meeting.

7. OPEN FORUM

None

8. ADJOURNMENT

Councilmember Harrison moved to adjourn. Councilmember Perkins seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Lyman
Councilmember Ogle
Councilmember Harrison
Councilmember Perkins**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

Meeting Adjourned at 9:08 p.m.

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
FEBRUARY 9, 2016
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:

City Councilmembers:

Calvin Balch

Trevor Olsen

Kd Perkins

Joe B Lyman

Robert Ogle

Taylor Harrison

Kim Palmer

Finance Director:

City Engineer:

Community Development Director:

Police:

Fire Chief:

Terry Ekker

Bret Hosler

Jared Hillhouse

Corey Spillman

Community Members: David Hartman, Clayton Perkins.

Prayer/Thought - The prayer/thought was offered by Kd Perkins.

1. The Pledge of Allegiance was recited.
2. **Councilmember Lyman moved to approve the minutes and financial disbursements of the January 26, 2016 meeting. Councilmember Harrison seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

Councilmember Lyman

Councilmember Ogle

Councilmember Olsen

Councilmember Harrison

Councilmember Perkins

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

3. **OPEN FORUM**

None

4. REPORTS/DEPARTMENTAL REPORTS

A. Mr. Ekker presented the January 2016 Water and Natural Gas Report.

Mr. Ekker reported that there is still more water flowing that is being used at this point. Annual precipitation as of February 1st was at 129%, and annual snowpack was above 200%. Councilmember Lyman asked if water would be available from Recapture for irrigation even if it is below the conservation pool. Terry responded yes, that is possible if the Blanding Irrigation Company determines to do so.

Mr. Ekker also reported that natural gas usage was up from 2015 and one residential service was added during January.

B. Sergeant Jared Hillhouse presented the January 2016 Police Report.

Sergeant Hillhouse reported that the department responded to 103 calls during the month of January. The City typically averages about 100 calls per month. Sergeant Hillhouse shared that the department has been contacted by Moab former police officer Aaron Woodard, who is being added as a reserve officer for the City.

D. Fire Chief Corey Spillman presented the January 2016 Fire Report.

Chief Spillman reported that the firefighters attended the Winter Fire School in St. George during the month of January. He told Council that this training is important to the department because of the skills gained by those that attend.

E. Kim Palmer presented the January 2016 Recreation Report.

Ms. Palmer reported that a new Zumba instructor has started classes at the Wellness Center. This gives the ability to offer more classes, so more individuals can have the opportunity to use the facility. The number of annual memberships decreased from 1198 in January 2015 to 1146 in 2016. Councilmember Ogle asked what advertising had been done regarding the new Zumba classes. Ms. Palmer responded she could not answer that question, because she did not know. Mayor Balch stated that more advertising needs to be done to generate a greater interest in the center and the classes being held there.

5. AGENDA ITEMS

A. Bid Award - Water Treatment Plant Generator & Security Gate - Terry Ekker

Mr. Ekker reported that there were two bids received on the project. They were both local contractors. He asked Council to award the bid to 4 Corners Electric for \$99,599.00.

Councilmember Lyman moved to award the bid for the Water Treatment Plant Generator and Security Gate to 4 Corners Electric with a bid of \$99,599.00. Councilmember Harrison seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Lyman
Councilmember Ogle
Councilmember Olsen
Councilmember Harrison
Councilmember Perkins**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

B. Approval of Airport Engineer - Bret Hosler

Mr. Hosler reminded the Council that the FAA has required that the City rebid the airport professional engineering consultant contract. The City received three bids. The evaluation of the proposals was completed by Mr. Hosler and Jeremy Redd. Mr. Hosler recommended that professional engineering consulting contract be awarded to Armstrong Consultants. Armstrong has been the consultant for the Blanding Airport for over 20 years. The City has been pleased with their role as airport consultant, and they received the highest score during the evaluation of the proposals.

Councilmember Harrison moved to award the Airport Consulting Engineering Contract to Armstrong Consulting. Councilmember Ogle seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Lyman
Councilmember Ogle
Councilmember Olsen
Councilmember Harrison
Councilmember Perkins**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

C. *City Engineer Job Description Approval – Kim Palmer*

Councilmember Harrison moved to approve the City Engineer Job Description.

Councilmember Ogle seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

Councilmember Lyman

Councilmember Ogle

Councilmember Olsen

Councilmember Harrison

Councilmember Perkins

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

D. *Vehicle List - Mayor Balch*

Mayor Balch told Council he had requested a list of the vehicle assignments and locations be included in the packet. He continued that he has received quite a few comments about how these vehicles are being used by City employees. He would like to review the City's vehicle policy. He believes Blanding is the only entity in the state that allows family members in City vehicles, and is concerned that those passengers would not be covered by City liability coverage.

Councilmember Perkins commented that the Division of State Parks allows for family members in vehicles with a waiver.

Councilmember Olsen stated that in his opinion the biggest issue is that of perception.

Mayor Balch then asked how the vehicles at the airport were used. Mr. Hosler responded that those vehicles have been used as a courtesy cars for those that have flown into the airport. The FBO tracks the use and eligibility for a driver.

6. INFORMATION

7. OPEN FORUM

None

8. ADJOURNMENT

Councilmember Lyman moved to adjourn. Councilmember Harrison seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Lyman
Councilmember Ogle
Councilmember Olsen
Councilmember Harrison
Councilmember Perkins**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

Meeting Adjourned at 7:55 p.m.

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
JANUARY 26, 2016
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:	Calvin Balch
City Councilmembers:	Trevor Olsen
	Kd Perkins
	Joe B Lyman
	Robert Ogle
	Taylor Harrison
City Administrator:	Jeremy Redd
Finance Director:	Kim Palmer
City Engineer:	Terry Ekker
Community Development Director:	Bret Hosler

Community Members: Kendall Laws, Scoot Flannery, Clayton Perkins, Jeff Montella, Nolan McFarland, Nathan Grover, Jensen Grover, Calvin McFarland, Demarian Benally, Jaden Lacy, Kent Turek, Roma Young, Michael Lee, Neil Joslin, Dresden Seely, William Heck, Weston Laws.

Prayer/Thought - The prayer/thought was offered by Kim Palmer.

1. The Pledge of Allegiance was recited.
2. **Councilmember Ogle moved to approve the minutes and financial disbursements of the January 12, 2016 meeting. Councilmember Lyman seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

**Councilmember Lyman
Councilmember Ogle
Councilmember Olsen
Councilmember Harrison
Councilmember Perkins**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

3. **OPEN FORUM**

A. William Heck from the San Juan High School National Honor Society approached Council regarding the annual Easter egg hunt. The organization has organized the event for many years and the City has donated funds to help with the event. Council gave advice and consent for a \$450 donation to the event.

4. **REPORTS/DEPARTMENTAL REPORTS**

A. Progress Status Report – Terry Ekker.

SCADA and metering for the 12” Mountain Line Replacement Project

Mr. Ekker reported that staff is working with SKM on the computer replacement at the Water Treatment Plant and other SCADA upgrades. He explained that the SCADA program controls the water system and allows staff to monitor the system from outside the office. The program can send alerts and updates by email or by text message.

Backup Power at Water Treatment Plant

Mr. Ekker shared that the bid opening for the project will occur on January 27, 2016. The backup power will allow for the treatment of water if the power goes out. A security gate is also being installed.

Blanding Power Distribution Project

Mr. Ekker told Council that staff is currently working with the project consultant ICPE to put together plans and specifications for the project. A subsequent agenda item will address moving forward with this project.

East Side Sewer Trunk Line

Mr. Ekker reported that the project is moving forward with the funding and right of way acquisition phases.

2015 Streets Project

Mr. Ekker reported that road construction has been halted until spring, but is scheduled to resume in early April. Councilmember Olsen asked how much time would be needed to complete the project. Scoot Flannery, from Jones & DeMille Engineering, responded that approximately six weeks will be needed. Councilmember Ogle asked if penalties were in effect or had those also been suspended. Mr. Ekker responded that when a project is suspended so are the penalties, but they will be assessed if and when the project exceeds the allotted contract days.

B. Financial Report – Kim Palmer

Ms. Palmer reported that the finances of the City are in good order. She shared that sales tax revenues are up compared to budgeted amounts. She also pointed out that each of the enterprise funds have a positive net income. Storm Water revenues are up 58% from budgeted revenues, and that is attributed to the December rate increase. Revenues are usually projected lower to account for the unpredictable and uncontrollable conditions that affect revenues, but the City generally receives more than budgeted revenue.

5. **AGENDA ITEMS**

A. Vehicle Allowance Policy Update – Taylor Harrison

Councilmember Ogle asked how the vehicle allowance policy compares to other City vehicle policies. Mr. Redd responded that other City staff have City vehicles that they are allowed to use. When they are required to commute using a city-owned vehicle, this use is reported as a fringe benefit to meet IRS rules. The City also has reimbursement policies for those who use their own vehicle on City business. There are also usually city-owned vehicles available for employees to use for work purposes when needed.

Councilmember Harrison moved to approve the changes to the Vehicle Allowance Policy.

Councilmember Lyman seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

Councilmember Lyman

Councilmember Ogle

Councilmember Olsen

Councilmember Perkins

Councilmember Harrison

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

B. Sale of Surplus Vehicles – Jeremy Redd

Mr. Redd shared that per policy surplus items with a value of more than \$500 must be approved for sale by the City Council. The policy allows for items to be sold in any legal manner. He proposed the sale of the 2014 Toyota Tacoma and the 2015 Jeep Cherokee by "private party". This means it will be advertised with a price, rather than a bid. The sale will be open to the local community as well as potential buyers from outside the City.

Councilmember Lyman moved to approve the sale of the Toyota Tacoma and the Jeep Cherokee at a price Mr. Redd deems appropriate. Councilmember Harrison seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Lyman
Councilmember Ogle
Councilmember Olsen
Councilmember Perkins
Councilmember Harrison**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

C. Community Development Director Job Description – Jeremy Redd

Councilmember Harrison moved to approve the Community Development Director Job Description. Councilmember Perkins seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Lyman
Councilmember Ogle
Councilmember Olsen
Councilmember Perkins
Councilmember Harrison**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

D. Online Building Permit/Approval of Contractor Letter – Bret Hosler

Mr. Hosler reported that the first step in acquiring a building permit online is now available. Information regarding building permits and City policies is also included on the website. A letter to all local contractors clarifying the procedures and requirements for obtaining a building permit has been written. The letter also includes a request for contractors to help citizens understand under what circumstances they will need a permit.

Councilmember Olsen asked what the procedure was if an individual was found without a building permit. Mr. Hosler responded that a stop work order is sent. Work must be halted until the project acquires the required permit. Councilmember Olsen then asked if a fine was issued. A fine equaling double the cost of the permit can be assessed. Councilmember Harrison commented that those who work unpermitted or unlicensed are hurting those that choose to follow the rules and should be penalized. Councilmember Perkins asked if there was information available online that community members could access for more information. She also suggested putting information on the Facebook page occasionally and conducting other forms of public awareness.

E. Yearly Departmental Reports – Jeremy Redd

Mr. Redd gave a review of the budget process for Council. He discussed the different funds the City has including General, Water, Sewer, Electric, Natural Gas, Storm Water and Solid Waste. The General Fund is tax dollars. The other funds are municipally controlled and are run much like independent businesses. He informed Council that the bulk of property taxes citizens pay do not flow to the City, but rather fund other areas such as the school district.

F. Yearly Department Report – Terry Ekker

Mr. Ekker told Council that it was not uncommon for cities to have a storm water utility. The storm water system has been designed to regulate and manage the water and protect residents from flooding and other damages associated with storm runoff. Most of the City's system handles the water on the surface rather than beneath the ground. One of the challenges associated with the system is large properties. These larger properties such as churches, schools, and subdivisions contribute a large amount of water off their finished surfaces. This water travels mostly down the curbs, however if there is nothing regulating the flow it may run heavier than the system can handle, resulting in flooding to those below. Large properties should have a place to retain or detain the flow of water into the system, however many of the larger properties are old enough that it was not required at the time they were built.

Another issue with the system is the inlet capacity, where the water might enter a pipe. Sometimes those openings are just not large enough to handle the large amount of water. The system was designed to handle the demand of a 10 or 100 year storm, which is about 2" in a 24 hour period.

Mr. Ekker then stated that the December approved increase in the storm water rate will allow for the completion of some much needed projects. There is a total of \$2,238,500 in needed projects. A priority list of those projects has been developed. The top three projects on the priority list are estimated to cost a total of \$511,000. These are locations that have seen flooding quite regularly and need to be completed.

Councilmember Lyman asked what the life expectancy of a project would be. Mr. Ekker responded that it depends on the project, but many have lifespans that can exceed 50 years. Councilmember Lyman then commented that it would be important to prepare for repairs that might occur within the system. Development may have an effect on how the system handles the runoff.

G. ICPE Engineering Service Contract Approval – Jeremy Redd

ICPE is the engineering group working on the design for the power distribution project. ICPE is the only identified group in the area that has the experience and ability to design these projects for Blanding. City Attorney, Kendall Laws, has been working on the contract with ICPE to ensure it is appropriate for the City,

and he has approved the contract language. The cost of the engineering contract is not to exceed \$88,860. When the design is completed the construction portion of the project will be bid.

Councilmember Lyman moved to approve the ICPE Engineering Service Contract. Councilmember Harrison seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Lyman
	Councilmember Ogle
	Councilmember Olsen
	Councilmember Perkins
	Councilmember Harrison

Those voting NAY	NONE
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Constituting all members thereof, Mayor Balch declared the motion carried.

6. **INFORMATION**

A. Shopko Grand Opening – Mayor Balch

Mayor Balch shared that the Shopko Hometown open house is scheduled for February 12th at 8:30 a.m. He has been invited to attend and encouraged any council members or staff that could attend to do so.

7. **OPEN FORUM**

A. Clayton Perkins asked if a handyman license was available for small construction jobs. Mr. Hosler responded that applications and information regarding the license is available on the DOPL website, and that a handyman license is a legal option for smaller projects.

B. Michael Lee stated that his contractor insurance is costing him about \$3,600 per year. On top of that are continuing education and licensing requirements. It concerns him that there are many that are working without licenses, permits, or insurance. Their ability to do this allows them to complete projects much cheaper than the licensed contractor who is following the rules. This results in an uneven playing field, and can cause substandard and even dangerous construction.

8. **Councilmember Harrison moved to adjourn. Councilmember Ogle seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE	Councilmember Lyman
	Councilmember Olsen

**Councilmember Ogle
Councilmember Perkins
Councilmember Harrison**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

Meeting adjourned at 8:50 p.m.

By: _____

Kim Palmer, Deputy Recorder

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
JANUARY 12, 2016
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:	Calvin Balch
City Councilmembers:	Trevor Olsen
	Kd Perkins
	Joe B Lyman
	Robert Ogle
	Taylor Harrison
City Administrator:	Jeremy Redd
Finance Director:	Kim Palmer
City Engineer:	Terry Ekker
Community Development Director:	Bret Hosler
Recreation Director:	David Palmer
Police Chief:	Jason Torgerson
Fire Chief:	Corey Spillman

Community Members: Ruth Johnson, Kendall Laws, Scoot Flannery, Clayton Perkins, Heber Hyder, Jason Johnson, Steven Harlow, Ryan Pritchett.

Prayer/Thought - The prayer/thought was offered by Mayor Balch.

1. The Pledge of Allegiance was recited.
2. **Councilmember Lyman moved to approve the minutes and financial disbursements of the December 8, 2015 meeting with the following changes; page 5, last paragraph to read “He stated he has never been asked to show his membership when entering the facility. He now wonders how many individuals are using the facility free of charge because memberships are not consistently checked.” Page 7 to include the approved ordinances to the minutes. Page 6, Item B to include the Fire Chief in the vehicle allowance policy. Councilmember Ogle seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

**Councilmember Lyman
Councilmember Ogle
Councilmember Olsen
Councilmember Harrison
Councilmember Perkins**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

3. **OPEN FORUM**

A. Ruth Johnson asked who was responsible for clearing the snow off sidewalks. She expressed concern about sidewalks still covered in snow near the elementary school. Councilmember Lyman commented that the City does have an ordinance regarding the removal of snow from sidewalks. It is the responsibility of residents and property owners to clear the snow off sidewalks.

4. **REPORTS/DEPARTMENTAL REPORTS**

A. Mr. Ekker presented the December 2015 Gas and Water Report.

Mr. Ekker reported that no new natural gas services were installed during December. Usage is up from last year.

Mr. Ekker reported that the snowpack on the mountain is currently 200% of average. The pipeline is still running more water than is being used. This is unusual during winter months.

B. Police Chief Torgerson presented the December 2015 Police Report.

Chief Torgerson reported that December had been a busy month. There was a total of 13 arrests that resulted in 20 charges filed. The City dog catcher picked up 16 dogs.

C. Fire Chief Spillman presented the December 2015 Fire Report.

Chief Spillman reported that the department responded to two car accidents, two very minor structure fires and four landing zones during the month of December. No training took place during December.

D. David Palmer presented the December 2015 Recreation Report.

Mr. Palmer reported 3rd - 6th grade basketball has started for boys. Girls' basketball is finished.

Councilmember Perkins asked why the costs associated with the programs were not included on the report.

Mr. Palmer responded that those amounts have not been included in the reports in the past, but the information is available separately.

5. **AGENDA ITEMS**

A. 2015 Fire Season Review & Land Use Agreement - Heber Hyder & Jason Johnson

Heber Hyder and Jason Johnson reported to the council regarding the past fire season and requested the renewing of the land use agreement for the next three years. During the 2015 fire season there were three wildland fires. The largest of the fires was 7 acres and near Hatch Wash. There were no large fires in the area and no water was taken from City resources. Per the agreement, no payment was made because no City resources were used.

Councilmember Harrison moved to approve the “Forestry, Fire and State Lands Facility and Land Use Agreement” for 3 years. Councilmember Ogle seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Lyman
Councilmember Ogle
Councilmember Olsen
Councilmember Perkins
Councilmember Harrison**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

B. Falcon Trap Request on City Property - Jeremy Redd

Mr. Redd told council that Charles Littlejohn, a licensed falconer, has requested permission to set falcon traps on the City property just north of the transfer station. He has a license from the Department of Wildlife Resources which allows him to trap, care for, house, and train any raptor not on the endangered species list. The Council gave advice and consent to allow Mr. Littlejohn to set traps on the property until his DWR license expires in October 2016. At that time he would have to approach Council for extended permission. Mr. Redd will send a letter outlining the approval and timeline.

C. Elect Mayor Pro-Tempore – Mayor Balch

Councilmember Harrison moved to elect Councilmember Joe Lyman as Mayor Pro-Tempore. Councilmember Perkins seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Lyman
Councilmember Ogle
Councilmember Olsen
Councilmember Perkins
Councilmember Harrison**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

D. Councilmember Assignments – Mayor Balch

Mayor Balch discussed the list of proposed assignments for each Councilmember. He explained that Councilmembers are given assignments to serve on boards and be a liaison for the Council in areas regarding their assignments. Those assignments are:

1. Mayor Balch: Police, Fire, Office, Finances, Insurance.
2. Councilmember Joe Lyman: Planning & Zoning, Airport.

3. Councilmember Robert Ogle: 4th of July Celebration, Arts & Events Center Board, BATC/Tourism and Economic Development.
4. Councilmember Taylor Harrison: Parks & Recreation, Recreation Board, Power Board Chair.
5. Councilmember Trevor Olsen: Water, Sewer, Solid Waste, Storm Water.
6. Councilmember Kd Perkins: Natural Gas, Christmas Committee, San Juan Transportation District.

Advice and consent was given by the Council approving the proposed assignments.

E. Resolution 1-12-2016-1 - Appointing Officers of the City of Blanding - Jeremy Redd

Councilmember Lyman moved to approve “Resolution 1-12-2016-1 Appointing Officers of the City of Blanding”. Councilmember Harrison seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Lyman
Councilmember Ogle
Councilmember Olsen
Councilmember Perkins
Councilmember Harrison**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

The following appointments were made

1. Jeremy Redd: City Administrator, Recorder, Purchasing Agent, Procurement Officer, Budget Officer, Emergency Coordinator.
2. Kim V. Palmer: Finance Director, City Treasurer, Assistant EMG Coordinator.
3. Terry Ekker: City Engineer.
4. Jason Torgerson: City Marshall (ex-officio Chief of Police).
5. William Walker: Justice Court Judge.
6. Corey Spillman: Fire Chief.

F. Vehicle Allowance Policy – Taylor Harrison

Councilmember Harrison proposed that the City Engineer be included in the vehicle allowance policy. He also proposed the allowance for the engineer be set at \$400. Mayor Balch commented that City policy be set by the Council, not by staff. He is also expressed concern over the method used to set the allowance amount, and requested that the information be included as part of the policy. Councilmember Harrison stated that the proposal to include the City Engineer on the policy was his suggestion, not City staff. Councilmember Perkins echoed the Mayor's request to see how the allowance was calculated. The backup of the calculation needs to be included with the proposal so Council can see how it was established.

Mayor Balch then asked if the City Manager's vehicle had been sold. Mr. Redd responded that it had not been sold yet, but would be in the near future. He would like to sell this vehicle through other avenues rather than asking for bids as is often done. He will be bringing that proposal back to Council for approval.

It was determined that documentation showing how the rate was established be included in the proposal before any approval would be made to include the City Engineer in the policy.

G. Resolution 1-12-2016-2 - Annexation of Territory Contiguous to the City – Bret Hosler

Mayor Balch asked how much property was included in this annexation. Mr. Hosler responded that he believes it to be 7 acres from Lewis Black, Paul MacDonald has about a 1/4 acre and the City has 3-4 acres. The recommendation from the Planning Commission is to annex the territory and zone it “Commercial”.

Councilmember Harrison moved to approve “Resolution 1-12-2016-2 Annexation of Territory Contiguous to the City”. Councilmember Lyman seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Lyman
Councilmember Ogle
Councilmember Olsen
Councilmember Perkins
Councilmember Harrison**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

H. Resolution 1-12-2016-3 Approving the "Perkins One Subdivision" - Bret Hosler

Mr. Hosler shared information regarding the proposed major subdivision. Only one 1/2 acre lot will be improved on the 18 acres at this time. The proposed subdivision is located just south of Centennial Park. The lot being developed is near where the City fireworks are launched during the 4th of July.

Councilmember Olsen asked if the area is zoned residential or commercial. Mr. Hosler responded that the area is zoned commercial. To ensure the owner is aware of this a document stating such is included with the deed. This means the subdivision and its residents will be subject to issues of living with commercial operations, and they agree and understand that nothing will be done to mitigate issues that are consistent with a commercial zone.

Councilmember Lyman moved to approve “*Resolution 1-12-2016-3 Approving the Perkins One Subdivision*”. Councilmember Harrison seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Lyman
Councilmember Ogle
Councilmember Olsen
Councilmember Perkins
Councilmember Harrison**

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

I. Airport Consulting Engineer RFP - Bret Hosler

Ryan Pritchett from Armstrong Consultants was in attendance at the meeting. Mr. Hosler told Council that each year the City receives approximately \$150,000 from the Federal government for the airport repairs. Those funds are saved in order to complete a larger project at some future date. The large project that was scheduled for 2016 has been pulled and the rebuilding of the runway will take place in 2017. The project could take 60-90 days to complete. It is estimated that the new runway will last 20-30 years. Every 5 years the FAA requires the City to put out a request for proposal for airport engineering services. This process has been started, and the Council will be approving an engineer at their February 9th meeting. There will be a recommendation from a staff committee who will review and rank the proposals.

6. INFORMATION

A. 2016 Budget Schedule – Kim Palmer

Ms. Palmer presented the schedule for the 2016 budget development process. It was determined that May 5th would be a better date for the budget work session than the original May 12th date.

B. Court Recertification & Utah Symphony Concert - Jeremy Redd

Mr. Redd told Council that the Justice Court has been recertified for four more years. He also shared that the Utah Symphony will be holding a concert on August 7th at Centennial Park.

7. OPEN FORUM

A. There were no comments from the public

8. Councilmember Harrison moved to adjourn. Councilmember Perkins seconded the motion. Mayor Balch repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Lyman
Councilmember Olsen
Councilmember Ogle
Councilmember Perkins**

Councilmember Harrison

Those voting NAY

NONE

Constituting all members thereof, Mayor Balch declared the motion carried.

Meeting adjourned at 8:50 p.m.

By: _____

Kim Palmer, Deputy Recorder